

## OUR COLLEGE PRAYER SONG

The Source, the Body and the Soul and the Spirit

### The Source

Our College prayer is a small but beautiful song sprung from the heart and flowed through the pen of the great Kannada poet 'Rastra Kavi' Kuvempu, who envisaged the concept of 'Vishwa Manava'

### The Body

ನಿನ್ನ ಬಾಂದಳದಂತೆ ಎನ್ನ ಮನವಿರಲಿ  
ನಿನ್ನ ಸಾಗರದಂತೆ ಎನ್ನ ಎದೆಯಿರಲಿ

ನಿನ್ನ ಸುಗ್ಗಿಯ ತೆರದಿ ಎನ್ನ ಸೊಬಗಿರಲಿ  
ನಿನ್ನ ಲೀಲೆಯ ತೆರದಿ ಎನ್ನ ಬಾಳಿರಲಿ  
ನಿನ್ನ ಒಲವಿರುವಂತೆ ಎನ್ನ ತಿಳಿವಿರಲಿ

ನಿನ್ನೊಲುಮೆ ಇರುವಂತೆ ಎನ್ನೊಲುಮೆಯಿರಲಿ  
ನಿನ್ನಾಳವೆನಗಿರಲಿ ನೀನೆ ಎನಗಿರಲಿ  
ನಿನ್ನಾತ್ಮದಾನಂದ ಎನ್ನದಾಗಿರಲಿ  
ನಿನ್ನೊಳಿರುವಾ ಶಾಂತಿ ಎನ್ನದೆಗೆ ಬರಲಿ

### The Soul and the Spirit

May my mind be like the expanse of thy heavens  
May my heart be like the stretch of thy ocean

May my loveliness be like thy vernal fruitfulness  
May my life be as thy grand sport will it  
May my awareness be as thou tend to mould it

May I incline toward thee as thou are toward me  
May thy mysterious depth be mine and thou be mine  
May the eternal bliss of thy being be mine  
May the tranquil stillness of thy self enter my heart.

## PREFACE

Mulki Sunder Ram Shetty College was founded in 1980 with the objective of providing quality education to economically and socially disadvantaged students from rural areas. The College is managed by Vidyavardhaka Sangha (R), Shirva which has been promoting the cause of educational development of this region for the past 70 years. The Management is headed by visionary leader and renowned educationist Sri. N. Vinaya Hegde who is also the Chancellor of Nitte University.

The College is affiliated to Mangalore University with grant-in-aid funding and has been recognised by the UGC under 2(f) and 12(b). The institution provides co-education with B.A., B.Com. and B.B.M. programmes and has a student strength of 362, at present.

The College volunteered for accreditation of NAAC in 2003. The Peer Team visited the College in January, 2004 and subsequently the NAAC has awarded 'B' Grade to the College. The second cycle of assessment and accreditation of NAAC was initiated with the Peer Team visiting the College in March, 2010 and the College was accredited with CGPA of 2.33 on a four point scale at 'B' Grade by the NAAC.

The College adhered to various quality sustenance and quality enhancement initiatives keeping in mind the recommendations of the Peer Team and the requirements of the students. We are pleased with performance of the College in the present assessment year with respect results in university examinations, financial assistance to students, infrastructure up-gradation, research and extension activities and close rapport with all the stock holders. It is our endeavour to identify strengths and weaknesses in the quest for excellence.

We are submitting the report to NAAC for the 3<sup>rd</sup> Cycle of Re-accreditation. The institutional preparation for the present assessment and accreditation has been done in right earnest. The self-study report is the final

outcome of team work by all members of the staff, co-ordinated by IQAC. The post NAAC initiatives and the performance of the institution are being presented through the self-study report for validation and we are confident of success in our efforts.

Prof. Karunakar Nayak A.  
Co-Ordinator

Prof. Vinobnath  
Principal

**MANAGEMENT**  
**VIDYAVARDHAKA SANGHA (R), SHIRVA**

1. Sri. N. Vinaya Hegde : President  
Nitte Education Trust @,  
Ram Bhavan Complex,  
7<sup>th</sup> Floor, Kodialbail,  
MANGALORE.
2. Sri. K. Sunder Shetty, : Vice- President  
'Uma Sunder'  
Post Kuthyar  
UDUPI.
3. Sri. V. Subbayya Hegde : Secretary/  
'Sri Krishna', Correspondent  
Srinivasa Nagar,  
Kunjibettu Post,  
UDUPI.
4. Sri. Dinesh Shetty, : Treasurer  
Proprietor,  
Vishwanath Saw Mill,  
SHIRVA-574 116.

**EXECUTIVE COMMITTEE - MEMBERS**

1. Prof.(Dr.) M. Shantharam Shetty  
Pro-Chancellor,  
Nitte University, Deralakatte,  
MANGALORE-575 002.
2. Dr. K. R Shetty,  
Neurologist,  
A-4 Kadri Parkview Apts., Kadri Hills,  
MANGALORE – 575004.
3. Sri. Srinath Hegde,  
Proprietor,  
Sanjaya Industries, Hampanakatta,  
MANGALORE.
4. Sri. N. Shankar Shetty  
Retd. Development Officer,  
Girija Nivas, Kadikambla  
SHIRVA-574 116.
5. Sri. S.N. Nithyananda Hegde,  
Proprietor,  
Indian Oil Petrol Pump,  
SHIRVA-574 116.
6. Sri. Vishal Hegde,  
Trustee,  
Nitte Education Trust, Deralakatte,  
MANGALORE-575 002.
7. Sri. Suresh P. Shetty,  
"Padmasri",  
Kalathur Gurme,  
UDUPI DIST.
8. Sri. Jagadeesha Aras,  
Nihal Complex,  
SHIRVA-574 116.

## INTERNAL QUALITY ASSURANCE CELL

### Chairperson

Prof. Vinobnath : Principal

### Co-Ordinator

Prof. Karunakar Nayak A. : Dept. of Commerce

### Members

1. Dr. Sudhakara Marla K. : Dept. of Economics
2. Dr. Sharada M. : Dept. of Hindi
3. Prof. Manjunath K.G. : Dept. of Commerce
4. Prof. Murugeshi T. : Dept. of Hist. &  
Archaeology
5. Prof. Raghurama Shetty U. : Dept. of Kannada
6. Prof. Nayana : Dept. of Political Science
7. Smt. Supreetha : Dept. of English
8. Sri. Surendra Shetty H. : Dept. of Physical  
Education
9. Smt. Adithi K. : Librarian
10. Sri. Ramananda Shettigar : Office Superintendent

## **VISION AND MISSION OF THE COLLEGE**

### **VISION**

- ❖ To provide higher education to the rural, poor and backward class students at the lowest cost.
- ❖ To achieve academic excellence.
- ❖ To promote ethical, moral values among the students.
- ❖ To create awareness on social evils in society and need to eradicate them and
- ❖ To promote the feeling of equality, fraternity and integrity among the youth.

### **MISSION**

- ❖ Admission policy in favour of deprived sections of the society.
- ❖ Very low fees and financial assistance to more than 90% of the students.
- ❖ Excellent infrastructure for curricular and extra-curricular activities.
- ❖ Inculcating the desirable value systems.
- ❖ Activities to promote the sense of equality, fraternity and integrity amongst the students.



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## **EXECUTIVE SUMMARY AND SWOC ANALYSIS**

Mulki Sunder Ram Shetty College was founded in 1980 with the vision of making higher education affordable to aspiring students from rural areas. Since its inception the college has made consistent efforts to provide quality education to economically and socially disadvantaged students of this region.

The College provides co-education and offers B.A., B.Com. & B.B.M. programmes with a student strength of 362, at present. Affiliated to Mangalore University and with grant-in aid funding, the college is recognized by the UGC under section 2(f) and 12 (B). Accredited by NAAC with 'B' Grade in 2004 and subsequently with a CGPA of 2.33 at 'B' Grade in 2010, the college is now submitting self-study report for third cycle of accreditation by NAAC.

**CRITERION I:** As an affiliated college the curriculum prescribed by the University through the Board of Studies is implemented. However the faculty members who are on Board of Studies contribute valuably towards curriculum development. Faculty members participate in syllabus revision programmes through respective subject associations and in workshops as resource persons. They are also involved in text book editorial committees as members. The College offers three under graduate programmes B.A., B.Com. and B.B.M. and basic courses in computer applications. Inter disciplinary subjects and elective options for B.Com. course are offered. The curriculum enrichment initiatives include, lectures by experts, personality and skill development programmes and imparting value education to students. Under credit based semester system, performance of students in extra-curricular activities is considered for awarding grades.

**CRITERION II:** Admission is made on the basis of merit and reservation policy of the Government, in a transparent manner. 95 % of the students enrolled belong to SC, ST and OBCs. The girls out number boys consistently. Orientation programmes and bridge courses are conducted for freshers. Remedial Classes for slow-learners are conducted. The class teachers identify and fulfill the learning requirements of the students. Academic calendar, teaching plans and evaluation procedures are prepared and followed by the faculty. To make learning process student centric, ICT tools are used by both teachers and students. Apart from lecture method, interactive and experiential learning are made possible through seminars, assignments, field visits and

archaeological explorations. The College has a registered archaeology and folklore museum with rare collections of historical significance. Two faculty members have Ph.D. degree, one is pursuing Ph.D. and one member of the faculty has cleared SLET. The teachers are evaluated by students every year and areas of improvement are identified. College examination committee looks after the examination and evaluation process. Registration of the students and submission of internal assessment marks are done online. Grievances of students with reference to evaluation both at the College and University Level are redressed promptly. Students are given admission irrespective of their academic performance. But our results are always better than the University average which is a testimony to the quality of teaching- learning process in the College. Two of our students have secured ranks- First Rank with Gold Medal and 10<sup>th</sup> Rank in B.Com. from Mangalore University. The performance of students is reflected in the increase in the number of distinctions in the University Examinations.

**CRITERION III:** The College has a research committee to plan and encourage research. In the current assessment period one member of the faculty was awarded Ph.D. and one is pursuing research for Ph.D. One of the faculty guided a College teacher for M.Phil Degree. One minor research work has been completed and one proposal of minor research is sent to the UGC. Nine State Level/National Level Conferences had been hosted by the College. Twenty four papers presented by the faculty in seminars and conferences and twenty two papers published in various Journals. Archaeological explorations in historically important places have been conducted. The NSS Unit, Youth Red Cross Unit, Red Ribbon Club and Community Development Association of the College organized a number of extension and outreach programmes such as Annual Special Camps, Annual Blood Donation Camps, Health Camps, Swachcha-Shirva Abhiyana, Communal Harmony, Legal Awareness, National Integration, Tree Plantation, Environment Awareness, Save Heritage and Pan Card Drive programmes . Participation of students in these activities complements academic learning by contributing to service orientation, secular values and social skills in students.

**CRITERION IV:** The policy of the Management takes care of three issues : Infrastructure development, its maintenance and modernization. The College has a vast campus of 27 acres with infrastructural facilities like furnished class rooms, LCD Projectors and Screens and Auditorium with 400 seating capacity for conducting Seminars, Workshops, Guest lectures and other programmes. Separate Library Block with Computers and Internet, Computer Centre, Kreedha Bhavan for Indoor Games and Multi Gym, vast playground, separate canteen building, ladies rest room, safe drinking water, ladies hostel, C.C. T.V., generator and water coolers are the important facilities provided in a pollution free campus. A new building is under construction for class rooms

and computer lab. The College play ground has been leveled and the work of laying 400 mts. track is in progress.

CRITERION V: A large number of scholarships are given and efforts are made to ensure that all the students secure one or the other type of financial assistance. During the assessment period 15 number of scholarships amounting to ₹ 51,78,627 have been disbursed. Specific support services and facilities to students include Book Bank facilities, travelling allowance for SC/ST students, donation of battery driven, custom made tricycle and desktop computer for a physically disabled student, subsidised canteen and free accommodation to students in ladies hostel. Students participating in inter collegiate competitions are reimbursed travelling expenses. Awareness programmes on health and hygiene and Karate Training for girls are organized. Programme on Personality Development, Soft Skills and Career Guidance are conducted regularly. The College wall magazine 'Srujana' exhibits the writings of the students. There are ten Associations in the College to promote participation of students in extra-curricular activities. The College Volleyball team both men and women secured a number of prizes in inter- collegiate competitions. The College has a Grievance Redressal Cell to redress grievances of students. The Alumni association has made significant contributions to the institutional development.

CRITERION VI: The Management is headed by a visionary leader Dr. Vinaya Hegde who is also the Chancellor of Nitte University which manages various Medical, Engineering, Management and other institutions. The Management is pro-active and responsive to changing the needs of stake holders of the institution. All academic activities of the College are planned, executed and monitored by the Principal with the assistance of the IQAC, Staff Council and various committees. Planning, Goal setting, delegation of powers and responsibilities and accountability ensure proper co-ordination and efficiency in the overall working of the College. Every year, general elections are held to elect the members of the Students' Council in a democratic manner. Students' Council is involved in decision making process and students are entrusted with responsibilities in all co-curricular and extra-curricular activities of the College. A senior member of the faculty is nominated as Staff Representative in the College Governing Council.

CRITERION VII: The College has initiated and nurtured some innovative practices. Efforts are made to keep the vast campus clean and green. Environmental Awareness programmes, Tree Plantation and Sanitation programmes are conducted periodically. Some of the innovations introduced by the College in academic and related areas include Karate training to lady students, Yakshagana training, linking Adhar to Epic Cards of the students, College Prayer, Annual Blood Donation Camps and felicitating staff and

students for outstanding achievements. Making inclusive education and archaeological explorations are two of the best practices of the institution.

SWOC ANALYSIS :

STRENGTHS :

- ❖ Vast, clean and green campus of 27 acres.
- ❖ Permanent Affiliation to Mangalore University
- ❖ UGC recognition under section 2(f) & 12(B)
- ❖ Successfully underwent two cycles of Accreditation by the NAAC
- ❖ Progressive and supportive Management
- ❖ Qualified and experienced faculty
- ❖ Comparatively very low fees
- ❖ Financial Assistance to majority of the students
- ❖ 95% of students belong to SC, ST and OBCs
- ❖ Organised 9 State Level/ National Level Conferences
- ❖ ICT enabled class rooms
- ❖ A separate Library Block with Computers, Internet and 10 Book Banks sponsored by Nationalized Banks.
- ❖ Consistently good results and more than 50% of the students have secured distinctions in B.Com. during the last three years.
- ❖ University Level Volleyball Tournament for Men & Women every year in memory of the founder
- ❖ Well furnished ladies hostel
- ❖ Presentation and publication of research papers by the staff
- ❖ Extension and outreach programmes by NSS unit, Youth Red Cross Unit, Red Ribbon Club, Community Development Association and Students' Council
- ❖ No incidence of students unrest

WEAKNESS :

- ❖ Limited choice for academic programmes
- ❖ Students from rural background lack communication skills in English
- ❖ Lack of adequate Computer Skills of students
- ❖ Limited placement opportunities
- ❖ Financial constraints for development programmes

OPPORTUNITIES:

- ❖ Credit based semester system has made the students more regular in academic work.
- ❖ Use of ICT has made the teaching-learning process more student-centric.

- ❖ Scope for Minor and Major Research Projects funded by UGC
- ❖ Scope for conducting Skill Development Programmes

CHALLENGES:

- ❖ Decline in admission for B.A. Course
- ❖ Motivating rural students to overcome their inhibitions and inferiority complex
- ❖ Motivating teachers to engage more effectively in research
- ❖ Recruiting and Retaining competent staff
- ❖ Competition from other Colleges

## PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Mulki Sunder Ram Shetty College	
Address :	Shirva-Udupi dist	
City : Shirva	Pin :574116	State :Karnataka
Website :	http://www.msrscollege.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	E-mail
Principal	Prof. Vinobnath	O:0820-2554146	9164325654	--	vinobnathmulki@gmail.com
Vice-principal	--	--	--	--	--
Steering committee co-ordinator	Prof. Karunakar Nayak. A	0820-2576540	9449205825	-	knshirva@gmail.com

3. Status of the Institution: Affiliated College Constituent College  
Any other (specify)

✓

4. Type of Institution:

- a. By gender
- i. For men
  - ii. For women
  - iii. Co-education

✓

- b. By Shift
- i. Regular
  - ii. Day
  - iii. Evening

✓

5. It is a recognized minority institution?

Yes

No

✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

N.A.

6. Sources of funding: Government Grant-in-aid  
Self-financing  
Any other

√

7. a. Date of establishment of the college: 01/08/1980

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Mangalore University

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	6 <sup>th</sup> September 1993	-
ii. 12 (B)	6 <sup>th</sup> September 1993	-

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	----- N I L -----			
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	27 acres
Built up area in sq. mts.	9,000Sq.Mtrs.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
  - \* play ground
  - \* swimming pool
  - \* gymnasium

- Hostel

- \* Boys' hostel

- i. Number of hostels
    - ii. Number of inmates
    - iii. Facilities (mention available facilities)

- \* Girls' hostel

- i. Number of hostels : 01
    - ii. Number of inmates : 27

- iii. Facilities (mention available facilities):

- T.V., Refrigerator, recreation facilities, furnished rooms, library, reading room, common room, dining hall and kitchen

- \* Working women's hostel

- i. Number of inmates
    - ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

- Cafeteria —

- Health centre —

- First aid, Inpatient, Outpatient, Emergency care facility, Ambulance..... Health centre staff —

- Qualified doctor Full time  Part-time

- Qualified Nurse Full time  Part-time

- Facilities like banking, post office, book shops

- Transport facilities to cater to the needs of students and staff

- Animal house

- Biological waste disposal

- Generator or other facility for management/regulation of electricity and voltage
- Solid waste management facility
- Waste water management
- Water harvesting

11. Details of programmes offered by the college (Give data for current academic year)

Programme level	Duration	Entry Qualification	Medium of instruction
B.A.	3years	PUC	English
B.Com.	3years	PUC	English
B.B.M.	3years	PUC	English

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes  No  Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (e.g. Physics, Botany, History etc.)
Science	NIL

Arts	History and Archaeology, Economics Political Science Sociology
Commerce	Commerce
Any Other (Specify) Languages	English Kannada Hindi

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify) :   
Credit based semester system

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy) and number of batches that completed the Programme

b. NCTE recognition details (if applicable)  
Notification No.: .....  
Date: ..... (dd/mm/yyyy)  
Validity:.....

d. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date:.....(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	-	-	6	1	1	1	8	3	-	-
<i>Recruited</i>										
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies	-	-	-	-	1	8	-	-	-	-
<i>Recruited</i>										
<i>Yet to recruit</i>										

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	1	1	-	-	2
M.Phil.	-	-	-	-	-	1	1
PG	-	-	5	-	1	-	6
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	1	7	8
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	3	3

22. Number of Visiting Faculty /Guest Faculty engaged with the College :

NIL

23. Furnish the number of the students admitted to the college during the last four academic year.

Category	Year 1		Year 2		Year 3		Year 4	
	M	F	M	F	M	F	M	F
SC	17	10	16	19	18	18	9	23
ST	6	9	5	11	7	9	7	8
OBC	139	264	159	222	130	203	158	182
General	8	11	7	7	4	7	10	5
Others	-	-	-	-	-	-	--	--

24. Details on students enrollment in the college during the current academic year:

Type of students	UG
Students from the same state where the college is located	362
Students from other states of India	--
NRI students	--
Foreign students	---
Total	362

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

(a) including the salary component

b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered:

B.A. : 1:14.33 B.Com. : 1:26 B.B.M. : 1:8

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 16/02/2004 Accreditation Outcome/Result : 'B' Grade

Cycle 2: 03/09/2010 Accreditation Outcome/Result : 'B' Grade

Cycle 3: .....Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

244

32. Number of teaching days during the last academic year  
*(Teaching days means days on which lectures were engaged excluding the examination days)*

176

33. Date of establishment of Internal Quality Assurance Cell (IQAC) : 30/-09/2005

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR	(i)	30/09/2011
AQAR	(ii)	30/09/2012
AQAR	(iii)	30/09/2013
AQAR	(iv)	19/09/2014

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information) : Nil

## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

##### VISION

- ❖ To provide higher education to the rural, poor and backward class students at the lowest cost.
- ❖ To achieve academic excellence.
- ❖ To promote ethical, moral values among the students.
- ❖ To create awareness on social evils in society and need to eradicate them and
- ❖ To promote the feeling of equality, fraternity and integrity among the youth.

##### MISSION

- ❖ Admission policy in favor of deprived sections of the society.
- ❖ Very low fees and financial assistance to more than 90% of the students.
- ❖ Excellent infrastructure for curricular and extra-curricular activities.
- ❖ Inculcating the desirable value systems.
- ❖ Activities to promote the sense of equality, fraternity and integrity amongst the students.

##### OBJECTIVES:

- ❖ Providing quality education to the deprived sections of the society.
- ❖ Value based education.
- ❖ Development of soft skills.
- ❖ Building competence for employability and enterprise.

The vision and mission of the institution are communicated to the students, staff and other stakeholders through:

- ❖ College website
- ❖ College prospectus
- ❖ College calendar
- ❖ Display at prominent places in the college
- ❖ Orientation programmes to students and teachers.
- ❖ Parent-Teachers' Association meetings.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- ❖ As an affiliated college, the curriculum prescribed by the University through the Board of Studies is implemented.
- ❖ College academic calendar is drawn in accordance with the guidelines of the University regarding working days, examinations and extra-curricular activities.
- ❖ In the beginning of the academic year Heads of the Departments assign syllabus and time-table to the faculty members.
- ❖ Faculty members prepare teaching plan for the semester; write work dairies daily and they are scrutinized by the Heads of the Departments and the Principal.
- ❖ Various associations and committees prepare action plans for the academic year.
- ❖ Conducting tests and examinations and recording of internal assessment marks.
- ❖ Initiating action on seminars, conferences and other activities to be conducted.

1.1.3 What type of support (procedural and practical) do the teachers receive(from the University and/ or institution) for effectively translating the curriculum and improving teaching practices?

- ❖ The University communicates the number of hours allotted for each subject and procedures for conduct of examinations and award of internal assessment marks.

- ❖ For implementation of approved syllabi, the College sends teachers to participate in syllabus related workshops organized by subject associations
- ❖ Teachers are encouraged to attend workshops, seminars, conferences to acquire latest knowledge on the subject and teaching practices.
- ❖ The progress regarding the implementation of the curriculum is discussed in staff meetings and IQAC meetings.
- ❖ Infrastructure for ICT enabled teaching learning process is provided.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- ❖ Use of both conventional and ICT based methods for the effective delivery of the curriculum.
- ❖ Eminent scholars are invited to deliver lectures so that teachers and students are enlightened about the new trends and developments in diverse areas of knowledge.
- ❖ The College provides adequate library resources and e-resources to the faculty for proper implementation of the curriculum.
- ❖ Remedial classes are conducted for slow learners to enhance their learning.
- ❖ Feedback is obtained from the students on curriculum delivery and transaction and corrective action is taken whenever required.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- ❖ The experts from various sectors like industries, financial institutions, research bodies and NGOs are invited to deliver lectures to students.
- ❖ Some of the staff members are the members of Board of Studies of Mangalore University which design and develop the curriculum.
- ❖ Teachers and students actively participate in academic programmes organized by the University.

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

An affiliated college has very limited scope for framing of university curriculum. However the staff members have contributed to curriculum development in following ways:

1. Dr. Sharada M, Department of Hindi:
  - ❖ BOS member during 2010-13
  - ❖ BOS chairman during 2013-15
  - ❖ BOS member(P.G and U.G) 2015 onwards
2. Dr. Sudhakar Marla K., Department of Economics:
  - ❖ BOS member of university
  - ❖ Chairman BOE during 2014-15
  - ❖ Member faculty of arts of Mangalore university
3. Karunakar Nayak A, Department of Commerce:
  - ❖ Secretary, Mangalore University Commerce Teachers Association (MUCTA), which designed revised curriculum for B.Com course from the academic year 2014-15.
4. Raghurama Shetty U, Department of Kannada:
  - ❖ Member of BBM text book editorial committee.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

As the College is an affiliated institution it does not have the freedom to develop the curriculum. It follows the syllabus prescribed by Mangalore University.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The institution analyses that the stated objectives of curriculum are achieved through:

- ❖ Framing the teaching plans.
- ❖ Work dairy recordings.
- ❖ Students' performance in the internal examinations and University examinations.
- ❖ Remedial teaching for slow learners and assistance to advanced learners.
- ❖ Feedback obtained from the students.

## **1.2 Academic Flexibility**

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

- ❖ Basic courses in computer applications.
- ❖ Certificate course in Human Rights.
- ❖ Personality development and soft skills.

The goals and objectives of the courses are to enhance the domain knowledge and soft skills in students.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The institution does not offer programmes facilitate twinning / dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

1 . B.A.

- ❖ Core option- Economics
- ❖ Elective- History, Ancient History and Archeology, Sociology and Political Science

2 . B.Com.

- ❖ Core options- subjects prescribed by the University.
- ❖ Elective- Business Taxation and Cost and Management Accounting

3 . B.B.M.

- ❖ Core option- subjects prescribed by the university
- ❖ Elective- Financial Management and Human Resource Management.

4 . Add on courses

- ❖ Computer Applications

5 . Inter disciplinary

- ❖ Indian Constitution, Human Rights, Gender Equity and Environmental Studies.

- Choice Based Credit System and range of subject options : Nil
- Courses offered in modular form : Nil
- Credit transfer and accumulation facility

The credits are awarded to the students in all the semesters based on the marks scored in each semester are taken into consideration for the award of degree.

- Lateral and vertical mobility within and across programmes and courses :  
Students are offered no lateral or vertical mobility at the under graduate level.
- Enrichment courses :  
Expert lectures are conducted to enrich the course contents.

- 1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The College offers the following self-financing programmes:

❖ Bachelor of Business Management(BBM)

**Fee** : The college management fixes the fee structure for self-financing courses.

**Salary:** Employee salary is decided and disbursed by the management.

- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The College provides additional skill oriented programmes such as:

- ❖ Computer education
- ❖ Online coaching under Artha Vidya Scheme
- ❖ Personality development programmes

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes' how does the institution take advantage of such provision for the benefit of students?

The University does not provide flexibility of combining the conventional face to face and distance mode of education.

## **1.3 Curriculum Enrichment**

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The College is trying its best to supplement university

curriculum to ensure that the academic programmes and the institutions goals and objectives are integrated. This is achieved by-

- ❖ Providing co-education to the students from rural areas.
- ❖ Imparting quality education to economically poor students at very low cost.
- ❖ Conducting wide range of personality and skill development programmes.
- ❖ Sensitizing the students on issues like gender, environment and human rights.
- ❖ Imparting value education.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- ❖ Organizing lectures by experts from various fields to enhance the knowledge of the students
- ❖ Conducting programmes to develop communication skills, analytical skills and entrepreneurial skill among the students.
- ❖ Online coaching on Business Accounting Process.
- ❖ Career and placement guidance to students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- ❖ The curriculum offers gender equity and environment studies and human rights as compulsory subjects during the first two semesters.
- ❖ Basic courses in computer applications are offered to enhance computer literacy of students.
- ❖ Anti-women Harassment Cell and Women's Forum sensitizes the students on women rights and gender issues.
- ❖ NSS and Youth Red Cross units organize programmes on environment protection.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

Moral and ethical values :

- ❖ Every morning the academic activities of the college begin with the prayer.
- ❖ National festivals are celebrated in the college instilling a sense of nationalism amongst the students.
- ❖ Programmes on value education are conducted.

Employable and life skills and Better career options:

- ❖ Personality development programmes are conducted to enhance the analytical and communication skills.
- ❖ ICT related Courses on computer applications are offered

Community orientation:

- ❖ Students involve in social service activities such as blood donation, shramadhan, rural sanitation, AIDs awareness, tree plantations etc. through the NSS and the Youth Red Cross unit of the college.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The institution follows the curriculum framed by the university. The feedback on curriculum is obtained from students, alumni, parents informally and accordingly suggestions are made to subject associations while designing the curriculum. Some of the senior teachers are members of Board of Studies which plays a crucial role in the design of the curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- ❖ Through students feedback.
- ❖ Holding discussions in staff meetings and IQAC meetings.

## **1.4 Feedback System**

- 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The contributions of the institutions in the design and development of University curriculum is minimal. However few senior faculty members being the members of Board of Studies and other University bodies contribute to the design and development of curriculum.

- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes. The feedback is collected from the students and analyzed and the outcome is communicated to the university through subject associations and members of Board of Studies.

- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

An additional batch of B.Com. was started during the academic year 2013-14 to accommodate more students.

## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The institution ensures wide publicity to the admission process through:

**College Website:** The College has a website: [www.msrscollege.org](http://www.msrscollege.org), which gives an account of the profile of the institution, courses offered, fee structure, admission procedure, scholarships and fee concessions to students, university examination results and rules and regulations of the institution.

**Prospectus:** The College prospectus provides information regarding courses offered, fee structure, admission procedure, scholarships and fee concessions available to students and rules and regulations of the institution.

**Advertisement:** In the beginning of the academic year, advertisements are placed in regional news papers. Publicity is also ensured through banners and pamphlets.

**Visit to feeding institutions:** Before the beginning of the academic year, the Principal and senior members of the faculty visit the nearby Pre-University Colleges and inform the outgoing students about admission process and facilities available in the College.

**Notice Board:** Information on admission is displayed on the college notice board.

The transparency in admission process is ensured in following ways:

- ❖ The College adheres to the Government and University admission guidelines.
- ❖ The College has an admission committee consisting of the Principal and senior members of the faculty.

- ❖ Admission is made on the basis of merit and reservation policy of the Government.
- ❖ Holding student interviews along with parents.
- ❖ The list of students admitted to the College is put up on the College notice board.
- ❖ The final list of the students admitted is sent to the University for approval.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Admission is done strictly in accordance with University and Government norms. The roaster system is followed and category-wise merit lists are prepared and displayed. Admissions are made by holding interviews of eligible candidates along with their parents/guardians.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

**Course-wise minimum and maximum percentage of marks at entry level. [For the last three years]**

Year	B.A		B.Com.		B.B.M.	
	Min.	Max.	Min.	Max.	Min.	Max.
2012-13	40%	78%	45.33%	89%	40.33%	81.33%
2013-14	41%	76.5%	50%	96%	--	--
2014-15	39.66%	78.66%	40%	91%	--	--

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The review of the admission process and student profile is done at admission committee meetings. The improvements suggested and implemented are:

- ❖ Reorganisation of admission committee annually.
- ❖ Visit to neighbouring Pre-University Colleges to ensure publicity in the admission process.
- ❖ Submission of proposals to the university seeking additional intake for B.com course.
- ❖ Updating the prospectus.
- ❖ Student profiles with focus on academic performance are discussed in staff meetings.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

In accordance with the vision and mission of the College, students from weaker sections of the society are provided with access to higher education.

- \* **SC/ST/OBC:** The College follows strictly the reservation policy of the Government while admitting students belonging to SC/ST/OBC categories.

#### **Social Profile of the Students**

Year	S.C.	S.T	O.B.C.	General	Total
2010-11	23	08	397	23	451
2011-12	27	15	392	30	464
2012-13	37	16	370	25	448
2013-14	36	16	322	22	396
2014-15	32	15	335	20	402

- \* **Women:** Women students outnumber male students consistently. Ladies hostel facility, safe and congenial learning environment, programmes and facilities with focus on gender concerns have contributed to a gender profile favourable to women.

### Gender Profile of Students

Year	Male	Female	Total
2010-11	172	279	451
2011-12	170	294	464
2012-13	187	261	448
2013-14	159	237	396
2014-15	184	218	402

- \* **Differently abled:** Differently abled students are given due consideration in the admission process. The College offers additional facilities for such students.
- \* **Economically weaker sections:** Majority of the students admitted belong to economically weaker sections. Fee concessions, scholarships, financial assistance, subsidized canteen and book-bank facility are provided to those students.
- \* **Minority community:** Students belonging to minority community are admitted as per Government norms.
- \* **Any other:** Priority is given to talented sports persons in admission.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

#### 2010-11

Programmes	Number of applications	Number of students admitted	Demand Ratio
B.A.	42	42	1:1
B.Com.	80	74	1.06:1
B.B.M.	40	40	1:1

## 2011-12

Programmes	Number of applications	Number of students admitted	Demand Ratio
B.A.	50	50	1:1
B.Com.	80	70	1.14:1
B.B.M.	41	41	1.1

## 2012-13

Programmes	Number of applications	Number of students admitted	Demand Ratio
B.A.	48	48	1:1
B.Com.	70	64	1.14:1
B.B.M.	28	28	1:1

## 2013-14

Programmes	Number of applications	Number of students admitted	Demand Ratio
B.A.	22	22	1:1
B.Com.	75	72	1.04:1
B.B.M.	19	19	1:1

## 2014-15

Programmes	Number of applications	Number of students admitted	Demand Ratio
B.A.	50	49	1.02:1
B.Com.	120	117	1.03:1
B.B.M.	---	---	---

During the last few years, there has been a decline in the demand for B.A and B.B.M. courses due to following reasons:

- ❖ Establishment of Government Colleges in nearby localities which provide free education to students.
- ❖ Low job opportunities for B.A. graduates.
- ❖ Shift in preference among students from B.B.M. to B.Com. Course.

The reasons for increase in demand for B. Com. Course are:

- ❖ Increase in job opportunities in recent years.
- ❖ Advantage for professional courses like C.A., I.C.W.A., and A.C.S.

Initiatives for enrollment improvement are:

- ❖ Fee concessions to students opting for B. A. course.
- ❖ Visiting to neighboring Pre-University Colleges.
- ❖ Enhancement of intake and creation of additional batch for B.Com. Course with permission from the University.

## **2.2 Catering to Student Diversity**

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

One differently abled student [with 100% disability] was admitted during the assessment period 2012-15. He was provided with a battery driven tricycle costing Rs 1.5 lakhs, donated by a philanthropist to commute from his house to the College covering a distance of 5 k.m. To cater to his special needs:

- ❖ Ground floor class room was allotted.
- ❖ Sloping passage was provided to allow the vehicle to enter the College premises.
- ❖ A computer was donated to him.

- ❖ Training in computer applications was provided to him in the ground floor room exclusively.
- ❖ A disability allowance of Rs.1000 per month from Government.
- ❖ Financial assistance of Rs 10,000 through alumni association per year.
- ❖ Exclusive attention and counseling by teachers and administrative staff to cater to his special needs.
- ❖ Provision of an extra hour of time for writing University examinations.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The students' needs in terms of knowledge and skills are assessed through:

- ❖ Performance of students in qualifying examinations and in extracurricular activities.
- ❖ Interviews of the students at the time of admission.
- ❖ In orientation programmes where the students are provided with information about curricular, co-curricular and extracurricular activities, examinations, evaluation etc,

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- ❖ In the beginning of the academic year bridge courses are conducted for freshers by the faculty to assess the knowledge gap of the students.
- ❖ Remedial classes are conducted for slow learners by respective teachers.
- ❖ Class teachers interact with the students to identify their learning requirements and take necessary steps to meet them.
- ❖ The students are free to meet the teachers at any time and discuss their problems.
- ❖ Guest lectures by experts are arranged for knowledge enrichment of the students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

To sensitise the staff and students on issues such as:

**Gender:** The Women's Forum organizes various programmes on legal awareness, health related issues and gender concerns. Anti- harassment cell for women under the guidance of a staff coordinator, seeks to redress the grievances of women staff and students. Karate training is provided to lady students by the Red Cross unit of the College.

**Inclusion:** The College provides opportunity for higher education to under privileged rural students at very low cost. Students belonging to S.C, S.T, and OBC categories are provided with library books, scholarships and conveyance allowance in accordance with Government rules. A UGC sponsored certificate course on human rights was conducted for the benefit of the students. Under this scheme, awareness programme on human rights was organized for the members of Sthree-Shakthi and Self-Help groups at nearby localities.

**Environment:** N.S.S., Youth Red Cross and Community Development Association organize programmes on environment protection, tree plantation, sanitation and health & hygiene. As per the university syllabus, first year students have a compulsory subject on gender equity, human rights and environment.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The College identifies the advanced learners through:

- ❖ The class teachers.
- ❖ Performance in tests and examinations.
- ❖ Class room interaction.
- ❖ Participation in various competitions.

Advanced learners are motivated by the teachers to attain academic excellence in following ways:

- ❖ Encouragement and guidance for library work and reading journals.

- ❖ Opportunities to participate in seminars and present papers.
- ❖ Encouraging participation in inter-collegiate and University level competitions.
- ❖ Providing them reference books.
- ❖ Encouraging the use of e-learning resources.
- ❖ Providing scholarships, endowment prizes and felicitation to outstanding achievers.
- ❖ Conducting field visits and surveys.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- ❖ The class teachers keep a close watch on the attendance of students, and in cases of irregularity of attendance, the appropriate actions are taken by them.
- ❖ Irregularity of attendance and poor academic performance of students are brought to the notice of parents.
- ❖ The marks scored by the students are closely monitored and slow learners are provided remedial classes and individual guidance by the faculty.
- ❖ Counseling is provided to students having learning disabilities
- ❖ The low fee structure of the College has enabled the students from economically weaker sections to have access to higher education.
- ❖ Financial help is provided by the faculty and alumni association on selective basis to economically weaker students to pursue their education.

## 2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

At the end of the academic year the members of the faculty meet to discuss the preparation of academic calendar for the coming academic year based on the following considerations:

- ❖ Completion of the course content within the time frame.
- ❖ Conducting tests and examinations.
- ❖ Conducting co-curricular and extracurricular activities on a regular basis.
- ❖ Ensuring participation of students in University and state level programmes and competitions.
- ❖ Conducting seminars, conferences and outreach activities.
- ❖ The college calendar is issued to students at the beginning of the academic year. It gives information about number of working days, holidays and examinations.

In accordance with the academic calendar:

- ❖ Individual staff members prepare the teaching plan so as to complete the syllabus within the stipulated period of time.
- ❖ Work diaries for lessons taught are maintained by teachers and monitored by Heads of Departments and Principal.
- ❖ Teaching work is coordinated with other responsibilities of the teachers with respect to extracurricular activities.
- ❖ Provisions are made for the conduct of bridge courses and remedial classes.
- ❖ Extra classes are conducted to compensate the loss of classes on account of the faculty attending conferences, seminars or due to other official work.
- ❖ Administrative assistance is also provided by the teachers.

The evaluation schedule is planned and organized in the following manner:

- ❖ In each semester one class test and preparatory examinations are conducted.
- ❖ Internal Assessment marks are awarded on the basis of students' performance in tests and examinations.
- ❖ In extracurricular activities, students are evaluated on the basis of their attendance, participation and performance in the College level and University level programmes and competitions.
- ❖ The evaluation procedures are conveyed to the students and class teachers and any complaints regarding mistakes or other evaluation related grievances are redressed promptly.
- ❖ The attendance and academic performance of students are communicated to the parents through academic records.
- ❖ The Time-table Committee and the Examination Committee headed by senior faculty prepare the teaching, learning and evaluation schedules.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

The IQAC contributes to improve the teaching learning process in the following ways:

- ❖ In the beginning of the academic year the IQAC draws up the plan of action for the year with respect to the curricular, co-curricular and extracurricular activities of the College.
- ❖ The plan of action includes teaching work, examinations, the functioning of different associations and committees, conduct of seminars and conferences, outreach programmes and interaction with stakeholders.
- ❖ At the end of the academic year the progress of the teaching learning process is reviewed. Feedback from the staff and students are collected and accordingly suggestions are made to improve the teaching learning process.

The important quality sustenance and enhancement initiatives taken by the IQAC are:

- ❖ To adopt student centric learning methods such as assignments, student seminars, group discussions etc.
- ❖ Use of I.C.T in teaching.
- ❖ Conduct of bridge courses and remedial classes for slow learners.
- ❖ Guest lecture by resource persons.
- ❖ Conduct of Seminars and conferences.
- ❖ Encouragement to teachers to participate and present papers in seminars and conferences.
- ❖ Encouragement to take up minor and major research projects by faculty.
- ❖ Preparation and submission of Annual Quality Assurance Report.
- ❖ Preparing proposals for assistance from UGC and other funding agencies for improving teaching learning facilities.
- ❖ Upgradation of library learning resources.
- ❖ Upgradation of infrastructure facilities.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made students centric by following methods:

- ❖ Eliciting questions from the students in the course of teaching.
- ❖ Presentation of seminars by students on syllabus related topics and contemporary issues.
- ❖ Power point presentations by students.
- ❖ Debates and group discussions.
- ❖ Assignments are given to students on subject related topics.
- ❖ Students are guided to prepare their own notes.
- ❖ Participation of students in various inter-class and inter-college competitions.

- ❖ Participation of students in the activities of various associations.
- ❖ Involvement of students in the conduct of conference and seminars.
- ❖ Field visits and field work by students.

Support structures and systems made available are:

- ❖ Class rooms with LCD projectors.
- ❖ Computers with internet facility in the library
- ❖ Reprographic facilities.
- ❖ Library well stocked with books, journals, magazines and periodicals.
- ❖ Departmental libraries.
- ❖ Archaeological and folklore museum with rare antiques.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Critical thinking, creativity and scientific temper among the students are fostered through:

- ❖ Lectures by eminent persons.
- ❖ Publication of articles, short stories, poems, essays, paintings and drawings by the students in the wall magazine and college magazine “SRUJANA”.
- ❖ Activities of various associations.
- ❖ Involvement of students in community work and outreach programmes.
- ❖ Arranging field visits by students to archaeological sites.
- ❖ Involving the students in the work of protecting monuments and preservation of heritage.
- ❖ Organizing inter class fests.
- ❖ Encouraging the participation in intra college and inter-college competitions.
- ❖ Organizing skill development programmes.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- ❖ Class rooms with LCD facility.
- ❖ Computer lab with internet facility.
- ❖ Reprography facility.
- ❖ Digitalized library to access books.
- ❖ Commerce lab.
- ❖ Laptops and digital camera.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Students are exposed to advanced level of knowledge and skills through:

- ❖ Providing internet facilities
- ❖ Use of LCD projectors in class rooms
- ❖ Expert lectures by eminent academicians.
- ❖ Attending seminars and workshops organized in the College and other institutions.
- ❖ Upgrading library facilities.  
Faculty members are exposed to advanced level of knowledge and skills through:
- ❖ Attending and presenting papers in conferences, workshops and seminars.
- ❖ Taking up research work.
- ❖ Organizing seminars and conferences in the College.
- ❖ Training in ICT.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Students are free to approach their teachers for any kind of guidance in academic matters. Special cases

requiring professional counseling are referred to the experts in the field. Class teachers are entrusted with the responsibility of identifying students who require guidance services and motivating them for better performance.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching approaches and methods adopted by the faculty are:

- ❖ Interactive teaching sessions.
- ❖ Seminars by students with power point presentations.
- ❖ Publication of writings by students in wall magazine 'Srujana'
- ❖ Deciphering inscriptions by students.
- ❖ Departmental libraries.
- ❖ ICT enabled teaching with computers and LCD projectors.
- ❖ Field visits by students to archaeological sites.
- ❖ Motivating the students to make subject related presentations.
- ❖ Independent learning through assignments and projects.

Impact of innovative practices on student learning

- ❖ More interactive teaching and learning.
- ❖ Enhancement of interest in the subject.
- ❖ Better results in University examinations.
- ❖ Student centric learning.

The institution supports faculty to new and innovative methods of teaching through:

- ❖ Encouragement to faculty to participate in trainings, workshops, seminars and conferences.
- ❖ Motivation to take up research projects.
- ❖ Provision of computers, LCD projectors and internet facilities and library resources.

2.3.9 How are library resources used to augment the teaching- learning process?

The College has a separate library block with a floor area of 299.57 Sq. Mts. and a collection of 8044 books on different subjects, journals, periodicals, newspapers, magazines and CDs. The library provides facilities for independent reading and learning. The library is kept open from 9.15 A.M. to 5.15 P.M. on working days. Students are directed to the library during free time. There is a separate section of 15 computers with broadband internet connectivity for the use of staff and students. The leading commercial banks and other institutions sponsored 10 book banks through which books are issued to the deserving students.

In addition to the main library, all the departments have their own departmental library. The books are issued to students for reference purpose. The concerned staff members maintain the register regarding the issue and return of the books.

Reprography facility is available in the library. New arrivals are displayed separately. The library committee headed by the librarian looks after the maintenance and up gradation of library services.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No. The teachers follow the teaching plan and do not face challenges in completing the curriculum within the stipulated time. However loss of working days due to unexpected suspension of classes are made good by taking extra classes.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Quality of teaching learning is monitored and evaluated in following ways:

- ❖ At the end of academic year the feedback is obtained from the students on the performance of the teachers with respect to knowledge level, content delivery and methods used.
- ❖ The student feedback is analyzed by the Principal and Heads of the Departments.
- ❖ The evaluation results are discussed with the faculty members with a view to improve the quality of teaching.
- ❖ The teaching learning process is also discussed in IQAC meetings and student council meetings and the corrective actions taken on the basis of suggestions made.
- ❖ Self appraisal reports are obtained from the teachers and reviewed by the Principal.

## **2.4 Teacher Quality**

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The total strength of the faculty is 20, out of which 9 are permanent, 8 are temporary full-time and 3 are temporary part-time teachers. There has been no recruitment of permanent teachers by the Government in the college since 1991. When need for additional faculty arises, the management issues advertisements for appointment in leading dailies. The temporary staff are selected by the management on the basis of merit and in accordance with Government norms.

Competent teachers are retained by way of increments and allowances based on their experience. They are encouraged to attend conferences, seminars and training programmes to upgrade their knowledge and skills. Encouragement is given to teachers to pursue research and their exceptional talents.

Highest Qualification	Professor		Associate Professor		Asst. Professor		Total
	M	F	M	F	M	F	
Permanent Teachers	-	-	06	01	01	01	09
D.Sc/ D.Lit	-	-	-	-	-	-	-
Ph.D	-	-	01	01	-	-	02
M.Phil	-	-	-	-	-	01	01
PG	-	-	05	-	02	-	07
Temporary Teachers:							
Ph.D	-	-	-	-	-	-	-
M.Phil	-	-	-	-	-	-	-
PG	-	-	-	-	1	7	08
Part-time Teachers:							
Ph.D	-	-	-	-	-	-	-
M.Phil	-	-	-	-	-	-	-
PG	-	-	-	-	-	03	03

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The teachers are deputed to workshops, conferences, seminars and training programmes to up-grade their knowledge on new developments in their subjects and to acquire additional skills.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	02
HRD programmes	01
Orientation programmes	01
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / winter schools, workshops, etc.	--

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

**Teaching learning methods/approaches:**

Teaching learning methods and approaches adopted in the College are discussed and reviewed in IQAC meetings. The faculty is urged to make teaching learning process more student centric.

**Handling new curriculum:** Whenever there is change in curriculum, teachers are deputed to subject workshops organized by the University or subject associations. The senior teachers guide junior members in handling new curriculum.

**Content/knowledge management:** Encouraging the faculty to attend conferences, seminars and workshops and to present papers.

**Selection, development and use of enrichment materials:** New books and journals are added to the library, periodically.

**Assessment:** Self assessment by the teachers and assessment by stakeholders.

**Cross cutting issues:** Differences of opinion due to departmental or personal priorities are discussed and sorted out amicably in staff meetings.

**Audio Visual Aids/multimedia:** Teachers have adopted ICT oriented teaching learning methods and the required facilities are provided to them.

**OER's** : NIL

**Teaching learning material development, selection and use:** The members of the faculty had been trained in the use of computers and internet in the Computer Centre of the College.

c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 40%
- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies: 90%
- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 25%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College deposes teachers to conferences, seminars, workshops and grants special casual leave and reimburses delegation fees. The faculty is encouraged to pursue higher studies like M.Phil/Ph.D and to take up minor research projects. Support and recognition are given to teachers for publication of research articles and books.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty.

NIL

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Every year feedback is obtained from the students on the quality of teaching of the faculty. The feedback is analyzed and discussed by the Principal with the Heads of the Departments. On the basis of the feedback the principal counsels the teachers and guides them to improve their performance.

## 2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation process is communicated to the students in the following ways:

- ❖ College Prospectus.
- ❖ College Calendar.
- ❖ Communication during orientation programme at the beginning of the academic year.
- ❖ Class teachers provide information and guidance to students regarding evaluation process.
- ❖ The University circulars/notifications about examinations and evaluations are displayed in the notice board.
- ❖ The evaluation process is discussed in staff meetings and student council meetings.
- ❖ At the time of admission, the parents are appraised about the evaluation processes in the college.

The evaluation process is communicated to the faculty through:

- ❖ Discussion in staff meetings,
- ❖ Display of university circulars and notifications on staff notice board.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- ❖ The University has introduced credit based semester system for the U.G. programme. The students are assessed on the basis of C.G.P.A. grades and percentage of marks.
- ❖ Extracurricular activities have been made a part of curriculum and marks are awarded for participation and performance of the students in these activities.
- ❖ Online registration for examination and submission of internal assessment marks.
- ❖ Introduction of coding system of answer scripts for transparency in evaluation.

- ❖ Provision for personal seeing by getting photocopy of the answer scripts.
- ❖ Provision for reevaluation of answer scripts.
- ❖ At the College level one class test and one preparatory examination are conducted in each semester for internal assessment of students

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The College Examination Committee looks after the examination and evaluation process. A wide choice of extracurricular activities is offered to the students. The academic performance is communicated to the parents through academic records. Internal assessment marks secured by the students are displayed on the notice board. The Examination committee takes care of the smooth and transparent conduct of examinations. The grievances of the students with respect to examination and evaluation are redressed promptly.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The student achievement is measured on the basis of class room participation, assignments, seminars, presentations, field visits, project work etc., apart from internal tests and examinations. The participation of the students in co-curricular and extracurricular activities are assessed on the basis of their performance. Students are awarded performance based prizes and scholarships.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The College follows University guidelines with respect to internal assessment of students. Internal tests and examinations are conducted in every semester for the award of marks. The participation and performance of students in extracurricular activities are evaluated while awarding

grades. All efforts are made to ensure transparency regarding the conduct of examinations, evaluation and award of internal assessment marks. Weightages are assigned for behavioral aspects, independent learning and communication skills while assessing student performance in co-curricular and extracurricular activities.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The vision of the College is to provide higher education to the rural poor and backward class students and to achieve academic excellence. The graduate attributes specified by the institution are:

- ❖ Knowledge and skills.
- ❖ Ethical and moral values.
- ❖ Qualities of leadership.
- ❖ Women empowerment.
- ❖ Employability and spirit of enterprise.

The College ensures attainment of these attributes by the students through:

- ❖ Effective teaching learning experiences
- ❖ Personality development programmes
- ❖ Skill development programme.
- ❖ Value education.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- ❖ Students get their answer scripts of internal tests and examinations for personal seeing and seek clarification from respective teachers.
- ❖ The internal assessment marks are displayed on the notice board. The students can bring to the notice of the concerned teacher or class teacher if there are any discrepancies in marks awarded to them. Due care is taken for correction of mistakes in time.

- ❖ The students can approach the class teacher or student welfare officer regarding their grievances about evaluation and get them redressed.
- ❖ Necessary guidance and help are provided to students with respect to retotalling and revaluation of papers of University examinations and regarding correction of mistakes in the declaration of results and marks card issued to them.

## **2.6. Student performance and Learning Outcomes**

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The college has a clearly stated learning outcome-knowledge expansion, skill development and behavior modification, along with good results in university examinations. The learning outcomes are assessed on the basis of the quality of results in university examinations-distinctions, first classes and pass percentage. The students and staff are made aware of the learning outcomes through prospectus, calendar, college magazine and discussions in staff meetings.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The performance and progress of the students through the duration of the course are discussed in staff meetings. The class teachers monitor the academic performance and attendance of the students and they are intimated to the parents through academic records. In the case of irregularity of attendance and slow learners, the parents are informed to meet the class teachers and are advised to ensure better performance by their wards.

Table showing the results for the last five years.

Year	B. A.		B.Com.		B.B.M.	
	Pass%	Distinction	Pass%	Distinction	Pass%	Distinction
2010-11	100%	3	74%	17	58%	2
2011-12	86.5%	-	80.83%	18	70.45%	2
2012-13	92.30%	8	89.33%	31	66.66%	8
2013-14	97.67%	3	74.29%	33	88.89%	8
2014-15	95.56%	5	88.52%	35	69.23%	-

### RANK HOLDERS IN UNIVERSITY EXAMINATIONS

April/May 2010 : Kum. Reshma III B.Com. 10<sup>th</sup> Rank

April/May 2011 : Kum. Seethalaxmi III B.Com. 1<sup>st</sup> Rank  
with Gold Medal

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- ❖ The College provides a student friendly environment to ensure learner centered education.
- ❖ Remedial classes are conducted for slow learners.
- ❖ Advanced learners are motivated for better performance.
- ❖ Training in soft skills.
- ❖ Outreach programmes, extension activities, cultural competitions and value education programmes.
- ❖ Field visits and field work by students.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- ❖ The College N.S.S. unit, Youth Red Cross and Community Development Association regularly organise outreach programmes.
- ❖ The different associations invite eminent persons to interact with the students.
- ❖ Skill development and career guidance programmes are conducted regularly.
- ❖ The placement cell provides guidance to students regarding competitive examinations and placement drives.

- 2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The results of the semester examinations are analyzed course-wise and subject-wise and discussed in staff meetings. It is also communicated to the college Governing council. The results of the internal examinations are analyzed by the respective departments. The barriers to learning are overcome by conducting remedial classes for slow learners and individual guidance by the teachers.

- 2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The College monitors the student learning outcome based on University results. The class teacher monitors the academic progress of the students assigned to him. He guides and motivates them for better performance in curricular and co-curricular activities. The learning outcomes are discussed in the staff meetings. The academic progress of the students is communicated to the parents through academic records and at the time of admission and in PTA meetings.

- 2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes. The College and the individual teachers use the assessment outcomes as an indicator for evaluating student performance and for identifying areas which require appropriate attention and action.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- ❖ Certificate courses for the benefit of students and the public.
- ❖ Uniform for college students.
- ❖ Learning friendly atmosphere.
- ❖ Efficient and dedicated faculty.

## CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The College does not have any recognized research centre of the affiliating University. However, the faculty members take up research projects approved by the U.G.C.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes. The institution has a research committee to monitor and address the issues of research. The composition of the research committee of the College is as under:

Chairman : Prof. Vinobnath, Principal  
Members : 1. Dr. Sudhakara Marla K.,  
Dept. of Economics  
2. Dr Sharada M.,  
Dept. of Hindi  
3. Prof. Karunakar Nayak,  
Dept. of Commerce

The committee meets twice in a year to review progress of research work of the faculty. The recommendations of the research committee are:

- ❖ Encourage the faculty to take U.G.C. funded minor research projects and enroll for Ph.D programmes.
- ❖ Review the progress of research work done by the faculty.
- ❖ Recommendation of minor research projects by the faculty for approval of the U.G.C.
- ❖ Encourage students to take up research related field works under the guidance of the faculty.

The impact of the recommendations are-

- ❖ One of the faculty was awarded Doctoral Degree.
- ❖ One of the faculty is pursuing research for doctoral degree.

- ❖ One of the faculty has successfully completed minor research project.
- ❖ One of the faculty submitted proposal for minor research to the U.G.C
- ❖ Members of the faculty have presented 24 research papers in various state level, national level, and international level seminars and conferences.
- ❖ Departments of Economics, History, Physical Education, Administrative section of the college organized state /national level conferences offering a platform for researchers to share their research output.
- ❖ Archaeological surveys and field works have been conducted by the students.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The measures taken by the institution to facilitate smooth progress and implementation of research projects are:

- ❖ Autonomy to the principal investigator:
  - Investigators enjoy complete autonomy with respect to research work.
- ❖ Timely availability or release of resources:
  - The funds sanctioned by the UGC for research purpose are released to the investigators without any delay.
- ❖ Adequate infrastructure and human resources:
  - Library resources, computers with internet facility and administrative assistance are provided for research work.
- ❖ Time-off, reduced teaching load, special leave etc. to teachers:
  - Provision for availing FIP (Faculty Improvement Programme) facility granted by the UGC. Special leave to teachers who take up research and research related work.
- ❖ Support in terms of technology and information needs:

The investigators can get information through internet facility and library resources.

- ❖ Facilitate timely auditing and submission of utilization certificate to the funding authorities:
  - Utilization certificates are audited and submitted to the funding authorities in time.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The following efforts are made by the institution in developing scientific temper and research culture and aptitude among students:

- ❖ Archaeological exploration is undertaken by the students in various historically important places of this region
- ❖ Our students under the guidance of faculty discovered megalithic archeological sites and deciphered inscriptions.
- ❖ Three students of our college participated in the international conference held in Bhopal, Madhya Pradesh organized by Rock Art Society of India.
- ❖ Our students have conducted surveys of school dropouts and socio-economic conditions of people living in old age home in Shirva.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

- ❖ Two of our faculty members have undertaken minor research projects funded by UGC.
  1. Prof. Vinobnath, Department of Economics.
  2. Prof. Murugeshi T., Department of Ancient History and archaeology.
- ❖ Dr. Sharadha M. Dept of Hindi was awarded doctoral degree for her thesis on the topic “Akali, bhukhari aur ‘Vyangya Vidya: Yek Adhyayan’” in 2015 from Dakshin Bharath Hindi Prachara Sabha, Chennai.

- ❖ Dr. Sudhakar Marla K. has the M.Phil guideship and has guided Smt. Usha, Associate Professor, Besant Womens' College, Mangalore.
- ❖ Prof. Nayana is presently engaged in research for Ph.D. on "Gender Equity and Politics in Local Self Government" from Hampi University.

3.1.6 Give details of workshops/training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The various State level seminars organized by the institution are as follows:

Organising Department	Date	Title	Sponsoring Agency
History & Archaeology	24.3.2011 & 25.3.2011	Karnataka's overseas contacts and trade through the ages	UGC
Physical Education	26.03.2011	The Role of Media in Promoting Sports	UGC
Economics	24.02.2012	Financial Inclusion - Reaching the Unreached	UGC
Administrative Department	25.02.2012	Changing Scenario in degree Colleges- Role of Administrative Staff	UGC
History and Archaeology	26.09.2014 to 28-09-2014	Karnataka Itihasa Darshana	Itihasa Academy

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

College does not have research centre. However a few members of the faculty are actively engaged in research and the details of their research areas and expertise are given below:

Faculty Name	Department	Research Area
Dr. Sharada M	Hindi	Development of study material for 1 <sup>ST</sup> year II year M.A course in Hindi (Correspondence course) of Mangalore university
Dr. Sudhakar Marla K	Economics	Guideship of M.Phil programme of Alagappa University
Prof. Murugeshi T	Ancient History & Archaeology	Archaeological Explorations & deciphering inscriptions
Prof. Manjunath K.G	Commerce	Yakshagana and folklore
Prof. Nayana	Political Science	Women empowerment

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college has organized five national and state level conferences and eminent researchers have been invited as resource persons. Reputed writers in Kannada literature Dr. Kamala Hampana and Dr. Hampana visited the college. Rock Art experts from Austria Dr. Erwin Neumeier and social Anthropologist from France Mr. Gale Gene Cloud visited the college and interacted with the students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The faculty has not utilized the sabbatical leave for the research work.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of Publications of conferences conducted in the college as made available to students through the library.

Publications of research findings made available to the students and public through the library.

## 3.2 Resource Mobilization for Research

- 3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no budgetary provision of funds for research. The institution provides necessary guidance and help to the researchers to secure financial assistance from the UGC for research purposes.

- 3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision for seed money to the faculty for research. The delegation fees of the staff and students who attend workshops and seminars are reimbursed by the College.

- 3.2.3 What are the financial provisions made available to support student research projects by students?

The archaeological explorations and fieldworks are financially supported by the college alumni.

- 3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

There has been no interdisciplinary research in the institution.

- 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The College has a well organized library having latest books and research journals. During the last 5 years our College has purchased for 4523 books worth ₹ 4,76,381. Facilities like furniture, computers, internet, archaeological museum are available in the College. Computers are provided to each department so that faculty can make use of them.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No. The College has not received any grant or fund from any industry or other agency for developing research facilities.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The College has secured ₹ 1,00,000 from the UGC for research projects. The details of UGC grants received for research work are as follows:

Minor Research work of Prof. Vinobnath

Duration	Title of the project	Funding Agency	Total Grant received
March 2011 to Nov. 2012	Entrepreneurship in small scale industries - A case study of Dakshina Kannada & Udupi Dist.	UGC	One lakh

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The basic research facilities available for the staff and students of the campus are:

- ❖ Library: books and journals
- ❖ Computers and internet facility
- ❖ Laptops
- ❖ Cameras
- ❖ Archaeological study materials.

- 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college has a research committee to plan and promote research activities of the college. Efforts are made to secure financial assistance from the UGC to upgrade infrastructural facilities to meet the needs of the researchers.

- 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

No. The College did not receive any special grant or finances from the industry or any other beneficiary agency for developing research facilities. But the College has received grants from U.G.C. for the development of research. During last 5 years the college has received grant of ₹ 33,73,955.00 from the UGC for the procurement of equipments and library resources.

Grants received for equipments and Library resource from UGC for the last five years:

Items	2010-11	2011-12	2012-13	2013-14	2014-15
Equipment	243075	209662	60914	167604	416191
Books	109403	495445	30603	17856	26444
LCD	--	--	106014	83582	786890
CC TV	--	--	--	--	456683
Sound System	--	47900	--	--	--
Library Software	--	5000	--	31650	--
Language Software	--	--	--	165000	--
Water Cooler	--	33000	--	135779	45260

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

No research facilities have been made available to the students and research scholars outside the campus/other research laboratories.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

College has a well stocked library with reference books, research journals and computers with internet access for the benefit of both teachers and students. The library has a separate reference section for the staff.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

No collaborative research facilities were developed or created in the college. Prof. Murugeshi T. has participated in an international research project on 'Sati Unbound' by Noboru Tabe Tokyo University. It is available online at [www.tabenoboru.com](http://www.tabenoboru.com). 2013-14. It is an international collaboration research work.

### **3.4 Research Publications and Awards**

3.4.1 Highlight the major research achievements of the staff and students in terms of

- ❖ Patents obtained and filed (process and product) : NIL
- ❖ Original research contributing to product improvement - NIL
- ❖ Research studies or surveys benefiting the community or improving the services - NIL
- ❖ Research inputs contributing to new initiatives and social development : The list given below :
  
- ❖ Dr. Sharada M. has done research work on Vyangya Sahithya in Hindi literature on the topic "Akaal Bhukh mari Aur Samaik Vyangya Vidha : Yek Adhyayan". Socio economic relevance of the study is the refutation of the belief that occurrence of famines was due to natural reasons resulting in crop failures. But most of

the famines occurred not because of scarcity of food grains but because of systematic failure like hoarding of foodgrains, faulty distribution and profiteering by traders. Famine is not strictly a natural phenomena it is more the result of the inefficient system which is unable to protect the interests of people. A strong democratic set up, free media and public opinion can reduce the incidents of famine and their adverse consequences.

- ❖ Prof Vinobnath has completed his minor research on 'Entrepreneurship in small scale industries': A case study of Udupi and Dakshina Kannada District. The study has thrown up socially and economically relevant issues like:
  - Absence of entrepreneurship among SC/ST in the study region.
  - The limited impact of Entrepreneurship Development Programmes in creating successful first generation entrepreneurs.
  - Dissatisfaction among the entrepreneurs regarding the attitude of commercial banks in meeting their working capital needs.
  - Suggestions for formulating policies and programmes to benefit small entrepreneurs.
  
- ❖ Prof. Nayana is doing her Doctoral work on – “Gender equity & politics in local self govt.” The study aims at creating awareness among women representatives about gender equity and politics in local self govts. The study intends to make representatives of local bodies to understand that they represent the community of women and the success of democracy depends upon their active participation in politics, power and progress of the country.
  
- ❖ Mrs. Vani, faculty of Sociology, with students of III B.A. 2013-14 Batch conducted 2 surveys on school dropouts in Shirva region and old age home in Shirva. One of the objectives of the surveys was to make the students understand methodology of collecting and analyzing data. The involvement of students in socio-economic surveys help to create awareness among them on social problems.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No. College does not publish or partner in publication of any research journal. But all the research papers presented in the national & state level conferences held in the college had been published.

3.4.3 Give details of publications by the faculty and students:

Prof. T. Murugeshi:

Year	Title of the paper/book/article	Publisher
2011	Jainism in Asandinadu	Directorate of Archaeology & Museums
2012	Punnatada Puratana Bandi	Karnataka Ithihasa Academy, Bangalore.
2012	Udupiya Aprakatitha Kojkuli Shasana	Karnataka Ithihasa Academy, Bangalore.
2012	Vijayanagarakalada Padubidriya shasana	Directrate of Archeology & Museums
2013	Karvaliya Purtatva Anveshanegalu mattu Pragetihasa	Alva's Prakashana, Modabidri
2014	Pallyalli Patteyada Brihat Shilayugada Samadhi Nele	Karnataka Ithihasa Academy, Bangalore.
2015	A note on the Rock Art in Coastal Karnataka	New Bharatiya Book Corporation, New Delhi

Dr. Sharada M.

Year	Title of the paper/book/article	Publisher
2011	Dr. S.L.Bhairappa: Pradeshika Sahithya	Rajpal & Sons, Delhi
2014	Badatanadakadegilla gamana: Manaveeya seveye yella	Hosa Digantha News Paper

2014	Kahani Kalash- Edited Text Book	Amar Prakashana, Kanpur
2015	Gadya Manjusha	Vani Prakashana, New Delhi
2015	Gadya Bharathi	Vani Prakashana, New Delhi
2015	Gadya Garima	Vani Prakashana, New Delhi
2015	Gadya ke Vividha Roop	Shiksha Bharathi
2015	Prachina Madyakaleena Kavya	Vani Prakashana, New Delhi
2015	Aath Ekanki Dhara	Vani Prakashana, New Delhi
2015	Katha Deepika	Vani Prakashana, New Delhi
2015	Kavya Sanchayika	Vani Prakashana, New Delhi
2015	Madhya Yugina Evam Adhunik	Amar Prakashana, Kanpur
2015	Adhunik Hindi Kavya Dhara	Amar Prakashana, Kanpur

Prof. Raghurama Shetty U.

Year	Title of the paper/book/article	Publisher
2010	Pudume: co-edited	Prasaranga, Mangalore University

Prof. Karunakar Nayak A.

Year	Title of the paper/book/article	Publisher
2010	Financial Accounting IV	Text Book for IV Semester B.Com.

Prof. Vinobnath

Year	Title of the paper/book/article	Publisher
2014	Entrepreneurship in Small Scale industries	Southern Economist

Paper presentation by the faculty:

Prof. Nayana

Year	Title of the paper/book/article	Seminar/Conference
2011	The Portuguese Trade and commerce in South Kanara	M.S.R.S. College, Shirva
2011	The role of media in promoting sports	M.S.R.S. College, Shirva
2011	Women & social justice	Tumkur University
2012	Democratic Rights & Gender Justice in India	S.D.M. College of Business Management
2013	Human Rights & Social Justice in India	St. Mary's College, Shirva
2013	Gender Relations in Panchayath Raj Institutions	Alva's College, Moodabidri
2013	E-Governance in Grama Panchayth	St. Mary's College, Shirva
2013	National Hazards: Prevention and Mitigation. [International Conference]	Karnataka University Science College, Dharwad
2014	Democracy, women rights and Gender Equity in India	Milagrese College, Kallianpura
2014	State initiatives and gender Equity in grass root democracy	Mahaveera College, Moodabidri
2014	Gender equity & political participation in local governance	University University College, Mangalore
2015	Participation of women in Local self Governance	MSW Department, Mangalore University

Prof. Karunakar Nayak A.

Year	Title of the paper/book/article	Seminar/Conference
2014	Information Technology in the Indian Banking Industry : Opportunities and Threats	Karnataka State Commerce Teachers' Conference, Tumkur

Smt. Prajna S.

Year	Title of the paper/book/article	Seminar/Conference
2012	Micro Finance through Self Help Groups	MSRS College, Shirva

Prof. Murugeshi T.

Year	Title of the paper/book/article	Seminar/Conference
2010	Jainism in Asandinad	Directorate of Museums, Govt. of Karnataka
2011	Recent Archaeological discoveries in the South Western Coast of Karantaka	Rock Art Society of India
2011	Domestication in the Rock Art of Karnataka	Rock Art Society of India
2012	Punnatada Puratana Bandi & Kojakuli Shasana	Karnataka Ithihasa Academy
2013	Punnatada Panchavasheshagalu Ondu Adhyayana	Karnataka Ithihasa Academy
2013	Chamaraja Jilleya Shasanagala Hinneleyalli Natha Pantha	State Archeology Dept. of Mysore
2014	Sannatiya Mahishamardhiniya Shilpa: Ondu Adhyayana	Karnataka Ithihasa Academy
2015	Karavali Karnakada Ithihasa Samshodhanegalu	Karnataka Ithihasa Academy
2015	“Hero Stones”	Govinda Pai Research Centre, Udupi

Dr. Sharada M.

Year	Title of the paper/book/article	Seminar/Conference
2013	Eka Roopi Pathya Baharoorpi Ondu Chinthane	Dhavala College, Moodabidri
2014	Sharad Joshi Ke Do Vyangya Natakon Me Samajik Vyangya	M.G.M.College, Udupi
2015	Bhishma Sahani Ke Upanyas 'Basanti' me Vyakt Samajik Evam Rashtriya Vichar	St. Philomina College, Puttur
2015	Adhunik Hindi Sahithya me Dalith Sahithya: Ek Sodharan Vishleshan	Sri Poorna Prajna College, Udupi

- \* Publication per faculty : 03
- \* Number of papers published by faculty and students in peer reviewed journals (national / international) : Nil
- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- \* Monographs : Nil
- \* Chapter in Books : 04
- \* Books Edited : 04
- \* Books with ISBN/ISSN numbers with details of publishers : Nil
- \* Citation Index : Nil
- \* SNIP : Nil
- \* SJR : Nil
- \* Impact factor : Nil
- \* h-index : Nil

#### 3.4.4 Provide details (if any) of

- \* research awards received by the faculty : NIL
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally : NIL
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions : NIL

### 3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The systems and strategies for establishing institute-industry interface do not exist.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The College does not have a stated policy to promote consultancy.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The College encourages professionally qualified faculty to utilize their expertise for consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The broad areas of consultancy services provided by the faculty are as under:

Name	Department	Area of Specialization
Dr. Sharada M.	Hindi	Counseling for Women
Surendra Shetty H.	Physical Education	Volleyball
Manjunath K.G.	Commerce	Yakshagana & Dramatics
Adithi K.	Librarian	Home remedies for Common Ailments
Raghuram Shetty U.	Kannada	Agriculture, Vasthu
Murgeshi T.	Ancient History & Archaeology	Archaeological Exploration, deciphering inscriptions
Nayana	Political Science	Women Empowerment
Ramanand Shettigar	Office Superintendent	Tax Consultancy

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Not applicable.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promotes college neighbourhood community network and student engagement through following constructive programmes:

- ❖ Regular blood donation camps and donation of blood by students in times of need.
- ❖ Awareness programmes on –
  - Drug addiction
  - HIV/AIDS.
  - Contagious diseases
  - Sanitation, health and hygiene
  - First – Aid
  - Dairy farming
  - Disaster management
- ❖ Leveling of school playgrounds and repair of rural roads by the college N.S.S. unit.
- ❖ “Swatch Shirva Abhiyan” in association with Grama Panchayath Shirva, Auto & Taximen’s association of Shirva & Local Youths of Shirva.
- ❖ Programmes on water harvesting, organic farming, dairy farming, and environmental conservation.
- ❖ Programmes on legal awareness, road safety and traffic rules, POCSO, communal harmony & Gas-safety in association with NGO’s.
- ❖ Save heritage programme.
- ❖ Certificate Course in Human Rights.

- 3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The students are made to involve in various social movements and activities promoting citizenship roles through NSS Unit, Youth Red Cross Unit and Community Development Association of the College. A number of outreach programmes are conducted in association with service organizations like Lions Club, Rotary Club and Dharmasthala Gramabhivruddhi Yojana, involving the students and the public.

- 3.6.3 How does the institution solicit stake holder perception on the overall performance and quality of the institution?

The institution solicits its stake holders perception on the overall performance and quality of the institution through-

- ❖ Collection of feedback from the students.
- ❖ Information is solicited informally from the parents and alumni.
- ❖ Discussion with student representatives in student council meetings.

- 3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In the beginning of the academic year, plan of action is drawn in the IQAC meetings and staff meetings for the conduct of curricular and co-curricular activities. In accordance with the plan of action, the NSS unit, Youth Red Cross Unit and the Community Development Association of the College device their respective plans for extension and outreach programmes. Subsequently, their programmes are organized during the academic year and NGO's and social service organizations are involved whenever possible.

The major extension and outreach programmes organized by the College are as under:

- ❖ NSS Annual Special Camps.
- ❖ Annual Blood Donation Camps.
- ❖ Health Camps.
- ❖ Swachha Shirva Abhiyan

- ❖ ‘Save heritage’ programmes.
- ❖ Archaeological explorations.
- ❖ Communal Harmony programmes.
- ❖ Legal Awareness programmes.
- ❖ National Integration programmes.

**Statement of Expenditure : NSS Unit**

Year	Regular activities	Special Camp	Total
2010-11	15,200	22,500	37700
2011-12	16,000	22,500	38500
2012-13	16,000	22,500	38500
2013-14	16,000	22,500	38500
2014-15	16,000	22,500	38500

**Statement of expenditure: Youth Red Cross unit**

Year	Regular activities
2013-14	5,850
2014-15	8,400

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

A number of co-curricular activities are undertaken by the college along with the curricular activities. The students are required to select an activity of their choice among NSS, YRC, Sports, Literary and cultural at the time of admission. An orientation programme is conducted at the beginning of the academic year. Staff coordinators are appointed for each co-curricular activity and they guide and encourage students to participate in the programmes. The participation and performance of the students in extracurricular activities are evaluated for the award of marks and grades under credit based semester system. The members of the faculty actively participate in all the extension activities of the institution.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Every year, 7 day NSS special camp is conducted in neighboring village. The theme and beneficiaries of the camp are selected keeping in view considerations of social justice. In these camps, the activities are organized with focus on helping the weaker sections of the society. Local communities have been benefited by various extension activities of the institution.

Extension and Outreach Programmes organized by the College are as under:

**Community Development Association**

Date	Activity/ Programme	Resource Person	Beneficiaries
27-8-2010	LPG Safety Awareness	Sri. Chandra Shekhar & Sri. Shashidhar	Teaching Staff & Non-teaching Staff
24-2-2010	Awareness on problems of Adolescence	Dr. P.V Bhandary	Students
26-8-2011	Awareness on Contagious Diseases	Dr. Vasudeva Upadhya	Students and Local People of Shirva
12-2-2012	HIV/AIDS awareness	Dr. P.V Bhandary & Sri.Raghavendra	Students and Public
27-6-2012	Anti-drug Awareness	Sri. R.R Naik & Dr. Vasudev Upadhya	Students and Public
27-8-2012	Career Guidance	Sri. K. Sridhar Hegde	Students
30-1-2013	Women Harassment & its prevention	Kumari Laxmi	Students Old students and Public
24-7-2013	Contagious diseases	Dr. Vasudev Upadhya	Students and local people of Shirva.
01-8-2013	Orientation for youth red cross Students	Sri. Basrur Rajeeva Shetty & Sri. Chandrashekhar	Members of Youth Red Cross Unit
08-8-2013	Impact of anti-alcoholism & prevention	Dr. P.V Bhandary	Students & JCI Belman.

11-8-2014	Rakshabandhan	Sri. Kuthyar Sathish	Students
09-8-2014	Karate Awareness	Sri. Sathish & Sri. Deviprasad, Mumbai	Students
29-1-2015	Suraksha for women	Sri. Karthik S. Kateel & Ms. Shobha Latha	Lady students
23-2-2015	Agriculture & rural development	Sri. Balachandra	Students
03-7-2015	Demonstration of Art and Craft using Waste Paper	Sri. Chandan Rai Delhi	Students and Old Students
16-7-2015	Self Defence	Sri. Karthik S. Kateel	Students
22-7-2015	HIV/AIDS Awareness Contagious Diseases	Smt.Vasanthi & Sri. N.H Harimatt	Students
11-8-2015	The role of youth in building strong and healthy India	Sri. Sunil John Pal	Students, Members of local Mahila Mandala and SHGs, Shirva
17-3-2015	Eye- Camp	Prof.Vidya.D.	Students and Public

**Womens' Forum:**

24-8-2010	Women and social status	Smt. Reshma Uday Shetty	Students
23-8-2011	Women and education	Smt. Jyothi Shetty	Students
12-9-2012	Role of women in the modern society	Prof. Hilda Rodrigus	Students
07-2-2013	Problems and Remedies of Adolescence	Smt.Vanitha Shetty	Students
26-8-2013	Women's cultural thinking	1. Kum. Shambhavi 2. Smt. Anjalin Mendonca	Students
20-2-2014	Woman and Law	Kum. Lakshmi	Students
12-7-2014	Complaint/ suggestion box	Sri. K.Annamalai	Students

19-9-2014	Role of women in the modern society	Smt. Jayanthi Shetty	Students
29-1-2015	Self Defence for women swaraksha leadership	Sri. Karthik Kateel	Students
18-8-2015	POSCO Act	Smt. Prameela Vaz	Students

**H.R.D. Association**

30-7-2010	Personal empowerment programme	Sri. S.A. Bhandarkar's team, Udupi	Students
29-8-2011	Training on effective communication and soft skills.	M/S. Ensener Consulting Pvt. Ltd.	Students
12-12-2011	Leadership Development	Dr. Sudheer Raj	Students
28-9-2013	Modern Banking	Mr. Abhishek Sony	Students
11-11-2013 to 16-11-2013	Personality Development	Prof. Jai Kishan Bhat	Students
13-9-2014	Personality Development- Mindful leadership	Dr. Sudheer Raj	Students

**Humanities Association :**

20-7-2011	A talk on Folk	Prof. S.A Krishnappa	Students
2-11-2011	Archaeological Programme	Sri. Prakash Poojary & Sri. Suraj	Gavali Village
8-9-2012	A field work and study of inscriptions	Udyavar	Archaeology students
13-9-2012	150 <sup>th</sup> year of veteran freedom fighter M.M. Malavia	Prof. Jayaram Shettigar	Students
28-8-2013	Monument Protection	Vishnumoorthi Temple, Yallampalli	Archaeology students

15-1-2014	Swami Vivekananda Jyanthi	Sri. Hasanabba Sheik	Students
8-8-2014	Save Historical Heritage	Dr. S.J. Samak	Archaeology Students
21-9-2014	Study of inscriptions and Historical Heritage-Field work	Prof. S.A. Krishnayya	Archaeology Students
10-1-2015	Survey	Jeevan Asha Trust-Oldage home	III B.A. Students

**National Service Scheme:**

24-12-2010 to 30-12-2010	Annual Special Camp	Sri. Parashurama Kshethra, Kuthyar	NSS Volunteers
1-10-2011	Communal Harmony	Sri. Supradad Shetty, Dr. Leslie D;Souza & Moulana Sirajuddin Zaini	NSS Volunteers
24-8-2011	Practical Demonstration of New Farming Practices	Sorpu, Shirva	Students and Dharmasthala Gramabhivrudhi Unit, Belman
11-11-2011	Tree Plantation	Lions Club, Udupi	Students
11-12-2011	Interactive Programme – Jago Bharath	Soolibele Chakravarthi	Students & Public
24-12-2011 to 30.12.2011	Annual Special Camp	Govt. P.U. College, Palli	NSS Volunteers
23-11-2011	Annual Special Camp	Sri Ayyanna Higher Primary School, Kalathur	NSS Volunteers
15-12-2012	Blood Donation Camp	District Hospital, Udupi	Students
9-11-2013 to 5.11.2013	Annual Special Camp	Aided Hr. Pry. School, Bola	NSS Volunteers
11-11-2014 to 17-11-2014	Annual Special Camp	Govt. High School, Sooda	NSS Volunteers

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Extension activities conducted by the college complement academic learning and help the students to develop self-confidence, leadership qualities, team spirit, communication skill, gender sensitization, social awareness, moral values, service orientation and awareness about social evils. Many programmes are held beyond the campus which help to develop community institution network.

- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college undertakes many extension activities under different association to establish healthy relationship with the community and there by contribute to the community development.

- ❖ The local youth participate in NSS special camp organized by the NSS unit of the college every year.
- ❖ Elected lady representatives of Grama Panchayat are involved in the conferences held in the college.
- ❖ Regular blood donation camp has been organized in association with social service organizations like Rotary club, Lions club and District Hospital.
- ❖ The commerce association has organized PAN card drive.
- ❖ N.S.S. unit of our college organized Swachha Shirva Abhiyana Programme in association with Shirva Grama Panchayath, Rickshaw Drivers Association, Taxi drivers association of the locality and local people joined hands with students to make this Abiyan successful one.
- ❖ Adhar Linking of students and their parents had been done.
- ❖ Jan-dhan Yojana .
- ❖ Enrolement of students in voters list.

- ❖ Save historical heritage programme is conducted under History and Archaeological dept. of the college.
- ❖ Free Eye check up camp is organised by the college in association with Lions Club Shirva. Local people also benefited by this programme & spectacles were also provided to them.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution is closely associated with community health centre, police station, Grama Panchayath, Lions club, Rotary club, Local commercial bank branches, Jaycees, Rotaract club and temples for conducting outreach and extension activities.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Certificate of appreciation to Dr. Sharada M., Department of Hindi for the service rendered to the physically disabled in order to empower them.

### **3.7 Collaboration**

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college has no collaboration with research laboratories, institutes and industries for research activities.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- ❖ In collaboration with Arthavidya, online coaching facility has been provided to students.
- ❖ Bridge course and Communicative English course through Western Institute of Technology Udupi.

- ❖ Personality Development Programme is conducted every year for III year degree students by Shri Bhandarkar's Trust, Udupi
- ❖ A programme was conducted by the Archaeology department of our college in association with Akila Bharatha Sharana Sahithya Parishad.
- ❖ 10 book banks in the college library have been sponsored by different nationalized banks and charitable trusts.
- ❖ Courses on computer applications are offered by the computer centre of the college in collaboration with Manipal Institute of Computer Education.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college has no facility for industry institution-community interaction. However college has received assistance in the form of book bank facility from nationalized banks like Canara bank, Syndicate Bank, Vijaya Bank and Corporation bank. College ground levelling work and hard ball cricket pitch laying had been done with financial assistance by the Alumni Association. Two book banks were established for the benefit of hostel inmates by M/S Abhiman builders Mangalore. A separate Hindi Pusthak Bhandar was established in the department of Hindi by one of the alumni of the college.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Conferences/ Department	Date	Resource Persons
History & Archaeology	24-25 March 2011	-Dr. B. Surendra Rao, Former HOD of History, Mangalore University - Dr. N. Shyam Bhat, Goa University - Dr. Lokesh K.M, Chairman, Dept. of History, Mangalore University

Physical Education	26-04-2011	- Prof. L. R. Vaidyanathan, Former Chairperson, Expert Committee on Physical Education, Govt. of Karnataka, Bangalore - Sri. Nagalingappa, Director, Dept. of Physical Education, Mangalore University. - Dr. Kishore Kumar, Dept. of Physical Education, Mangalore University.
Economics	24-02-2012	- Prof. Yashwanth Dongre, Registrar, Krishnadevaraya University, Ballary - Prof. P. A. Rego, Dept. of Economics, Mangalore University - Dr. G.V. Joshi, Dept. of Economics, Justice K.S. Hegde Institute of Management, Nitte.
Administrative Department	25-02-2012	- Prof. Seema, J.D., Collegiate Education, Mangalore - Dr. Madhava Bhat, Principal, Vivekananda College, Puttur - Dr. Sridhara Shetty K. Principal, S.M. Shetty College of Management, Powai
History & Archaeology (Karnataka Ithihasa Academy)	26, 27, 28, Sept. 2014	- Dr. B. Vevek Rai, Former V.C., Kannada University, Hampi - Dr. A. Sundara - Dr. Devarakonda Reddy - Dr. S.K. Joshi

3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

- a) Curriculum development/enrichment - Nil
- b) Internship/ On-the-job training - Nil
- c) Summer placement - Nil
- d) Faculty exchange and professional development - Nil
- e) Research - Nil
- f) Consultancy - Nil

- g) Extension - Nil
- h) Publication - Nil
- i) Student Placement - Nil
- j) Twinning programmes - Nil
- k) Introduction of new courses - Nil
- l) Student exchange - Nil
- m) Any other - Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. – NIL

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include:

- ❖ ‘Vanijyotsava’ – An inter class commerce fest was organized in the College by Commerce Department in the areas of finance, marketing and general quiz.
- ❖ ‘Life saving jackets’ – Students made three life saving jackets from waste materials.

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

To ensure effective teaching and learning the college management has evolved a policy that focuses on creation and enhancement of infrastructure to take care of changing needs of the students and the staff. The policy takes into consideration three issues infrastructure development, their maintenance and optimal utilization to maintain the quality of academic and other programmes in the campus.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- ❖ A vast campus spread over 27 acres of land.
- ❖ Classrooms with LCD projectors & screens.
- ❖ Auditorium with 400 seating capacity and audio-visual facility.
- ❖ Separate departmental staff rooms with computers.
- ❖ Well equipped computer centre with 10 computers and internet facility.
- ❖ A separate and spacious library block with adequate learning resources and reprographic facility.
- ❖ Rest room for girls.
- ❖ C C Camera.
- ❖ Generator.
- ❖ Archaeological Museum.
- ❖ Departmental Libraries.
- ❖ Administrative section.
- ❖ Visitors' Room.
- ❖ Ladies Hostel.
- ❖ I Q AC Room.

- b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.
- ❖ Physical Education Dept. under the leadership of a qualified physical director.
  - ❖ A vast play ground with 400mtr track.
  - ❖ Separate sports wing ‘Kreedabhavan’ with weightlifting and multi-gym facility and spacious open air stage.
  - ❖ Indoor games like carom, chess, table-tennis etc.
  - ❖ Cricket ground & materials.
  - ❖ Volleyball, Badminton & Throw ball courts.
  - ❖ Vehicle- shed for parking the vehicles of staff and students.
  - ❖ Well furnished canteen catering to the needs of all institutions in the campus.
  - ❖ Separate NSS Room.
  - ❖ College auditorium is used for cultural activities and programmes of skill development, yoga, health & hygiene etc.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The institution utilizes the existing infrastructure optimally and changes are made to meet the growing needs of the institution from time to time.

- ❖ Auditorium is used for holding the meetings of management, staff, students’ council, PTA & Alumni Association apart from regular academic and cultural activities.
- ❖ Reprography service in the library is used by the sister institutions in the campus.
- ❖ Providing well water to the residents of nearby SC/ST colonies.

- ❖ The college shares vast playground with Hindu PU College and Vidyavardhaka Central School in the campus ensuring its optimal use. The College playground is also used by local youth & sports organizations.

The future planned expansions are:

- ❖ Expansion of parking facility for staff and students.
- ❖ Separate computer lab and classrooms in the new building.

Facilities developed/augmented and amount spent during the last four years					
Items	2010-11	2011-12	2012-13	2013-14	2014-15
Building Construction	236,000	9,660	500,000	704,370	785,190
Outdoor Stadium			22,000	550,000	
Sports	33,900	52,933	35,826	12,282	628,896
Equipment	243,075	209,662	60,914	167,604	416,191
Books	109,430	495,445	30,603	17,856	26,444
Computers		490,534	120,600	134,750	412,500
Generator		272,000			
Office Automation				147,975	
Water Cooler		33,000		135,779	45,260
LCD			106,014	83,582	786,890
CC Camera					456,683
Sound System		47,900			
Library Software		5,000		31,650	
Language Software				165,000	
Furniture	35,300	82,595	49,895	4,800	115,114
Total	657,705	1,698,729	925,852	2,155,648	3,673,168

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- ❖ A concrete slope has been structured for the easy movement of physically disabled students in our college.
- ❖ Classrooms situated in ground floor are allotted to them.
- ❖ A removable ramp has been provided to the students to visit the library.
- ❖ Separate furniture and seating arrangements are provided to the physically disabled students.

4.1.5 Give details on the residential facility and various provisions available within them:

The details of residential facility are provided as under:

Ladies Hostel:

Women's Hostel has been constructed under the UGC assistance at a cost of ₹ 61 lakhs with 19 rooms, one kitchen one spacious dining hall and one conference Hall. The facilities available in the ladies hostel are as under:

- ❖ Indoor games like chess & carom.
- ❖ T.V with DVD player.
- ❖ A computer is provided for hostel.

Computer facility including access to internet in hostel

- ❖ Not available

Facilities for medical emergencies

- ❖ First-aid kit is made available.
- ❖ In times of need arrangements are made to take the students to the nearest hospital.

Library Facility in the Hostel

- ❖ Library with two book Banks and 98 volumes.
- ❖ News paper & magazines are provided to the Hostel inmates.
- ❖ A separate reading room has been provided.

Internet & Wi-Fi Facility

- ❖ Not available

Recreational facility-common room with audio-visual equipments

- ❖ Available.

Available residential facility for the staff and occupancy

- ❖ Residential facility is provided for the ladies staff of our sister institution.

Constant supply of safe drinking water

- ❖ Water cooler facility is provided.

Security

- ❖ The security guard of the sister institution is also entrusted with the responsibility of hostel security.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- ❖ First aid kit is made available in the Department of Physical Education.
- ❖ Annual medical check-up is done by the doctors from local health centre.
- ❖ In case of need arrangements are made to move the students to the nearest hospital for further treatment.
- ❖ Awareness programmes on health & hygiene for the students are conducted by some of the Associations.
- ❖ Counseling is provided to the students with psychosocial problems by senior members of the faculty.

4.1.7 Give details of the Common Facilities available on the campus–spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The details of campus facilities are:

- ❖ IQAC cell: A separate space has been provided in the college for IQAC cell.
- ❖ Grievance Redressal Unit: Faculty in charge of the unit functions from his/her work space.
- ❖ Women’s cell: Faculty in charge takes care of the activities of the cell in his/her work space.
- ❖ Counseling and career Guidance: Faculty in charge undertakes counseling and career guidance work in the auditorium and staff room .
- ❖ Health Centre: Local primary health center services are available to the college.
- ❖ Canteen: Spacious canteen facility is available on the campus, which provides food at subsidized rates to students.
- ❖ Recreational spaces for staff & students:
  - T.V with DVD player in the auditorium.
  - Facilities for indoor games in the ‘Kreedabhavan’.
  - A vast playground for outdoor games.

- ❖ Safe drinking water facility: Water coolers have been provided at four places in the college building and one places in the library.
- ❖ Auditorium: Auditorium having seating capacity of 400 with Audio-visual facility.

## **4.2 Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The library has an advisory committee consisting of 4 members of the faculty and the principal and the librarian. The committee reviews the policies and practices of the library and suggests the necessary changes in the services and support systems of the library.

The following significant initiatives have been implemented by Library Advisory Committee:

- ❖ Allotment of funds to departments for the purchase of books.
- ❖ Upkeep of existing volumes, reference books and reprography services.
- ❖ Computerization of library work.
- ❖ Periodical stock verification.
- ❖ Supervision of internet services.
- ❖ Learner friendly atmosphere for users with proper light and good ventilation.
- ❖ Computers with internet facility to students and faculty members.
- ❖ Introduction of bar coding system.
- ❖ Separate reading sections for boys and girls with proper seating facilities.
- ❖ Display of new arrivals of books.
- ❖ Installation of CC Cameras in the library.
- ❖ Reprographic facility
- ❖ News related to employment opportunities are displayed on the notice board.
- ❖ Water cooler.
- ❖ Complaint box for the students.

4.2.2 Provide details of the following:

- ❖ Total area of the library (in Sq. Mts) : 299.57 sq.mts.
- ❖ Total seating capacity : 156
- ❖ Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- ❖ Working Hours:  
On working days – 9.00 am to 5.00 pm.  
During examination – 8.30 am to 6.00 pm.

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

The layout of the library is as follows:

- ❖ Periodicals and newspapers section.
- ❖ Separate reading areas for girls and boys and wash rooms.
- ❖ Separate reference section for staff.
- ❖ Separate stack rooms.
- ❖ IT section for browsing internet and accessing e – resources.
- ❖ Language software has been installed in the computer lab.

LAYOUT PLAN

		1 <sup>st</sup> FLOOR BOOK BANK & REFERENCE SECTION	
OLD VOLUMES	NEWS PAPER STAND	LADIES WASH ROOM	
READING SECTION		GENTS WASH ROOM	
COMPUTER SECTION	NEWS PAPER STAND		TEXT BOOK SHELVES
		PERIODICALS	
DISPLAY OF QUESTION PAPERS		ISSUE COUNTER	
INTERNET			
DISPLAY AND CABIN FOR BELONGINGS		REPROGRAPHIC SECTION	

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Each department suggests the journals needed for teaching and learning to the library committee. The library committee ensures the allocation of funds and the purchase of books and journals.

Table showing the amount spent on books/journals and e-resources during last four years.

Library Holding	2010-11		2011-12		2012-1		201-14		2014-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Books	1396	134754	2311	253928	263	28523	145	15396	405	43780
Reference Books	305	51778	1150	251674	95	22455	45	4250	68	17557
Periodicals	24	11120	24	12912	24	10994	24	13074	27	15492
e-Resources	-	-	-	-	-	-	-	-	-	18531
CD/DVD	3	797	-	-	-	-	-	-	-	-
Any other (Dailies)	9	11000	9	12120	9	13104	10	14370	10	18531

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

The details on the ICT and other tools deployed to provide maximum access to the library collection are as follows.

- ❖ OPAC – Yes.
- ❖ Electronic Resource management package for e – journals – No.
- ❖ Federated searching tools to search articles in multiple data bases – No.
- ❖ Library website – Included in the college website.
- ❖ In house / remote access to e – publications – No.
- ❖ Library Automation – Yes.
- ❖ Total no. of computers for public access – 02
- ❖ Total no. of printers for public access – 01.
- ❖ Internet band width / speed  
 2mbps  10mbp  1gb(GB)
- ❖ Institutional Repository – No.

- ❖ Content Management system for e – learning – No.
- ❖ Participation in resource – sharing networks/ consortia(like inflibnet) – No

4.2.5 Provide details on the following items:

- ❖ Average no. of walk-ins – 95
- ❖ Average no. of books issued / returned – 52
- ❖ Ratio of library books to students enrolled – 1:50
- ❖ Average no. of books added during last 3 years – 340
- ❖ Average no. of login to OPAC – 15
- ❖ Average no. of login to e –resources – 10
- ❖ Average no. of e – resources downloaded / printed – 02
- ❖ No. of information literacy trainings organized – Orientation for the fresher’s at the beginning of the academic year
- ❖ Details of “weeding out” of books & other materials – NIL

4.2.6 Give details of the specialized services provided by the library:

The details of specialized services provided by the library are as follows:

- ❖ Manuscript – NIL.
- ❖ Reference – YES.
- ❖ Reprography – YES.
- ❖ ILL ( Inter Library Loan Service) – NO
- ❖ Information deployment and notification - Yes
- ❖ Download – YES.
- ❖ Printing – YES.
- ❖ Reading list / Bibliography compilation – NO.
- ❖ In house / remote access to e – resources – YES.
- ❖ User orientation & awareness – YES.
- ❖ Assistance in searching data-bases – YES on request.
- ❖ INFLIBNET / IUC facilities – NO.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The college library staff provides the following support to the students and teachers of the college:

- ❖ Help the students and the teachers in searching the books.
- ❖ Books on borrowers tickets for home reading.
- ❖ Reference facility.

- ❖ New arrivals to the library are displayed in the display rack.
- ❖ Book bank scheme.
- ❖ Providing journals & magazines
- ❖ University Examination old question papers to the staff & the students.
- ❖ Internet services.
- ❖ Reprography and printing services.
- ❖ Display of news clippings related to job opportunities on the notice board.
- ❖ Maintain the documents of the events and activities of the college which have appeared in the news papers in the form of an album of paper cuttings.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

A ramp was constructed in the library for the benefit of physically challenged students. Library books required by the student were issued for the whole academic year.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The library does not get the feedback from its users in an organized manner. Suggestions regarding improving library services are discussed in staff meetings and IQAC meetings.

### **4.3 IT Infrastructure**

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

The college has the following computing facilities:

No. of Computers : 29

**Configuration:**

Types of Computers	Configuration	No. of Computers
LG TFT	Intel Dual Core 2.8ghz Ram 2GB Ddra C15 Hard Disk 500gb	1
LG LED	Intel Dual Core 3ghz E5700 Ram 2GB DDR3 1333 Mercury Hard Disk 250gb	10
LG LED	Intel Dual Core 3ghz E5700 Ram 4GB Mercury Ddr 31333 Hard Disk 500gb	5
Laptop Del	Corel 3/4gb/320gb s/n or S/T 4L 5CPPI	1
Desktop	Intel 2.66/2gb/500gb Ram 4gb Ddr3	8
Desktop	Desktop Acer Veriton DC (UX.V.JSSI.089) MML YOSS4406 F7 F8502 UXVJSSI D13FD379985	3
HP Desktop	Core 13 4 <sup>th</sup> Gen/500GB HDD SW INA502ZK16	1

- ❖ Computer-student ratio : 1 : 12
- ❖ Standalone facility : 29
- ❖ LAN facility : Yes
- ❖ WI\_FI facility : No
- ❖ Licensed software - Yes, windows, tally, office automation,, e-library software, kaspersky, avaste antivirus in all computers, language software and Robo Vidya Admission and Accounting Software.
- ❖ Number of nodes/ computers with internet facility- All computers are connected with internet facility in the college office and library.
- ❖ Any other- scanner and printer.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college has a separate computer centre with 12 computers used by the staff and the students. Computer and internet facility is made available to the faculty and students on the campus.

The computer in the library with internet facility can be used by the students and staff. Departmental computer can also be availed by the students on request.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution plans and upgrades the computer systems once in a year. There is budgetary provision for computer update, deployment and maintenance. CC cameras have been installed in the campus. It is planned to provide LAN and Wi-Fi facility on campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year-wise for last four years)

Provision made in annual budget for the computers and accessories

Items	2010-11	2011-12	2012-13	2013-14	2014-15
Up gradation	--	485000	125000	135000	411000
Maintenance	12000	9000	9000	14000	8000
Total	12000	494000	134000	149000	419000

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

LCD projectors are installed in classrooms. Staff members use ICT resources for delivering lectures and the students use them for submitting their presentations.

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college tries to focus on student-centric learning process. All main classrooms are installed with LCD projectors. The students are given opportunities to make PowerPoint presentations on subject related topics and current affairs.

Students are given access to internet for the preparation of their assignments, presentations and enhance their knowledge.

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

NO

#### 4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institution takes utmost care about the maintenance of its building, furniture, equipments and computers. The details of budget allocated are as follows.

Amount Spent for Maintenance & Upkeep of the facilities					
Item	2010-11	2011-12	2012-13	2013-14	2014-15
Buildings	8210	88283	--	51328	58155
Furniture & Equipment	64944	30000	36580	51263	70404
Computer	10000	8625	10000	13575	8510
Vehicles	Nil	Nil	Nil	Nil	Nil
Any Other	Nil	Nil	Nil	Nil	Nil

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College ?

Certain minor repairs and maintenance of equipments are done by the ministerial staff of the college. But major repairs and maintenance are carried by the outside agencies as per annual maintenance contract.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The college offers mainly arts and commerce courses. Hence the institute does not take up the calibration and other precision measures for the equipment and instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college has taken the following steps to maintain the sensitive equipments in use:

- ❖ UPS facility is provided for all the computers.
- ❖ Electricity generator is used during power failure.
- ❖ Voltage stabilizer has been provided for the reprography.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- ❖ Use of technology in teaching learning process
- ❖ Construction of a new building for class rooms and computer lab is under process
- ❖ An open well and a bore well with supply of water all the year round.
- ❖ Use of play ground by the sister institutions and other local clubs.

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. Our institution publishes the updated prospectus/handbook every year. The prospectus states the college vision and mission. It also provides the following information.

- ❖ College prayer.
- ❖ Profile of the college.
- ❖ Courses and subjects offered in the college.
- ❖ Rules of admission.
- ❖ Details about fee regulations and fees structure.
- ❖ Information about the various scholarships and endowment prizes.
- ❖ Information about attendance & rules of discipline
- ❖ Information to the Parents /Guardians.
- ❖ Details about the various facilities available to the students in the college.

The Handbook/College calendar contains the academic events covering two semesters. It has space for writing leave note. Besides, it carries the vision and mission of the college, students' personal memo, college prayer, college profile, courses and subjects offered, college fee structure, details about scholarships, code of conduct, rules and regulations of attendance, details regarding co-curricular and extra-curricular activities, library rules and book-bank of the college.

The institution ensures its commitment and accountability by translating its objectives into action by carrying on various constructive activities.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Statement showing the details of scholarships disbursed year-wise :

Year		2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
Vinod & Chandra Shekara Shetty	No.	51	51	51	51	51	51
	Amount	51000	51000	51000	51000	51000	51000
Sitaram Jindal	No.	-	1	7	7	8	10
	Amount	-	3000	20400	22800	27600	36000
All Cargo Logistics Ltd.,	No.	-	11	9	12	15	25
	Amount	-	33000	27000	36000	45000	100000
Sri Rama Charitable Trust	No.	10	10	10	10	10	10
	Amount	20000	20000	20000	20000	27000	30000
National Handicapped Fin	No.	-	1	-	-	-	-
	Amount	-	8323	-	-	-	-
GSB Scholarship	No.	-	-	-	-	3	-
	Amount	-	-	-	-	4500	-
TOTAL	No.	61	73	78	80	84	86
	Amount	71000	107000	126723	129800	150600	187000

Table showing the disbursement of Govt. Scholarship

2010-11

Items	No. of students	Amount
Fee Concession	211	1,80,827
Beedi Scholarship	84	2,52,000
SC/ST Scholarships	46	1,80,000
Sanchi Honnamma Scholarships	33	66,000
Hindi Scholarships	07	35,000
Post-Matric Scholarships	157	47,100
Scholarship for minority students	04	11,468
Scholarship from labour Dept.	18	36,000
TOTAL		8,08,395

2011-12

Items	No. of students	Amount
Fee Concession	212	1,82,325
Beedi Scholarship	84	2,88,000
SC/ST Scholarships	42	1,61,000
Sanchi Honnamma Scholarships	24	48,000
Post-Matric Scholarships	92	27,600
Scholarship for minority students	01	2,538
Scholarship from labour Dept.	03	6,600
TOTAL		7,16,444

2012-13

Items	No. of students	Amount
Fee Concession	206	1,75,781
Beedi Scholarship	85	2,55,000
SC/ST Scholarships	53	1,26,904
Sanchi Honnamma Scholarships	12	24,000
Post-Matric Scholarships	52	64,000
Scholarship for minority students	10	40,000
Scholarship from labour Dept.	03	6,400
Grama Panchayath, Shirva	16	32,000
TOTAL		7,24,085

2013-14

Items	No. of students	Amount
Fee Concession	129	1,10,563
Beedi Scholarship	103	3,09,000
SC/ST Scholarships	52	3,05,445
Post-Matric Scholarships	51	1,07,100
Scholarship for minority students	07	28,000
Grama Panchayath, Shirva	18	34,500
TOTAL		8,94,608

2014-15

Items	No. of students	Amount
Fee Concession	230	1,96,361
Beedi Scholarship	118	3,54,000
SC/ST Scholarships	47	2,25,445
Sanchi Honnamma Scholarships	11	22,000
Post-Matric Scholarships	100	2,10,000
Scholarship for minority students	15	1,20,000
Grama Panchayath, Shirva	27	54,000
Physically Handicap	01	6,000
<b>TOTAL</b>		<b>11,87,806</b>

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Percentage of students received financial assistance:

Year	2010-11	2011-12	2012-3	2013-14	2014-15
Percentage	96.00	94.5	95.00	96.00	94.00

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
  - ❖ Scholarship – SC/ST.
  - ❖ Post-metric scholarships for Backward Tribe students.
  - ❖ Scholarships for economically weaker sections.
  - ❖ Library Book-bank facility for SC/ST/OBCs.
  - ❖ Bridge course.
  - ❖ Soft skill development programmes.
  - ❖ Travelling allowance to SC/ST students.
  - ❖ Scholarships for physically disabled.

Support-services available for Students with physical disabilities

- ❖ Scholarships for physically handicapped.
- ❖ Scholarships from Alumni Association.
- ❖ Donation of battery driven custom made tricycle and desk top computer.

- ❖ A concrete slope has been made in the college for the easy movement of physically challenged students.
- ❖ Class rooms are kept in the ground floor for the benefit of physically disabled students.
- ✓ Support- services for Overseas students  
There are no overseas students in the college.
- ✓ Support-services for Students to participate in various competitions/National and International

Following are the facilities available to the students to participate in various competitions:

- ❖ Students are motivated to participate in various competitions.
  - ❖ Registration fees for the competition are paid by the college.
  - ❖ Travelling expenses of the students are reimbursed.
  - ❖ Training is imparted to the competitors by the college.
  - ❖ Re-Tests are conducted.
  - ❖ Felicitation programmes are organized to congratulate the students who bring laurels in various competitions.
- ✓ Medical assistance to students: health centre, health insurance etc.
    - ❖ First aid box is maintained in the college.
    - ❖ Regular medical checkup is conducted in the college.
    - ❖ Health and Hygiene awareness programmes and yoga classes are conducted.
    - ❖ Separate Karate coaching camps organized for the benefit of lady students.
    - ❖ In case of medical emergency, students are sent to the nearby hospitals.
  - ✓ Organizing coaching classes for competitive exams
    - ❖ Information regarding the competitive exams are exhibited on the college notice board.
    - ❖ Soft skill development programmes are arranged.
    - ❖ Programmes on personality development are organized.
    - ❖ Reading materials and necessary books for competitive examinations are made available to the students from the college library.

- ✓ Support services for Skill development (spoken English, computer literacy, etc.,)
  - ❖ The computer centre of the college provides various certificate courses in computer applications for the benefit of the students.
  - ❖ Internet facility is provided to the students in the college library.
  - ❖ Students have free access to computers in the college library where they are trained to use computers.
  - ❖ Programmes on leadership, personality development and soft skills are conducted by resource persons.
  - ❖ Seminars, guest lectures, workshops are arranged for students.
  - ❖ Students are encouraged to write articles for the college wall magazine 'Srujana'.
  - ❖ Group discussions, Quiz, Seminars are conducted to enhance the communication skill of the students.
  - ❖ Language enhancement and analytical skill programmes.
  
- ✓ Support for "slow learners"
  - ❖ Individual attention is paid to the slow learners.
  - ❖ Coaching and remedial classes are being conducted.
  - ❖ Assignments are given and class tests are conducted regularly.
  - ❖ Books are issued to the students from the departmental library.
  - ❖ They are counseled frequently on need basis.
  - ❖ Progress reports are communicated to the parents/guardians.
  - ❖ Bridge courses
  - ❖ Teaching is done both in Kannada and English.
  
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
  - ❖ Regular educational field visits and excursions are organized.
  - ❖ History and Archeological study tours are arranged for the benefit of the students.
  - ❖ Students are encouraged to visit historical monuments and undertake explorations.

✓ Publication of students magazines

To encourage the budding writers wall magazine 'Srujana' is maintained. A college magazine is published every year where students are given opportunity to exhibit their latent talents in writing, art, etc.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution facilitates entrepreneurial skills among the students through the following ways:

- ❖ Career guidance and entrepreneurship programmes are conducted regularly in the college.
- ❖ Skill development and personality development programmes are arranged regularly.
- ❖ Resource persons are invited to give special training to outgoing students.
- ❖ Language enhancement and analytical skill programmes are conducted for the benefit of students.
- ❖ HRD associations conduct various soft skill programmes to build confidence and personality of the students.

The impact of these programmes and efforts is that the students are exposed to career opportunities, cultivating leadership qualities and confidence.

- ❖ Placement cell also helps to identify job opportunities and develop entrepreneurial skills.
- ❖ Encouragement is given to the students to participate in various community development programmes and extension activities through college NSS and community development cell.
- ❖ Students are encouraged to participate in various intercollegiate competitions, workshops and seminars.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

College encourages its students to participate in extra-curricular activities including sports and games by providing various incentives. Following are the incentives and

encouragement given to the students to participate in the extra-curricular activities.

- ❖ There are about 10 associations functioning in the college for the all round development of the students.
  - ❖ Talents day programmes are conducted to showcase their talents.
  - ❖ Students are encouraged to participate in intra-class and inter-collegiate competitions.
  - ❖ College wall magazine 'Srujana' is maintained to exhibit the hidden talents of the students.
  - ❖ Regular competitions in different areas like singing, essay writing, elocution, painting, flower arrangements, quiz etc. are conducted.
  - ❖ College magazine 'SRUJANA' provides opportunities to the students to exhibit their latent talents in writing, art, etc.
- \* Additional academic support, flexibility in examinations
- ❖ Tutorials and academic support are given to the participants in various extra-curricular activities.
  - ❖ College provides attendance for the students participating in various competitions.
  - ❖ Re-examinations are conducted for award of internal assessment marks.
  - ❖ Special coaching camps are held for the benefit of students participating in sports and games.
- \* Special dietary requirements, sports uniform and materials
- ❖ A separate sports wing 'KREEDA BHAVAN' is maintained and it is equipped with multi-gym and indoor games facilities.
  - ❖ Special coaching camps are arranged whenever necessary with the help of university coach.
  - ❖ College provides T.A., D.A. to those students who participate in intervarsity meets and other competitions.
  - ❖ Sports uniforms for college teams are provided.
  - ❖ Concession in college fees is given to the outstanding sports students.
  - ❖ Refreshments at concessional rates are given to the sports persons.
  - ❖ Achievers are honoured and felicitations are held in the college.

- ❖ Students' achievements are displayed on wall magazines and college annual magazine.
- ❖ All types of sports materials are provided to the sports students.
- ❖ Special karate coaching camp is held for the benefit of college girls inviting experts from outside.
- ❖ University level volley ball (men & women) tournament is organized regularly in the college.

\* Any other

The Alumni Association provides its financial support in organizing the volley ball tournament in the college. It also provides financial assistance to the outstanding sports students of the college.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- ❖ The faculty of the college motivates and provides guidance and support to the students who appear for the competitive examinations and interviews.
- ❖ Several books on general knowledge, competitive magazines and year books are made available in the college library.
- ❖ Information regarding various competitive exams, Bank exams are exhibited in the college notice board.
- ❖ The placement cell and H.R.D association conduct various soft skill and personality development programmes for the benefit of the students who appear for competitive examinations.

Details of students appeared and qualified in various competitive examinations:

Examinations	Name of the students	Departments	2010-11	2011-12	2012-13	2013-14	2014-15
UGC-CSIR NET	-	-	-	-	-	-	-
GATE	-	-	-	-	-	-	-
SLET	-	-	-	-	-	-	-
GMAT	-	-	-	-	-	-	-
Indian Civil Service	-	-	-	-	-	-	-
State Public Service Defence	-	-	-	-	-	-	-
C.A	-	-	-	-	-	-	01
C.A.T.	-	-	-	-	-	-	-
Police Dept.	-	-	-	-	-	-	-
Bank	-	-	05	-	-	-	-

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- ❖ Orientation programme is organized for the benefit of the students in the beginning of the academic year.
- ❖ Academic counselling is done by the respective class teachers.
- ❖ Guidance is provided to the students on examination and career prospects.
- ❖ The placement cell provides career guidance.
- ❖ Resource persons and experts are invited to educate and motivate the students in various fields like, health, hygiene, adolescence problems, drug awareness programmes, etc.
- ❖ Every staff member has been allotted different batch of students for academic and personal counseling.
- ❖ Red Cross unit of the college organizes several health related programmes.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the Services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes. The college has its own placement cell and makes every effort to facilitate the placement of the students and provides career guidance. The following are the services and steps taken by the institution to help the students to identify job opportunities and prepare themselves for interview.

- ❖ Career guidance and self employment programmes are conducted regularly.
- ❖ Training is given on leadership, soft skill and stress management.
- ❖ Language enhancement and analytical skill classes are organized in the college.
- ❖ Information regarding the availability of job and career opportunities are notified on the notice board.
- ❖ Students are sent to various nearby colleges where placement interviews are held.
- ❖ Resource persons are invited specially for the purpose of training the outgoing students to face interviews at the time of placement.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes. The college has a Student Grievance Redressal Cell headed by a senior faculty member. The Student Welfare Officer of the college also assists the cell whenever grievances arise. The institution provides a mechanism to receive and redress the grievances of students either orally or in written form. Student council meetings are held regularly to hear student's grievances. There is a suggestion and grievance box kept in the college library by the local police station for the students to express their grievances.

Following are the steps undertaken to solve the grievance reported by the students:

1. Change in the college timings.
2. Renovation of the college canteen.
3. Construction of ladies rest room.
4. Collection of fees during lunch hours.
5. Subsidized food in the college canteen.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has an Anti- Women Harassment cell. There is also Women's Forum. These committees help to maintain a congenial atmosphere in the College campus. The cell and Women's Forum tries to safeguard the interest of the girls by doing the job of sensitizing the students regarding gender issues. However, no incident of sexual harassment has been reported so far.

Following are some of the steps undertaken to maintain a peaceful atmosphere in the college campus.

- ❖ Personal attention is given to girl students.
- ❖ Women empowerment programmes are organized to imbibe confidence among girls.
- ❖ C.C T.V is installed in the college.
- ❖ Talk on POCSO was organized.
- ❖ Karate coaching camps was organized for the girls in the college.
- ❖ Complaint box is installed in the college library.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti ragging cell in the college. It conducts an awareness programme and orientation to the fresher's regarding the evils of ragging and the laws and actions that follow in case offense are committed in the college.

- ❖ No incidence of ragging is reported inside the college, so far.
- ❖ Information regarding anti ragging is displayed on the college notice board.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college provides various welfare schemes for the betterment of the student community. The following are some of the welfare schemes available to the students in the college.

- ❖ Low fee structure.
- ❖ Preference is given to academically and financially weak students during the time of admission.
- ❖ Provision for scholarships to a large number of students.

- ❖ Internet facilities and reprographic facilities at reasonable rate.
- ❖ Departmental Libraries.
- ❖ Book Bank
- ❖ Books for SC-ST/OBC students.
- ❖ Financial assistance to the poor and disabled students by the teaching staff & non- teaching staff.
- ❖ Financial assistance by the Alumni.
- ❖ Rent free hostel facility for lady students.
- ❖ Better canteen facilities with subsidized food.
- ❖ Central Govt./State Govt./Endowment/Beedi/postmatric/ minority scholarships.
- ❖ Fee concession to sports persons.
- ❖ Free uniform to the sports students.
- ❖ Free uniform to the girls participating in karate training.
- ❖ Concession in college fees to girls participating in karate training.
- ❖ Distribution of sanitary napkins to lady students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes. The college has an Alumni Association, but it is not registered. The college Alumni Association is very active. As one of the main stake holders of the institution, the alumni association joins hands with the activities of the college. There are two alumni associations one in the local area and another one in Mumbai. Both associations actively participate in various activities of the College and help all-round growth of the institution.

Following are the important contributions of Alumni Association to the development of the institution:

- ❖ Alumni association provides valuable suggestions and support regarding the developmental activities of the college.
- ❖ It helps to conduct various academic and cultural activities in the college.
- ❖ It is instrumental in organizing Sunder Ram Shetty Memorial Volley Ball (men & women) Tournament in the college. It provides financial assistance to this tournament.

- ❖ Every year the Alumni Association, Mumbai donates ₹ 10,000 in the form of scholarship for 10 students (1000 each).
- ❖ It honours rank students, sportsmen, retired staff members (both teaching & non-teaching).
- ❖ Old students help the deserving meritorious students by donating endowment prizes, laptops, books, cash prizes, college fees etc.,.
- ❖ Alumni Association Mumbai donated water cooler and Notice Board.
- ❖ Mr. Man Mohandas Malli, one of our old students donated furniture and other facilities worth ₹ 3 lakhs to the College girls hostel.
- ❖ They also support outstanding athletes and sports persons of our college by providing uniforms and cash prizes.
- ❖ Alumni Association Mumbai donated ₹ 30,000 to Ganesh, physically disabled student of our college.
- ❖ Free uniforms & Karate examination fees are provided to the girls attending the karate coaching camp.
- ❖ Levelling of College playground and construction of cricket pitch at a cost of ₹ 7 lakhs.

## **5.2 Student Progression**

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlighting the trends observed.

Student	2010-11	2011-12	2012-13	2013-14	2014-15
UG to PG	15	10	18	20	20
PG to <P	-	-	-	-	-
PG to Ph.D.	-	-	-	-	-
Campus Selection	05	-	-	-	-
Other than campus	01	-	-	-	-

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

**Statement showing the percentage of results for the past five years(2010-2015)- B.A & B.Com**

Year	Appeared		Passed		Percentage	
	III B.A.	III B.Com.	III B.A.	III B.Com.	III B.A.	III B.Com.
2010	30	62	27	46	90.00	74.19
2011	21	65	21	48	100.00	74.00
2012	43	61	37	49	86.05	80.33
2013	39	75	36	67	92.30	89.33
2014	43	70	42	52	97.67	74.29
2015	45	61	43	54	95.56	88.52

**2010 – 10<sup>th</sup> Rank in B.Com: Miss. Reshma**

**2011 – 1<sup>st</sup> Rank with Gold Medal in B.Com:  
Miss. Seethalakshmi**

**B.B.M Results**

Year	Appeared	Pass	Percentage
2010-11	53	29	54.72
2011-12	39	29	74.35
2012-13	39	26	66.66
2013-14	36	32	88.89
014-15	26	18	69.23

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution, in order to facilitate students progression to higher level of education or towards employment follows the following steps.

- ❖ The placement cell and H.R.D cell plays a pivotal role in helping and guiding the students in pursuing higher education.

- ❖ Personality development programmes and self-employment training programmes are conducted regularly.
- ❖ Language enhancement and analytical skills training are conducted for the benefit of the students.
- ❖ Information regarding the various higher education courses are notified on the college notice board.
- ❖ Resource persons and scholars are invited regularly to give lectures to the students regarding various courses offered in different universities and colleges.
- ❖ Soft skill training programmes are conducted to face interviews and competitive exams.
- ❖ Experts are invited to give special training for those students who are going to appear for professional courses like C.A, C.S, and I.C.W.A. etc.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The students who are weak in studies and at risk of failure are provided with special care and guidance in the teaching learning process. The dropout rate is minimum in the institution. However the following efforts are made by the institution to control the risk of failure and to minimize the dropout rate.

- ❖ Orientation and motivation programmes are conducted regularly to motivate the students to pursue their education.
- ❖ Individual counselling is done by faculty to understand the problems of the students.
- ❖ Remedial classes are conducted for the weak students.
- ❖ Tutorial classes are conducted regularly.
- ❖ Extra coaching is given to the slow learners and the students who are admitted late.
- ❖ Students are taught both in Kannada & English language.
- ❖ Assignments, Question Banks and homeworks are given for slow learners.
- ❖ Scholarships and endowment prizes are given to economically weak students.
- ❖ The institution collects minimum fees
- ❖ Extra classes are conducted regularly for the benefit of those students who are doing part time jobs.
- ❖ Staff members provide financial assistance to the poor students.

### 5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra curricular activities available to students. Provide details of participation and program calendar.

The institution encourages and supports students to participate in the sports and games and extracurricular activities. The range of sports, games, cultural and other extracurricular activities available to the students in the institution are as follows:

**Indoor Games:** Table Tennis, Chess, Carom, Power lifting, weight lifting.

**Outdoor Games:** Volley Ball for men and women, Throw Ball for women, Kabbadi, Cricket.

**Cultural and Extra Curricular Activities:**

The institution has ten association and the students are expected to associate themselves with these associations:

1. Students' Council.
2. Cultural/and literary association
3. H.R.D.
4. Commerce and Management Association
5. Humanities Association
6. Women's Forum
7. Community Development Association
8. Sports Association
9. Youth Red Cross Unit
10. N.S.S.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Students' achievement in Sports and Games

#### 2010-11

Name of the student/ Team	Class	Event	Level of Representation					Place obtained
			Inter Collegiate	Uni. Level	Distri ct	State	Nati onal	
Women Team	-	Volley ball	-	Uni. Level	-	-	-	I Place
Women Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Supreetha	II B.Com	Volley ball	-	-	-	-	-	Member of the M.U. Volleyball Team

**2011-12**

Name of the student/ Team	Class	Event	Level of Representation					Place obtained
			Inter Collegiate	Uni. Level	Dist rict	State	Nati onal	
Women Team	-	Volley ball	-	-	-	-	-	I Place
Women Team	-	Volley ball	-	Uni. Level	-	-	-	I Place
Women Team	-	Volley ball	-	-	Dasar a Tournament	-	-	II Place
Women Team	-	Throw ball	Inter Collegiate	-	-	-	-	II Place
Women Team	-	Throw ball	Inter Collegiate	-	-	-	-	II Place
Men Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Naveen	I B.A.	Represented Udupi District Volley Ball Team in the State Level Volleyball Tournament						
Anil								

**2012-13**

Name of the student/ Team	Class	Event	Level of Representation					Place obtained
			Inter Collegiate	Uni. Level	Distri ct	State	Nati onal	
Sunil Kumar	III B.Com.	Weight Lifting	-	Uni. Level	-	-	-	III Place
Women Team	-	Volley ball	-		Distri ct	-	-	I Place
Women Team	-	Volley ball	Inter Collegiate	-		-	-	II Place
Women Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Women Team	-	Volley ball		Uni. Level	-	-	-	II Place
Naveen	II B.A.	Selected to represent Junior State Volley Ball Team for men and played in the match held at Delhi						
Sujith	I B.A.	Selected to represent Junior State Volley Ball Team for men and played in the match held at Delhi						
Shilpa Kamath	I B.A.	Represented Mangalore University Volley Ball Team at Tirupathi University						

**2013-14**

Name of the student/ Team	Class	Event	Level of Representation					Place obtained
			Inter Collegiate	Uni. Level	District	State	Natio nal	
Men Team	-	Volley ball	-		District	-	-	I Place
Women Team	-	Volley ball	-		District	-	-	II Place
Men Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Women Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Men Cricket Team	-	Cricket	-	Uni. Level	-	-	-	III Place
Sunil	II B.Com.	Weight Lifting	-	Uni. Level	-	-	-	Bronze Medal
Preethesh	III BBM	Weight Lifting	-	Uni. Level	-	-	-	Silver Medal
Pallavi	II B.A.	Race	-	-	District	-	-	II Place
Preethesh	III BBM	Represented Mangalore University Body Building team in Inter University competition held at Chennai						
Shilpa Kamath	II B.A.	Represented Mangalore University Women Volleyball team in Inter University tournament held at Calicut University						

**2014-15**

Name of the student/ Team	Class	Event	Level of Representation					Place obtained
			Inter Collegiate	Uni. Level	District	State	Natio nal	
Men Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Women Team	-	Volley ball	-	Uni. Level	-	-	-	II Place
Men Team	-	Volley ball	-	Uni. Level	-	-	-	I Place
Pallavi	III B.A.	Marathon	-	Uni. Level	-	-	-	VI Place
Pallavi	III B.A.	Marathon	-	Uni. Level	-	-	-	II Place

- 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution seeks data and feedback from its students. Feedback is collected from students at random and efforts are made to improve the growth of the college on the basis of the suggestions made by the students.

- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The institution maintains a wall magazine 'SRUJANA' and it provides opportunities to the students to exhibit their latent talents in writing, paintings, short stories etc. It encourages the students' creativity. Articles are collected throughout the year and finally are compiled into a bound volume. At year end, the best one's are selected and published in the college annual magazine 'SRUJANA'.

- 5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes. The institution has a student council consisting of representatives elected directly from students in a democratic manner. The students' council consists the following office bearers:

1. President
2. Secretary
3. Joint Secretary (Reserved for Ladies)
4. Lady Representatives
5. Class Representatives

The Students' Council functions under the guidance of the Principal and Student Welfare Officer of the college. The students' council plays an active role in student activities of the college. The major activities of the council are:

- ❖ It plays a key role in planning and organizing various extra-curricular and co-curricular activities in the college.
- ❖ It organizes and coordinates various competitions.
- ❖ It extends its cooperation in organizing college sports day and university level volley ball tournaments.

- ❖ It also holds rallies and awareness programmes in and outside the campus regarding various socio-cultural issues like drug awareness, ragging, aids awareness, blood donation, awareness on cleanliness, etc.
- ❖ It also involves in various community development programmes and extension activities.
- ❖ It organizes various national integration programmes.
- ❖ Student union fees collected at the time of admission are used to fund the union activities. Apart from this, students find sponsors for their activities.
- ❖ Personality development programmes and soft skill programmes are organised.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Students play an active role in running the curricular and extra-curricular activities of the college. The details specifying the academic and administrative bodies that have student representation are as follows:

- i. Students' Council
- ii. Cultural Association
- iii. Literary Association
- iv. Human Resource Development Cell
- v. Commerce & Management Association
- vi. Humanities Association
- vii. Community Development Cell
- viii. Women's Forum
- ix. Sports Association
- x. Youth Red Cross Unit
- xi. Magazine Committee
- xii. N.S.S.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution network and collaborates with the alumni and former faculty as follows.

- ❖ Through the alumni association meetings
- ❖ Collaborating the Alumni in organizing various functions, competitions and guest lectures in the college.
- ❖ Involving them in fund raising activities and the infrastructural development of the institution.

- ❖ Financial assistance to the economically weak students.
- ❖ Former member of faculties are invited to the various functions held in the college.
- ❖ Guidance from the former faculty of the college is also considered for the development of the institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

- ❖ Miss Seethalaxmi Final B.Com. secured First Rank in B.Com. of Mangalore University Examinations held in May 2011.
- ❖ Miss Reshma R. Shetty Final B.Com secured 10<sup>th</sup> Rank in B.Com. of Mangalore University Examinations held in April 2010.
- ❖ Alumni Association Mumbai unit plays a vital role in the development of the institution by:
  - Contributing a financial assistance of ₹ 10,000 every year for the Volley Ball Tournament in memory of the founder of the College.
  - Contributing a sum of ₹ 10,000 every year towards scholarships to ten students.
  - Organizing anniversary programme in Mumbai every year to felicitate the teaching and non-teaching staff of the College.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

#### **VISION**

- ❖ To provide higher education to the rural, poor and backward class students at the lowest cost.
- ❖ To achieve academic excellence.
- ❖ To promote ethical, moral values among the students.
- ❖ To create awareness on social evils in society and need to eradicate them; and
- ❖ To promote the feeling of equality, fraternity and integrity among the youth.

#### **MISSION**

- ❖ Admission policy in favour of deprived sections of the society.
- ❖ Very low fees and financial assistance to more than 90% of the students.
- ❖ Excellent infrastructure for curricular and extra-curricular activities.
- ❖ Inculcating the desirable value systems.
- ❖ Activities to promote the sense of equality, fraternity and integrity amongst the student.  
Distinctive characteristics of the institution in accordance with its vision and mission are as under:
- ❖ College is located in rural area and plays an important role in nation building by imparting higher education to economically poor and socially neglected sections of the society.
- ❖ Emphasis on women education and empowerment and about 65% of our student are women.
- ❖ Financial assistance to poor and deserving students.
- ❖ Develop employability among the students by conducting skill development programmes.
- ❖ Value based education.
- ❖ Community orientation in extension activities.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

**Role of management:** Vidyavardhaka Sangha ®, Shirva, has separate governing council to look after the affairs of the college. Meeting of the governing council are held periodically to discuss the following matters.

- ❖ Provide infrastructure facility needed to staff and students
- ❖ Recruitment of staff as and when required.
- ❖ Review of academic activities of the college.

**Role of principal:**

- ❖ Informing the faculty, the quality policy and plans of the management in IQAC and staff meetings.
- ❖ Work diaries of teachers and reports of tutorials, remedial classes, guest lectures and activities of associations and committees are submitted by the faculty members to the Principal. This helps the principal to monitor and assess the performance of the faculty.

**Role of faculty:**

Faculty members play following role in the activities of the College, in addition to their teaching work:

- ❖ Guide and coordinate co-curricular and extra-curricular activities.
- ❖ Perform duties as examiners, paper setters and chair persons of B.O.E in the University examination.
- ❖ Participating actively in the meetings in which all issues concerning the College are discussed.

6.1.3 What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfillment of the stated mission.

Management is the policy making body and the principal and members of the faculty are entrusted with the responsibility of implementing the policies and programmes keeping in the stated mission of the institution.

- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Annual academic plan is prepared in the beginning of the academic year by the IQAC. Associations and committees are constituted to translate the academic plan into action.

Interaction with stakeholders

- ❖ Principal addresses the students in the beginning of the academic year to provide information about the rules and regulation, curricular and co-curricular activities. Feedback is collected about teaching, learning and evaluation process.
  - ❖ In the PTA meeting the parents are informed about the performance of the students. Informal feedback is collected from the parents.
  - ❖ A close rapport is maintained with Alumni Association which provides financial support to needy students and co-curricular activities of the College.
  - ❖ Support from service organizations, NGOs, general public and charitable trusts is solicited for the betterment of the institution.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders  
Stakeholders are consulted regularly in formulating policy and planning, academic progress, co-curricular activities and other quality enhancement programmes.
  - Reinforcing the culture of excellence.  
Culture of excellence is reinforced through organizing conferences, seminars, workshops, use of ICT in teaching learning process, transparency in evaluation, value based education and upgrading infrastructure.
  - Champion organizational change  
The management of the institution being dynamic is responsive to the needs of organizational change.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- ❖ For effective implementation of plans and policies regular meetings are held from time to time.
- ❖ The progress of the activities of the institution is discussed in staff and IQAC meetings.
- ❖ On the basis of evaluation of the activities, policies and plans for future activities are adopted.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

A senior member of the faculty is nominated by the management to represent the staff on the governing council.

- ❖ Management interacts with the staff and encourages them to participate in conference, seminars and workshops.
- ❖ Staff members are encouraged to undertake minor and major research projects.
- ❖ Provides infrastructural support and a conducive environment for teaching-learning process.

6.1.6 How does the college groom leadership at various levels?

Every year general elections are held to elect members of the students' council. The students council is involved in the decision making process of the College.

- ❖ The associations and committees functions under the guidance of staff coordinators and student representatives
- ❖ The NSS unit of the college and Youth Red Cross unit provide opportunities to students to acquire leadership qualities. Students are entrusted with responsibilities in all extra and co-curricular activities of the college.

Teachers work as Student Welfare Officers, staff advisors and coordinators of various associations and committees and cells. Members of the faculty hold important positions in subject associations and academic bodies of the university.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The management and the department of collegiate education authorize the Principal to carry out the regular work of the institution. Faculty members also enjoy delegated authority in terms of leading various cells, committees and associations and plan and implement activities of these cells. Operational autonomy is ensured, consistency is maintained and the faculty works in a coordinator manner, thus ensuring functional decentralization

Administrative responsibilities are vested with the management. The head of the institution is fully entrusted with administration and operational duties. Head of the departments are assigned operational responsibilities of the respective departments. Different committees are constituted under the leadership of faculty members who enjoy freedom in performing the task. Decisions are taken in the staff and IQAC meetings.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes the College promotes a culture of participative management. The following details support this:

- ❖ IQAC along with the principal consults the departments and on the basis of this interaction academic plans and decisions are taken.
- ❖ Except policy decisions all other activities are discussed in the staff meeting and collective decisions are taken and implemented.
- ❖ Matters related to annual sports day, talents day, tournament, College day and other important events are also discussed both with faculty and students before decisions are taken.
- ❖ The elected students' council is consulted through regular meetings while chalking out programmes directly related to them.
- ❖ The administrative staff is also involved in the decision making process.
- ❖ Staff representation in the College Governing Council.
- ❖ The alumni and P.T.A plays a participative and contributory role in the development process of the College.

## **6.2 Strategy Development and Deployment**

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Quality policy is designed and developed by the management based on vision and mission statements.

- ❖ The academic calendar is prepared by the IQAC on the basis of University calendar with proposed plan of action for the academic year.
- ❖ Individual departments, associations and committees prepare their respective action plans.

- ❖ On the basis of the feedback received from the stakeholders and discussions in staff meetings and students' council meetings the quality component are reviewed and necessary action is initiated for quality assurance and enhancement.

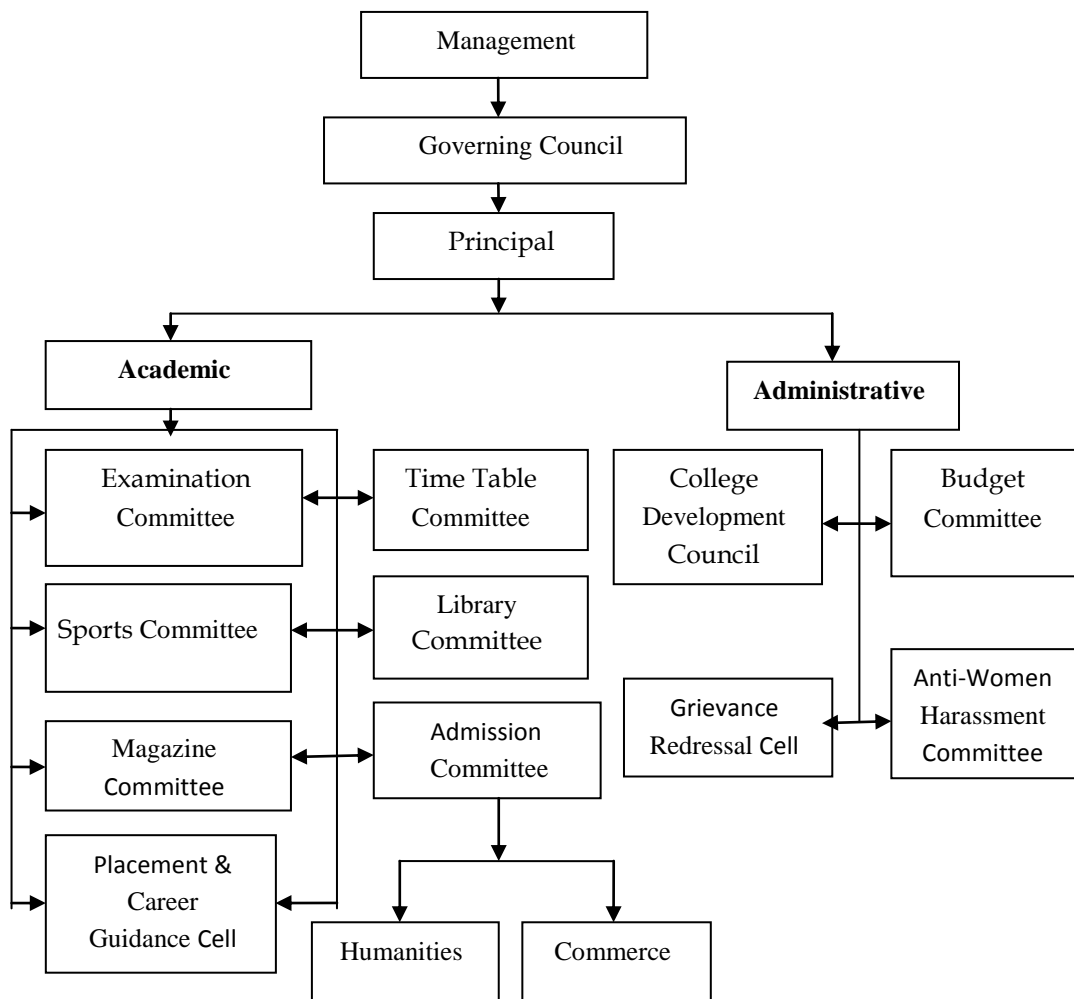
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes the institution has perspective plan for development. Some of the aspects considered in the plan are:

- ❖ Construction of new building with separate computer centre and audio visual seminar hall.
- ❖ Laying of 400mtrs. track with underground drainage and construction of cricket pitch.
- ❖ Adoption of ICT aided teaching learning process.

6.2.3 Describe the internal organizational structure and decision making processes.

Internal Organizational Structure



- ❖ Major decisions are taken in the staff meetings and IQAC meetings headed by the Principal.
- ❖ Each committee is given autonomy in planning and implementation of their activities.
- ❖ Performance evaluation of the activities made in the subsequent meetings.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

**Teaching & Learning**

- ❖ Teachers are encouraged to participate and present papers in seminars/ conferences and share their knowledge with students.
- ❖ Classrooms are equipped with LCD projectors and screens for ICT based teaching & learning.
- ❖ Encourage teachers to conduct additional classes, remedial classes and organize study tours.
- ❖ Departmental library provided to each department.

**Research & Development**

- ❖ Encourage the faculty to take up research projects.
- ❖ Faculty encouraged to organize seminars in college.
- ❖ Faculty is encouraged to pursue research for M.Phil and Ph.D.
- ❖ Encourage students to take up field work and surveys.

**Community engagement**

- ❖ Through NSS and Red-Cross Unit of the college extension activities and outreach programmes are conducted.

**Human resource management**

- ❖ Appointment of qualified candidates as teachers.
- ❖ Both members of teaching and non-teaching staff regularly attend conferences and seminars for upgrading their knowledge and skills.
- ❖ Intra-college and inter-collegiate competitions and tests are held to exhibit the talents of the students.
- ❖ Providing scholarships, counseling and career guidance.

**Industry interaction:**

- ❖ Experts from corporate sector invited to address and interact with the students.

- 6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders.

The principal provides the feedback details to the local governing council in the management meetings and reviews progress made:

- ❖ The details of institutional needs are made available by the students, alumni and PTA in the regular meetings and even informal suggestions are provided to the management.
- ❖ Such details are communicated to the stakeholders through Annual Report, Website, Magazine and Calendar of the College.

- 6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- ❖ The principal is given free hand in administration and staff members have freedom in doing their specific work.
- ❖ Providing better working atmosphere and required facilities to staff.
- ❖ Encouraging staff to organize conferences and workshops.
- ❖ Efforts are also made to redress the specific grievances of the faculty.
- ❖ Suggestions and feedback from the staff are duly considered in the administrative process.

- 6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

**Meeting Held on 12.07.2014:**

- ❖ Construction work of the new building reviewed and decided to speed up the construction.
- ❖ Resolved to purchase computers and projectors for the class rooms for the benefit of the students.
- ❖ Resolved to install CC TV in the College campus and monitor as per the instructions of the UGC.

**Meeting held on 09.01.2015:**

- ❖ Resolved to host inter-collegiate throw ball tournament in the month of January 2015 and Volley Ball Tournament in memory of the Founder in the month of February 2015.

- ❖ Resolved to purchase equipments like water coolers, computers by utilizing additional grant from UGC as per the recommendation of the planning committee.

**Status of implementation:**

- ❖ Work is under progress and likely to be completed by the end of March.
- ❖ LCD projectors are installed in the class rooms and computers are purchased.
- ❖ CC TV camera installed in the College campus and monitored by the Principal in the chamber.
- ❖ Inter collegiate Throw Ball Tournament conducted on 23.02. 2015 and Volley Ball Tournament in memory of the founder held on 24.02.2015.
- ❖ Three water coolers and four computers are installed in the College.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes affiliating University has provision for according the status of autonomy. No efforts have been made by the institution in obtaining the status of autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- ❖ Grievance Redressal Cell established to receive and attend the complaints.
- ❖ Complaint Box is installed in the college in association with local police station.
- ❖ Mobile ban and dress code are strictly followed as per the request of the students.
- ❖ Pension problems of faculty members are attended.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No.

- 6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes. Student feedback on Institutional performance is collected through discussion in students' council meeting and direct interaction with the students.

The following are the outcome of such feed back:

- ❖ Expansion of ladies toilet.
- ❖ Renovation of college canteen.
- ❖ Bus facility from town to college stop.
- ❖ Improvement of sports infrastructure.

### **6.3 Faculty Empowerment Strategies**

- 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The following efforts are made by the college to enhance the professional development of its teaching and non-teaching staff:

- ❖ Encourage the staff to attend enrichment programmes which include refresher course & orientation course.
- ❖ Encouraging them for in service research activities by taking up minor and major research projects.
- ❖ Encouraging them to acquire computer skills.
- ❖ Organizing seminars/conferences/workshops in the college and encouraging them to participate /present papers.
- ❖ Ensuring participation of administrative staff in enrichment programmes, updating their management skills and acquisition of improved professional competencies.

- 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Strategies adopted by the Institution for faculty empowerment;

- ❖ ICT class rooms are provided
- ❖ Enhancement in pay scale for management staff.
- ❖ Internet facilities to update knowledge.
- ❖ Encouragement for minor and major research projects.

- 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Following mechanisms are adopted by the college for performance assessment:

- ❖ Each faculty member has to submit self appraisal report giving information on academic and non-academic activities at the end of the year.
- ❖ Every year students evaluate the performance of teachers on various parameters in prescribed form.
- ❖ The feedback evaluation committee analyses the student feedback of teachers and submits the report to the Principal.
- ❖ The Principal communicates the outcome of the evaluation report to respective teachers for performance improvement.

- 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Self appraisal by the staff is reviewed in the Management meeting which is communicated to the Principal. In the IQAC meetings and staff meetings the outcome is discussed for improvement.

- 6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Various welfare schemes available to teaching and non-teaching staff are as under:

- ❖ Salary increment to management staff every year.
- ❖ Provident Fund to Management staff.
- ❖ Higher education to the children of staff members at subsidized rate.
- ❖ Accommodation to lady staff in the hostel.
- ❖ Canteen and common rest room facility.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The following measures are taken by the institution for attracting and retaining eminent faculty:

- ❖ Annual increment in pay scale.
- ❖ Delegation of authority and responsibility.
- ❖ Good working atmosphere.
- ❖ Provident Fund facility.

## **6.4 Financial Management and Resource Mobilization**

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- ❖ Budget committee headed by the principal prepares budget in the beginning of every year.
- ❖ Different committees are set up to utilize UGC funds during the year.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- ❖ Internal audit conducted by qualified Auditor every year.
- ❖ External Audit conducted by Joint Directors Office and Mangalore University.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major resources of Institutional funding are;

- ❖ Salary grant by the Govt.
- ❖ Grant from UGC.
- ❖ Donation from public, parents, Alumni.
- ❖ Fees from students.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- ❖ Proposals submitted to UGC under different plans.
- ❖ Donation from Alumni association and donors for the purpose of scholarships, sports events etc.

## 6.5 Internal Quality Assurance System (IQAS)

### 6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)?. If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- ❖ Yes. The Institution has IQAC cell to ensure quality assurance in academic and administration matters.
- ❖ IQAC is headed by the Principal and the academic calendar is implemented systematically with the help of IQAC members.
- ❖ IQAC meets periodically to discuss the different programmes to be conducted in the calendar year.
- ❖ Programmes are reviewed in the IQAC meetings regularly.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

- ❖ Renovation of college canteen.
- ❖ Installation of LCD projectors in all the class rooms.
- ❖ Conducting bridge course and remedial classes.
- ❖ Organising seminars and workshops in the college.
- ❖ Installation of CC TV in college campus.
- ❖ Installation of generator and water coolers.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

There is no external member in IQAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

Suggestions made by the students in council meetings are discussed in the IQAC meetings. Informal feedback of alumni with respect to Institutional performance is also discussed.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- ❖ Senior member of the faculty are the members of IQAC.
- ❖ Outcome of IQAC meetings are brought to the notice of HOD's and staff members in staff meetings.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes. The college has an integrated frame work for quality assurance in academic and administrative functions. IQAC co-ordinates academic and administrative functions and support the principal on operationalising quality issues.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes. The teaching and non-teaching staff are encouraged to participate in regular training programmes and workshops for effective implementation of quality assurance procedures.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes, The College IQAC reviews the performance of departments and committees/associations through its annual performance appraisal. However there is no external review mechanism of academic provisions.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

IQAC meetings are conducted regularly to review the students performance, academic activities, co-curricular achievements and infrastructure availability.

- ❖ University affiliation committee visit the college regularly.
- ❖ Members of JD office visit the college to review annual accounts.
- ❖ Internal audit conducted by qualified auditors every year.

- ❖ Institution is subject to assessment and accreditation by the NAAC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The IQAC continuously reviews the teaching learning process of the college. The principal is the chairman and the IQAC coordinator is the secretary. Senior faculties are the members in IQAC.

IQAC oversees the teacher evaluation by the students, its analysis and appraisal of the same to concerned teachers. Feedback is analysed and communicated to faculty for improvement. Teaching- learning process is reviewed through teacher work diaries and teacher's Annual Appraisal Reports. Analysis and review of University results in each subject is also made to assess the institutional performance.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Quality assurance policies and mechanisms and outcome communicated to internal and external stakeholders through following;

- ❖ Staff meeting.
- ❖ Students' Council meeting.
- ❖ PTA meetings.
- ❖ Meetings of Alumni Association.
- ❖ College Magazine.
- ❖ College Website.
- ❖ Press Reports.
- ❖ College day Reports.
- ❖ Periodical reports sent to University and Govt. Depts.

Any other relevant information regarding Governance:

- ❖ Transparency is maintained in administrative work of the College.
- ❖ Work is allocated to different committees with delegation of power and responsibility.

## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college has a vast campus spread over 27 acres of land with plenty of green cover and pollution free atmosphere. Saplings are planted every year and efforts are made to create environment consciousness among the students.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

#### **Energy conservation**

- ❖ Staff and students are sensitised to the prudent use of electricity and water and preventing wastages.
- ❖ Proper maintenance of electrical and electronic equipments.

#### **Use of renewable energy**

- ❖ Solar lighting is provided to ladies hostel of the college

#### **Water harvesting**

- ❖ Saplings are planted in the college campus every year to check the flow of the water and soil erosion.
- ❖ Awareness programmes on water harvesting and conservation are conducted in the College for the students through college N.S.S unit.

#### **Check dam construction**

- ❖ No

#### **Efforts for Carbon neutrality**

- ❖ The College campus is located in eco-friendly atmosphere with plenty of green cover.
- ❖ The movement of vehicles within the campus and in the outskirts is very limited.

#### **Plantation**

- ❖ 'Vanamahotsva' programme is conducted every year.
- ❖ The college campus has different varieties of trees and plants and a well maintained garden.
- ❖ Thick hazardous waste management
- ❖ The use of plastic bags by the students is discouraged and canteen holds a ban on the use of plastic bags for food packages.

### **E-waste management**

- ❖ E-wastes are stored in a separate area in the college and are handed over to waste collectors.

## **7.2 Innovations**

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The innovations introduced by the college in academic and related areas include:

- ❖ Provision of internet facility to staff and students.
- ❖ Installation of LCD projectors and screens in class rooms and use of ICT in teaching.
- ❖ Hands on training in epigraphy to archaeology students by the Dept. of Ancient History and Archaeology.
- ❖ Installation of CC cameras in the college and ladies hostel.
- ❖ Special care towards physically handicapped students and provision of all kinds of support to them.
- ❖ Blood donation camp is conducted every year in the college in association with NGO's like Lions Club and Rotary Club.
- ❖ Karate training to women students.
- ❖ Yakshagana training to interested students.
- ❖ Linking Adhar to epic card of the students.
- ❖ Enrolment of eligible students in the voters list.
- ❖ Complaints box installed in the college for the benefits of students in association with local police station.
- ❖ Financial support for medical care to needy students by the staff association.
- ❖ Psycho-social counseling to needy students.
- ❖ Volleyball tournament for men and women is organized every year in the college in memory of late Sundar Ram Shetty, the founder of college.
- ❖ Subsidised canteen to staff and students.
- ❖ Felicitating the staff and students for outstanding achievements.
- ❖ Close interaction with the Alumini Association and the PTA.

- ❖ Financial assistance to students by the Alumini Association.
- ❖ Large number of scholarships and endowment prizes to students instituted by staff, alumni well wishers of the college.,
- ❖ Delegation of responsibilities to all members of the faculty in the conduct of co-curricular and extra-curricular activities.
- ❖ Every day the college activities begin with the prayer.
- ❖ College uniform and dress code for students.
- ❖ Involvement of the students in the protection of historical monuments.
- ❖ Student friendly learning atmosphere with formal and informal teacher-student interactions and no single incident of student strike for internal reasons during the last 5 years.

### **7.3 Best Practices**

- 7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

#### **Best Pracice – I**

**Title :** *Museum is a miniature world of history and culture.*

**Goal :** **To explore the unknown past.**

#### **The Context:**

With the establishment of the department of Ancient History and Archaeology in 1987, the institute is catering to the graduate course in Archaeology within framework of university syllabus. Besides, the regular class room teaching, the department of Ancient History and Archaeology is doing intensive archaeological explorations in the Western Coast and Malnad region. The department got national and international recognition for its outstanding discoveries.

As a result of systematic archaeological explorations, a large quantity of antiquities had been collected. With an intention of protecting cultural heritage of our country an archaeological museum was established.

**The practice:**

The archaeological explorations and save heritage programmes were conducted in association with Directorate of Museums and Heritage Department, Government of Karnataka, NGOs and individual financial supports of public. The important archaeological explorations conducted in the past five years are listed here under:

1. Explorations at Buddhana Jeddu in Udupi district. It is a very important rock art site of the West Coast of South India and was discovered in 2010 by the department. It was then explored in different seasons of 2011, 2012 and 2013 respectively. Prehistoric engravings of Mesolithic, Neolithik, Chalcolithic and Megalithic periods were discovered there.

Among the figures Bull on triangle stand, Spirals, Deer, Peacock, Cattles and Human figures are very important. French and Austrian scholars visited the site and participated in the explorations.

2. Epigrphical exploration at Udyavara in Udupi district on 27/02/2010. Hands on training of copying the inscription is given to the archaeology students.
3. Exploration at Kalyanpura in Udupi district. Neolithic artifacts are discovered there.
4. Exploration at Hebri in Udupi district. An Urn burial of Megalithic period was discovered on 11/03/2011.
5. Exploration at Palli in Udupi district. A megalithic site of dolmens discovered on 26/07/2013.
6. Exploration at Aririnaguppe in Coorg district.
7. Exploration at Peruvaje in South Canara district. A Buddhist site of about 2<sup>nd</sup> century A.D is discovered on 16/04/2012.
8. Epigraphical exploration at Padubidre in Udupi district. A Kannada inscription of Vijayanagar periods is discovered.

9. Epigraphical exploration at Kojakuli in Udupi district. A Kannada inscription of late vijayanagar periods is discovered.
10. Epigraphical exploration at Mangalore in South canara district. A Kannada inscription of early Vijayanagar is discovered.
11. Epigraphical exploration at Kolluru in Udupi district. A Hero-Stone or pre Vijayanagar period is discovered.
12. Epigraphical exploration at Elluru in Udupi district. A Kannada inscription of vijayanagar period is discovered.
13. Epigraphical Exploration at Kota in Udupi District. A Tulu inscription of Alupa period of 12<sup>th</sup> century A.D is discovered.
14. Epigraphical exploration at Magodu in Udupi District. An early Kannada inscription of Alupa period of 9<sup>th</sup> century A.D is discovered.
15. Epigraphical exploration at Rattadi in Udupi district. A vijayanagar inscription is discovered.
16. Epigraphical exploration at Kaltodu in Udupi district. A pre vijayanagar inscription of 13<sup>th</sup> century A.D discovered but not published.
17. Art and architectural Exploration at Indabettu in South Canara district.
18. Art and architectural Exploration at Belinje in Udupi district.
19. Art and architectural Exploration at Kasargod in Kerala.
20. Art and architectural Exploration at Kenkini-Shivapura in Uttara Kannada District.
21. Art and architectural Exploration at H.D Kote in Mysore district.

**Evidence of success:**

All the explorations had been successful with notable discoveries. There is a good response from students and the public for this museum. The antiquities exhibited in the Museum are contributed by the students and the archaeological explorations. In many occasions the historical exhibitions have been conducted by the department.

**Problems encountered:**

- ❖ Financial constrains come in the way of intensive and extensive explorations although opportunities exist.
- ❖ Difficulties in the transportation of stone inscriptions and pottery antiquities
- ❖ Lack of funds for maintaining the historical items.

**Best Practice – II**

**Title : *INCLUSIVE EDUCATION***

**Goal:**

Higher education should provide the students appropriate learning experiences and the opportunities to inculcate desirable value systems. They should understand the social, cultural, economic and environmental realities to become responsible citizens along with acquisition of knowledge and skills, education should bring about a positive change in the attitude behavior of the students. But in our country access to higher education is beyond the reach of a large section of the society particularly in rural areas. Inclusion, in a broad sense, means providing quality education to socially and economically backward students at affordable cost.

**Context:**

The College was established in 1980 with the vision of providing higher education to rural poor and backward class students at the lowest cost. Being a rural college, majority of the students are from poor households. Apart from financial constraints, they are faced with problems like lack of self confidence and skill sets required of educated youth. Gender discrimination has prevented the girls from access to higher education. But thanks to our institution the trend has been reversed. Every year more girls are admitted to the college than boys. The socio-economic background of majority of the students is such that they have to earn while they learn to support themselves. They work during their free time to meet

their educational expenses and also to supplement family income. Psycho-social and physical disabilities of the students are not uncommon. Apart from regular teaching learning process, teachers need to address these constraints and devise strategies to cater to their individual needs. In this context, inclusive education becomes relevant.

**Practice: The goals are sought to be achieved through :**

- ❖ Providing scholarships large number of students apart from regular fee concession and scholarships.
- ❖ Special attention to the needs and problems of girl students.
- ❖ Providing psycho-social counseling to needy students.

**Financial support:**

Although fee concessions are provided to economically poor students by the government, the colleges collect money in the form of development fees which makes higher education inaccessible to many deserving students. Our college collects the lowest amount of total fees from the students in this region. It has opened up opportunities of higher education to economically weak sections who would otherwise have been left out.

Besides low fees, a number of scholarships are provided to students through philanthropists and charitable trusts at the initiative of the College.

The Vinod and Chandra Shekar shetty Kaup Foundation has been providing assistance deserving students since 1999. Every year, the Foundation awards fifty scholarships of ₹ 1,000 each to students selected on the basis of means and merit by the scholarship committee of the College.

M/S All Cargo Logistics, Mumbai have been offering scholarships to our students since 2009. In this academic year scholarships worth Rs. 4000 each had been awarded to 25 deserving students of the college.

Both the institutions also offer assistance to needy students of the college who pursue higher education.

The Alumni Association of the College, both local and Mumbai unit have shown keen interest in meeting the financial needs of needy students. On the recommendations of the faculty members they extend financial support to students on a selective basis. For instance, last year one of the alumni working in Bahrain Mr. Ronald Alwyn Andrade handed over a laptop to Kum. Malashree, III B.Com who was under going online training in Business Accounting Process Executive.

The members of the teaching and non-teaching staff of the College have instituted a number of scholarships for the students.

The College interacts with the NGO's to secure financial assistance to deserving. In this academic year, scholarship worth ₹ 20,000 each have been awarded to three students by the Lions Club of this region.

**Spinecific support services/facilities:**

- ❖ The students are advised to consult class teachers regarding their academic and personal problems and utmost care is given to redress them.
- ❖ Counseling is provided to slow learners and students with psycho-social problems.
- ❖ Programmes for the benefit of girl students like health awareness, gender issues are organized in the college regularly.
- ❖ Canteen Services are provided to students at subsidized rates.
- ❖ The computer centre of the College provides computer education t students at very low cost.

**Support to 100% physically handicapped students:**

Mr. Ganesh an intelligent hardworking but 100% disabled student joined our College in 2012 for B.Com course. Commuting from his home to the college, a distance of 7kms by bus extremely difficult as he could not walk without crutches. Coming from an economically poor background, he could not afford other means of conveyance. While he was studying in 1<sup>st</sup> year B.Com, due to efforts of the faculty members a battery operated tricycle costing 1.5 lakhs donated by a philanthropist was provided to him. With the scooter he could travel comfortably to the College and complete his

education without hassles. A desk top computer was donated to him by a faculty member and free training in computer skills was provided by the college. The Alumini Association of the College awarded scholarship of ₹ 10,000 every year for three years to meet his educational expenses. Mr. Ganesh actively participated in curricular and co-curricular activities and completed B.Com degree with 71.66% of marks in sixth semester

**Evidence of success:**

- ❖ The college has provided quality education to deprived sections over the years and empowered them. But for this college, many of the youngsters of this region, could not have had access to higher education.
- ❖ Students from poor socio-economic background who studied here have achieved success in profession and business.

**Problems encountered:**

- ❖ In spite of best efforts, it is difficult to convince the students that there are barriers to learning and they need to overcome their barriers.
- ❖ Difficulties in making the students acquire skill sets, particularly English language skills.
- ❖ Limited placement opportunities after graduation.
- ❖ Lack of career goals makes students less focused and less interested.

**Contact Details :**

Name of the Principal	: Prof. Vinobnath
Name of the Institution	: Mulki Sunder Ram Shetty College
City	: Shirva, Udupi District
Pin Code	: 574 116
Accredited Status	: Third Cycle
Work Phone	: 0820-2554146
Website	: <a href="http://www.msrscollege.org">http://www.msrscollege.org</a>
Mobile	: 9164325654
E-mail	: <a href="mailto:msrs_shirva@yahoo.co.in">msrs_shirva@yahoo.co.in</a>

## EVALUATIVE REPORT OF THE DEPARTMENTS

### DEPARTMENT OF ENGLISH:

1. Name of the department : **English**
2. Year of Establishment : **1980**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG Courses : B.A. , B.Com.**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) :
  - Credit Based Semester system for all the programmes.
6. Participation of the department in the courses offered by other departments
  - The department participates in courses offered by all UG courses : B.A. , B.Com.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons
  - B.B.M. Course was discontinued in 2014 due to the decline in the strength of the students.
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	--
Guest Faculty	--	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Supreetha	M.A., B.Ed.	Guest Faculty	Language Teaching	8Yrs	--
Reema Lobo	M.A. , B.Ed.	Guest Faculty	Language Teaching	6Yrs	---
Mohini	M.A.	Guest Faculty	Language Teaching	1Yr	---

11. List of senior visiting faculty : **Nil**

12. Percentage of lectures delivered and practical classes handled( programme wise) by temporary faculty : 100 %

13. Student -Teacher Ratio (programme wise) :

- B.A. – 34:1
- B.Com – 93:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/MPhil / PG. : **02 PGs**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University : **Nil**

19. Publications: **Nil**

a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national/international) by faculty and students : **Nil**

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
- \* Chapter in Books : **Nil**
- \* Books Edited : **Nil**
- \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
- \* Citation Index : **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor : **Nil**
- \* h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

- a) National committees : **Nil**
- b) International Committees: **Nil**
- c) Editorial Board : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students :

- Kum. Reshma Shetty secured 10<sup>th</sup> Rank in Mangalore University B.Com Degree Examinations held in 2010.
- Kum.Seethalaxmi secured 1<sup>st</sup> Rank in Mangalore University B.Com. Degree Examinations held in April 2011.

24. List of eminent academicians and scientists / visitors to the department :

- Prof. Balakrishna Shetty, Principal, SDPT college Kateel
- Prof. Kamala Hampana and Prof. Hampa Nagaraj, eminent Scholar in kannada literature , Bangalore
- Prof. Bhavani Shankar, HOD Kannada, St. Mary's College Shirva

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**      b) International **Nil**

26. Student profile programme/course wise:

Name of the Course/ programme	Year	Applications Received	Selected	Enrolled		Pass percentage
				*M	*F	
B.A.	2010-2011	44	44	8	36	56.00
	2011-2012	42	42	15	27	82.05
	2012-2013	50	50	19	31	73.91
	2013-2014	48	48	16	32	73.33
	2014-2015	19	19	04	15	88.24

\*M = Male \*F = Female

Name of the Course/ Programme	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.Com.	2010-11	64	64	19	45	95.24
	2011-12	74	74	29	45	98.66
	2012-13	70	70	25	45	98.55
	2013-14	64	64	31	33	100.00
	2014-15	72	72	26	46	100.00

\*M = Male \*F = Female

Name of the Course/ Programme	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.B.M.	2010-11	40	40	23	17	87.18
	2011-12	41	41	18	23	97.56
	2012-13	28	28	17	11	70.37
	2013-14	19	19	08	11	76.47

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	--	--
B.Com.	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	01 (2014)
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : **Available**
- b) Internet facilities for Staff & Students : **Available**
- c) Class rooms with ICT facility : L.C.D. projector is available

d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **206**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :

- Bridge Course is conducted for the freshers at the beginning of the academic year.
- Remedial coaching Class was conducted for SC/ST and Minority students from 18-6-2010 to 29-06-2010.
- Remedial Coaching classes were conducted for SC/ST , OBC and Minority students from 11-09-2012 to 24-09-2012.
- Remedial Classes were conducted on 7-3-2013 & 9-3-2013.
- Remedial Coaching classes for SC/ST ,OBC and Minority students of First Year Degree students from 02-06-2014 to 07-06-2014.

33. Teaching methods adopted to improve student learning :

- Lectures with PPT
- Assignments
- Seminars
- Films related to texts.
- Group Discussion.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Faculty participates in various Committees and Cells instituted by the College.
- Encouraging the student participation in various co-curricular activities organized by the College.
- Faculty participates in N.S.S activities , Red Cross programmes etc.

35. SWOC analysis of the department and Future plans:

**Strength**

- Qualified and committed faculty
- Good academic performance.
- Team work
- Monitoring the progress of the students.
- The department plays a major role in organizing functions helping the students to be the master of ceremonies and speeches.

**Weakness**

- Decreasing Students' strength in B.A. programme.
- Non availability of time because of semester system .

**Opportunities**

- To present and publish papers.
- To organize seminars and conferences.
- To improve departmental library.

**Challenges**

- To enhance the communicative skills of the students from rural area.
- Motivate student progression.
- To inculcate reading habit among the students.

**Future Plan**

- To improve departmental library.
- To conduct more student enrichment programmes like special lectures, workshops etc for the benefit of the students.
- Conducting Spoken English classes.

**DEPARTMENT OF SOCIOLOGY**

1. Name of the department : **Sociology**
2. Year of Establishment : **1980**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :  
**UG Courses : B.A.**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise)
  - **Credit Based Semester System.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	---	----
Associate Professors	---	---
Asst. Professors	---	---
Guest Faculty	---	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Vani	M.A. , B.Ed.	Lecturer in Sociology	Population studies	5yrs	--

11. List of senior visiting faculty : **Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise) temporary faculty : 100%

13. Student -Teacher Ratio (programme wise) : 46:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :Nil

15. Qualifications of teaching faculty with DSc/D.Litt/ Ph.D/ MPhil / PG. : PG-01

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a) Publication per faculty : Nil

\* Number of papers published in peer reviewed journals (national/international) by faculty and students

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

\* Monographs : Nil

- \* Chapter in Books : Nil
- \* Books Edited : Nil
- \* Books with ISBN/ISSN numbers with details of publishers : Nil
- \* Citation Index : Nil
- \* SNIP : Nil
- \* SJR : Nil
- \* Impact factor : Nil
- \* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme 40% - Field Work On School Drop Out & Visit to Old age home (Shirva)
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-2011 B.A. ISem	24	24	09	15	91.67
2011-2012 B.A. ISem	21	21	05	16	100.00
2012-2013 B.A. Isem	16	16	03	13	100.00
2013-2014 B.A. ISem	21	21	05	16	100.00
2014-2015 B.A. ISem	25	25	12	13	95.45
2015-2016 ( Only Political Science Batch)					

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010-2011 B.A.	100%	--	--
2011-2012 B.A.	100%	--	--
2012-2013 B.A.	100%	--	--
2013-2014 B.A.	100%	--	--
2014-2015 B.A.	100%	--	--
2015-2016	only Political Science batch		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	16.00
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	
• Campus selection	Nil
• Other than campus recruitment	35.00
Entrepreneurship/Self-employment	55.00

30. Details of Infrastructural facilities a) Library :

- Number of books in the departmental library : 20
- Departmental library books are issued to the students for study and reference .The Previous Year Examination Question papers are also available in the departmental library.
- b) Internet facilities for Staff & Students : Available
- c) Class rooms with ICT facility: LCD projector is available.
- d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university government or other agencies : 65%

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

- Special awareness programmes about cleanliness : Special speech by primary health center ,Shirva.

33. Teaching methods adopted to improve student learning

- Lecture Method.
- Power Point Presentation
- Group Discussion
- Assignments
- Seminars.
- Tutorial Class

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Students of the department actively participate in blood donation camp.
- N.S.S programmes
- Karate
- HIV/AIDS awareness programme
- Swacchatha Abhiyana.
- Vanamahotsava

35. SWOC analysis of the department and Future plans

**Strength**

- Good academic record of faculty.
- Experienced faculty
- Good academic performance.
- Encouragement to the students to participate in several competitive examinations.

**Weakness**

- Decline in the percentage of students opting sociology.
- No more scope for B.A course.
- No job opportunity.
- No parental support for the students of the rural area.

**Opportunities**

- To present and publish papers.
- Opportunity to get job in NGOs.
- Conduct survey related to subject.
- To conduct state level seminar.

**Challenge**

- To enhance the communicative skill of the students.
- Job placement for the students.
- To encourage the students to opt for subject.
- To enhance good listening and reading skill among the students.

**Future Plan**

- To organize National Level Conference
- To conduct Inter Collegiate Quiz Competition.
- To Organise State level Seminar
- To Visit Manasa Shankarpura.
- To conduct workshops and Guest Lectures for the benefit of the students.
- To visit Gramapanchayath.

**DEPARTMENT OF POLITICAL SCIENCE**

1. Name of the department : **Political Science**
2. Year of Establishment : 1980
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG Courses : B.A.
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Credit Based Semester System.
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	---	---
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nayana	M.A., M.Phil., SLET	Assistant Professor in Political Science	Political Science – Public Administration	24yrs	---

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : 47:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
  - Ph.D.- Nil
  - M.Phil. – 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
  - a) Publication per faculty : Nil
    - \* Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
    - \* Monographs : Nil
    - \* Chapter in Books : 01- Women And Human Development.
    - \* Books Edited : Nil
    - \* Books with ISBN/ISSN numbers with details of publishers : Nil
    - \* Citation Index : Nil
    - \* SNIP : Nil

\* SJR : Nil

\* Impact factor : Nil

\* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Board : Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme 40% - Field Work In Panchayath Raj Institution.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- Dr.Krishna kotai, Director , Center for Rural Study , MAHE, Manipal
- Prof. P.L. Dharma, Professor Department of Political Science ,Mangalore University.
- Dr . Padmanabha Bhat, H.O.D, Department Of Political Science, St. Mary's College, Shirva.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-2011 B.A. ISem	17	17	07	10	95.00
2011-2012 B.A ISem	29	29	12	17	94.00
2012-2013 B.A ISem	31	31	14	17	97.00
2013-2014 B.A. Isem	Only Sociology Batch				
2014-2015 B.A. ISem	24	24	14	10	100.00
2015-2016 B.A. ISem	23	23	12	11	--

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010-2011 B.A.	100%	--	--
2011-2012 B.A.	100%	--	--
2012-2013 B.A.	100%	--	--
2013-2014 B.A.	--	--	--
2014-2015 B.A	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG :	2010-11 : 03 2011-12 : 07 2012-13 : 04 2013-14 : 06 2014-15 : 11 Total : 18%
PG to M.Phil.	--

PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b> • Campus selection • Other than campus recruitment	Nil 30.00
Entrepreneurship/Self-employment	60.00

30. Details of Infrastructural facilities

a) Library

- Number of books in the departmental library : 112
- Departmental library books are issued to the students for study and reference
- The Question Bank and previous year question papers are made available for the benefit of the students.

b) Internet facilities for Staff & Students : Available

c) Class rooms with ICT facility : LCD projector is available

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies : 60%

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Name of the resource Person	Topic	Date
Krishna Kotai, Director MAHE,	Women Representation In Grama Panchayath	13-09-2011
Smt. Engalin Mendonca Advocate, Udupi	Women And Law	20-02-2013
Kum.Shambhavi Advocate, Udupi	Social Justice	20-02-2014
Smt.Pramila Vaz , Lecturer , Govt.First Grade College Barkur.	POCSO Act	18-08-2015
Shri Viswanath Naik Motor Vehicle Inspector, Udupi	Legal Awareness	16-09-2015

33. Teaching methods adopted to improve student learning

- Lecture Method
- Power point presentation
- Group discussion
- Seminars
- Assignments
- Class test
- Tutorial class

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Students of the department actively participate in NSS activities
- Blood Donation Camp
- HIV/AIDS awareness programme
- Swacchatha Abhiyana

35. SWOC analysis of the department and Future plans

**Strength**

- Experienced , committed faculty member in the department
- Sufficient course materials in the college and the departmental libraries.
- Good counseling for scholarship.

**Weakness**

- Comparatively less employment opportunities in the subject.
- Students are weak in English communication.
- Most of the students are from rural background with less exposure to technological advancement.

**Opportunities**

- Students who study Political Science subject have better scope in civil service exams.
- Better scope to participate in political activities and contest for Panchayath and MLA Elections.

**Challenges**

- Reduction of student strength to traditional subject
- Lack of availability of meritorious students as it was earlier.
- Development of communication skills among students, as most of those come from rural areas and poor socio-economic strata.

**Future plan**

- To conduct State Level seminars on “gender Relations And politics in Panchayath Raj Institutions”.
- To conduct survey on Empowerment of Women in local governance.
- To arrange a visit of the students to Jilla Panchayath meetings to get perfect knowledge of political institutions.
- To take the students to the field work in panchayath Raj institution and giving them practical learning
- To organize a National Conference.
- To conduct workshops and guest lectures for the benefit of the students.

## DEPARTMENT OF COMMERCE

1. Name of the department : **Commerce**
2. Year of Establishment : 1980
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG Courses: B.Com.
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Credit Based Semester System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons :

During last few years there has been decline in the demand for B.B.M courses due to the following reasons

- Establishment of government colleges in nearby localities which provide free education to students.
- Low job opportunities for B.B.M. graduates.
- Shift in preference among students from B.B.M. to B.Com.

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	02	02
Asst. Professors	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Karunakar Nayak A	M.Com.	Associate Professor	Banking	31Yrs	--
.Manjunath K.G	M.Com.	Associate professor	Income Tax	30Yrs	--
Hemalatha Shetty	M.Com.	Guest Faculty	Finance	6Yrs	--
Deepa shetty	M.Com	Guest Faculty	Finance	4Yrs	--
Maria Reshma D'souza	M.B.A	Guest Faculty	Human resource Finance	3Yrs	--
Rajesh Kumar	M.Com.	Guest Faculty	Finance	2Yrs	--
Deekshitha Shetty	M.Com.	Guest faculty	Finance	2Yrs	--

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) temporary faculty : 50%

13. Student -Teacher Ratio (programme wise) : 31:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : 07

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a) Publication per faculty : Financial Accounting III by Karunakar Nayak A

\* Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

\* Monographs : Nil

\* Chapter in Books : Nil

\* Books Edited : Nil

\* Books with ISBN/ISSN numbers with details of publishers : Nil

\* Citation Index : Nil

\* SNIP : Nil

\* SJR : Nil

\* Impact factor : Nil

\* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Boards : Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students

- Kum. Reshma Shetty secured 10<sup>th</sup> Rank in Mangalore University B.Com Degree Examinations held in 2010.
- Kum. Seethalaxmi secured 1<sup>st</sup> Rank in Mangalore University B.Com. Degree Examinations held in April 2011.

24. List of eminent academicians and scientists / visitors to the department

- ❖ Prof. Samuel K. Samuel, Crossland College, Brahmavara.
- ❖ Prof. B.V. Raghunandan, S.V.S , Bantwala
- ❖ Prof. Radhakrishna Sharma, NASM, Nitte
- ❖ Prof . K. sadashiva Rao, PPC,Udupi
- ❖ Prof. Umappa Poojary, Gokarnanatheshwara College, Mangalore.
- ❖ Prof. Shripada, S.M.S.C, Brahmavar.

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com. 2010-2011	204	204	71	133	82%
2011-2012	207	207	72	135	85%
2012-2013	209	209	80	123	89%
2013-2014	206	206	82	124	83%
2014-2015	249	249	117	132	90%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	18.00
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> • Campus selection • Other than campus recruitment	40.00
Entrepreneurship/Self-employment	42.00

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Date	Topic	Resource Person
19-08-2010	Soft skills	Prof. Nagaraj Nayak
13-09-2010	Recent Trends in Indian Stock Market	Prof. Radhakrishna Sharma
08-08-2011	Financial Education-Sponsored by SEBI	Prof. Radhakrishna Sharma.
19-07-2012	Orientation On Company Secretary	Prof. Ullas Karanth
05.08.2012	Awareness On Bank Transactions	College Faculty
29.09,2012	Awareness On Pan Card	Members Of Unit trust of India
14-12-2013	Soft Skills	Member of Besant Institute Of Management
22-08-2014	Investment Awareness	Prof. Radhakrishna Sharma
10-12-2014	Securities Analysis (SEBI)	Prof . Radhakrishna Sharma

33. Teaching methods adopted to improve student learning

- PPT
- Student's Seminar
- Group Discussion
- Debates
- Financial Games
- Marketing Activities

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Participation in field work on Human Rights Education
- NSS activities
- Street play
- Swacchatha Abhiyan

35. SWOC analysis of the department and Future plans

**Strength**

- More demand for B.Com Course among youngsters.
- Large number of students from Commerce are being employed through placement cell functioning in the College.
- Commerce students are securing ranks at the university level.
- Students are encouraged to participate in the seminars, workshops and lectures.
- Departmental library with good collection of books and computer with internet facility is available.
- Use of ICT in teaching to equip students with technical knowledge.

**Weakness**

- Most of the students from rural background are having less communication skills.
- No vocational subjects.
- Shortage of time to conduct programmes because of semester system.

**Opportunities**

- More job opportunities for Commerce students.
- Scope for introduction of certificate courses.
- Scope for vocational specialization.
- Creating employment opportunities in banking and insurance sector.

**Challenges**

- Gap between industrial expectation and University curriculum.
- Competition from nearby government Colleges.
- Poor communication skills as the students are from rural background.

**Future Plan**

- Preparing commerce graduates to face the challenges in the area of banking, insurance, industry , capital market and international business .
- Providing necessary guidance to the students to perceive professional courses like CA , CS, ICWA , ATC etc.
- Supporting the students to attend workshops and seminars to update their knowledge.

## DEPARTMENT OF KANNADA

1. Name of the department : **Kannada**
2. Year of Establishment : **1980**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG Courses : B.A. , B.Com.**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) :
  - Credit Based Semester system for all the programmes.
6. Participation of the department in the courses offered by other departments
  - The department participates in courses offered by all UG courses : B.A. , B.Com.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons
  - B.B.M. Course was discontinued in 2014 due to the decline in the strength of the students.
9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Guest Faculty	--	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Raghurama Shetty .U.	M.A.	Assistant Professor	Inscriptions	26yrs	--
Yashoda	M.A.	Guest Faculty	Tulu Janapada	5Yrs	--
Laxmidevi	M.A.	Guest Faculty	Tulu Janapada	1Yr	--

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 20%
13. Student -Teacher Ratio (programme wise) :
- B.A. – 53:1
  - B.Com – 64:1 (128:2)
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **02 PGs**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications : **Nil**
- a) Publication per faculty
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
- \* Chapter in Books : **Nil**
- \* Edited : **“Pudume”-Kannada Text Book for IBBM.**
- \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
- \* Citation Index : **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor : **Nil**
- \* h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

- a) National committees : **Nil**
- b) International Committees : **Nil**
- c) Editorial Boards : **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students :

- Kum.Seethalaxmi secured Ist Rank in Mangalore University B.Com. Degree Examinations held in April 2011.

24. List of eminent academicians and scientists / visitors to the department :

- Prof. Balakrishna Shetty, Principal, SDPT College Kateel.
- Dr. Raviraj Shetty, Govt. Women's First Grade College ,Ajjerakadu.
- Dr. Arun Kumar S.R, HOD Kannada, Shri Bhuvanendra College Karkala
- Prof. Kamala Hampana and Prof. Hampa Nagaraj, Eminent scholar in Kannada literature Bangalore
- Dr. Satyanarayana Mallipattana, HOD Kannada, University College, Mangalore.
- Shri Devu Hanehalli, Akashavani employee Karavara
- Prof. Bhavani Shankar, HOD Kannada, St. Mary's College Shirva

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil  
b) International : Nil

26. Student profile programme/course wise:

Name of the Course/program	Year	Applications Received	Selected	Enrolled		Pass percentage
				*M	*F	
B.A.	2010-2011	35	35	11	24	100.00
	2011-2012	45	45	17	28	98.00
	2012-2013	45	45	15	0	100.00
	2013-2014	13	13	09	04	100.00
	2014-2015	38	38	19	17	100.00

\*M = Male \*F = Female

Name of the Course/programme	Year	Applications Received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Com.	2010-2011	54	54	21	33	100.00
	2011-2012	48	48	22	26	100.00
	2012-2013	48	48	22	26	100.00
	2013-2014	54	54	18	36	100.00
	2014-2015	79	79	38	41	

\*M = Male \*F = Female

Name of the Course/ programme	Year	Applications Received	Selected	Enrolled		Pass percentage
				*M	*F	
B.B.M	2010-2011	28	28	13	15	98%
	2011-2012	30	30	10	20	100%
	2012-2013	28	28	16	12	100%
	2013-2014	13	13	05	08	100%

\*M = Male \*F = Female

### 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100.00	--	--
B.Com.	100.00	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Nil**

### 29. Student progression

Student progression	Against % enrolled
UG to PG	2.00
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

### 30. Details of Infrastructural facilities

- Library : **Available**
- Internet facilities for Staff & Students : **Available**
- Class rooms with ICT facility : LCD projector is available
- Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **209**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :
- A talk on “ Kunda culture” by Shri Devu Hanehalli, Akashavani employee Karwar
  - A talk on computer education by Prof. Bhavani Shankar, HOD Kannada St.Mary’s College Shirva
33. Teaching methods adopted to improve student learning :
- Chalk and talk method
  - Assignments
  - Seminars
  - Group Discussion.
  - Role play
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Faculty participates in various Committees and Cells instituted by the College.
  - Encouraging the student participation in various co-curricular activities organized by the College.
  - Faculty participates in N.S.S. activities , Red Cross programmes etc.
  - Editor of College Magazine.
  - Supervisor of Voting Enrollment.
35. SWOC analysis of the department and Future plans:

**Strength**

- Qualified and committed faculty
- Well equipped departmental library.
- Good academic performance.
- Team work
- Monitoring the progress of the students.
- Basic Yakshagana and Drama coaching for the students.
- Guiding students to participate in University level Competitions.

### **Weakness**

- Decreasing Students' strength in B.A. programme.
- Non availability of time because of semester system .

### **Opportunities**

- To present and publish papers.
- To organize state and national level seminars and conferences.
- To organize University level competitions and seminars.

### **Challenges**

- Lack of writing and speaking skills in Kannada as most of the students are from rural area.
- To encourage the students to pursue higher education.
- Motivate student progression.

### **Future Plan**

- To organize state and national level conference.
- Arranging guest lectures and organizing more enrichment programmes for the benefit of the students.
- Arranging literary tours.

**DEPARTMENT OF ECONOMICS**

1. Name of the department : **Economics**
2. Year of Establishment : 1980
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG Courses – B.A. , B.Com.
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise):  
Credit Based Semester System
6. Participation of the department in the courses offered by other departments : Department participate in the courses offered by Commerce and Management department.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	02	02
Asst. Professors	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./Mphil Students guided for the last 4 years
Dr. Sudhakar Marla K.	M.A. , Ph.D.	Associate Professor	Banking and Public Finance	35	01
Prof.Vinobnath	M.A.	Associate Professor	Industry and Labour International Economics	33	--

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise)

Student –Teacher Ratio					
	2010-11	2011-12	2012-13	2013-14	2014-15
B.A.	21:1	25:1	24:1	10:1	25:1
B.Com	37:1	35:1	32:1	36:1	34:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Not Applicable
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
  - Ph.D. : 01
  - PG : 02
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received :

UGC funded:

Name of The faculty	Project title	Grants received
Prof. Vinobnath	Entrepreneurship in Small Scale Industries	₹ 1,00,000

18. Research Centre /facility recognized by the University : Nil
19. Publications:

a) Publication per faculty  
Prof. Vinobnath

- Article – “Entrepreneurship in SSIs –A Case Study of Dakshinakannada District “
- Journal : Southern Economist

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- \* Monographs : Nil
- \* Chapter in Books : Nil
- \* Books Edited : Nil
- \* Books with ISBN/ISSN numbers with details of publishers : Nil
- \* Citation Index : Nil
- \* SNIP : Nil
- \* SJR : Nil
- \* Impact factor : Nil
- \* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Board : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil
- c) State Level: Department organized a State Level Conference on “ Financial Inclusion : Reaching the unreached “ funded by UGC on 24-02-2012.
- d) Source of funding : UGC

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.A.	2010-11	42	42	15	27	51.28
	2011-12	50	50	19	31	67.35
	2012-13	47	47	16	31	84.78
	2013-14	19	19	04	15	64.71
	2014-15	49	49	25	24	76.69

\*M = Male \*F = Female

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Com.	2010-11	74	74	29	45	86.49
	2011-12	70	70	25	45	94.28
	2012-13	64	64	31	33	98.38
	2013-14	72	72	26	46	98.59
	2014-15	67	67	34	33	92.11

## 27. Diversity of Students

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
B.A.	2010-11	100%	--	--
	2011-12	100%	--	--
	2012-13	100%	--	--
	2013-14	100%	--	--
	2014-15	100%	--	--

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	2010-11	100%	--	--
	2011-12	100%	--	--
	2012-13	100%	--	--
	2013-14	100%	--	--
	2014-15	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NET : 02

SLET : 01

29. Student progression

Student progression	Against % enrolled
UG to PG	25
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	
• Campus selection	05
• Other than campus recruitment	15
Entrepreneurship/Self-employment	55

30. Details of Infrastructural facilities

- a) Library : Departmental Library with 200 books.
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : LCD facility in classrooms.
- d) Laboratories : Not Applicable

31. Number of students receiving financial assistance from college, university, Government or other agencies :

Name of the course/programme	2010-11	2011-12	2012-13	2013-14	2014-15
III B.A.	05	12	06	12	20
II B.A.	17	07	13	13	06
I B.A.	18	09	15	19	22
II B.Com.	07	05	17	23	20
I B.Com.	09	15	27	17	15

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

- Remedial classes
- Assignments
- Seminars.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Faculty participation in various committees and associations
- Motivating and ensuring student participation in various co-curricular activities organized in the college.
- Participation of students in various extension activities under NSS.
- Participation of students in blood donation camp.
- Participation in various national integration programmes.

35. SWOC analysis of the department and Future plans

**Strength**

- Well qualified and experienced faculty.
- Good academic performance
- Team Work.
- Good rapport between staff and student

**Weakness**

- Decreasing student's strength in B.A. programme.

**Opportunities**

- Scope for research activities
- Scope for organizing seminars and conferences

**Challenges**

- To control the dwindling strength of the students.
- To enhance the communicative skill of the students
- Placement for students.

**Future Plan**

- To arrange student oriented workshops/seminars.
- To undertake minor research projects.
- Improvement of departmental library.

**DEPARTMENT OF PHYSICAL EDUCATION**

1. Name of the department : **Physical Education**
2. Year of Establishment : 1985
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG Courses – B.A. , B.Com. and B.B.M.
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise):  
Credit Based Semester System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors		---
Associate Professors	01	01
Asst. Professors	---	---

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Surendra Shetty H.	B.A, M.P.Ed	Physical Education Director	Volleyball, Kabaddi	31	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise : 70:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG: M.P.Ed : M.P.Ed.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
  - a) Publication per faculty : Nil
    - \* Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
    - \* Monographs : Nil
    - \* Chapter in Books : Nil
    - \* Books Edited : Nil
    - \* Books with ISBN/ISSN numbers with details of publishers : Nil
    - \* Citation Index : Nil
    - \* SNIP : Nil
    - \* SJR : Nil
    - \* Impact factor : Nil
    - \* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards.... : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students :

Name of student	Year	Course	Activity	Achievements
Supreetha	2011-11	B.Com	Volleyball	Represented Mangalore University Women's Volley ball Team
Shilpa kamath	2011-12	B.A	Volleyball	Represented Mangalore University Women's Volley ball Team
Naveena	2012-13	B.A	Volleyball	Represented Karnataka State Men Volley Ball Team
Sujith	2012-13	B.A	Volleyball	Represented Karnataka State Men Volley Ball Team
Shilpa kamath	2011-12	B.A	Volleyball	Represented Mangalore University Women's Volley ball Team
Sunil	2012-13	B.Com	Weight Lifting	Bagged silver Medal in 58 Kg Category Mangalore University Level competition
Preethesh	2013-14	B.B.M	Body Building	Secured II place in 62 Kg Category Mangalore University Level competition
				Represented AIU competition

Sunil		B.Com.	Weight Lifting	Secured II place in 62 Kg Category Mangalore University Level competition
Pallavi		B.A	Half marathon	University Level 2 <sup>nd</sup> Place held at S.M.S.C, Brahmavar
				University Level 2 <sup>nd</sup> Place held at NSAM, NITte
				University Level 2 <sup>nd</sup> Place held at K.M.C ,Manipal

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil
- c) State Level:

Year	Event
2010-11	Mangalore University Inter-collegiate Women's Throwball tournament
2014-15	Mangalore University Inter-collegiate Women's Throwball tournament
Every Year	Mulki Sunder Ram Shetty Volleyball Tournament( University level)
2009-10	State level Seminar on" Media in Promoting Sports"

26. Student profile programme/course wise : Nil

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Not Applicable

## 29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	

## 30. Details of Infrastructural facilities

- a) Library : Available
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility: LCD facility in classrooms.
- d) Laboratories : Not Applicable

31. Number of students receiving financial assistance from college, university, Government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Conducting several Inter-class Match, annual sports day, Inter collegiate games.

35. SWOC analysis of the department and Future plans

**Strength**

- Well equipped 400 mtrs ground
- Multi gym facility
- Team Work.
- Good rapport between staff and student
- The students take active part in inter collegiate competitions

**Weakness**

- Decreasing students strength

**Opportunities**

- Scope for research activities
- Scope for organizing seminars and conferences.
- Huge campus with good infrastructural facility

**Challenges**

- To control the dwindling strength of the students.
- Stiff competition from neighboring colleges

**Future Plan**

- To arrange student oriented workshops/seminars.
- Organize more number of inter collegiate competitions

**DEPARTMENT OF HISTORY AND ARCHAEOLOGY**

1. Name of the department : **History and Archaeology**
2. Year of Establishment : 1980
3. Names of Programmes /Courses offered (UG,PG,M.Phil,Ph.D, Integrated Masters :Integrated Ph.D ,etc) UG Courses' B.A
4. Names of Interdisciplinary courses and the departments /units involved History, Ancient history and Archeology
5. Annual /semester/choice based credit system (programme wise)Credit Based semester system
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities,foreign institutions,etc. : Nil
8. Details of courses/programmes discontinued (if any)with reasons : Nil
9. Number of Teaching posts 03

	Sanctioned	Filled
Professors	-	-
Associate Professors	02	02
Asst. Professors	-	-

10. Faculty profile with name, Qualification, designation, specialization, (D.Sc/D.Litt/Ph.D/M.Phil etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Subramanya Bhat K.	M.A.	Associate Professor	European History	34	
Murugeshi T.	M.A.	Associate Professor	Archaeology	29	
Prashanthi	M.A., B.Ed.	Lecturer	Modern India	05	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 16hours
13. Student-teacher Ratio(programme wise) : 15:1
14. Number of academic support staff(technical & administrative staff; sectioned and filled : Nil
15. Qualifications of teaching faculty with Sc/D.Litt/Ph.D/MPhil/PG. : 03
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST;UGC,DBT, ICSSR, etc. and total grants received : Nil
18. Research centre/ facility recognized by the University : Nil
19. Publications:
  - \* Publication per faculty : 09
  - \* Number of papers published in peer reviewed journals (national/international) by faculty and students : 02
  - \* Number of publications listed in international Database (For Eg:Web of Science, Scopus, Humanities International Comlete, Dare Database-International Social Sciences Directory, EBSCO host,etc) : 01

- \* Monographs : Nil
- \* Chapter in Books : Nil
- \* Books Edited : 01
- \* Books with ISBN/ISSN numbers with details of publishers : Nil
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated – Art & Architecture, regional history and Prehistory. Income generated utilized for archaeological explorations and field works.

21. Faculty as members in
- a. National committees : 01
  - b. International Committees : 01
  - c. Editorial Boards : Nil

22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental /programme : Nil
  - b. Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories /Industry/other agencies : Nil

23. Awards/Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : 02

25. Seminars/Conferences /Workshops organized &the source of funding
- a) National : 02
  - b) International : Nil

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4) (History)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-2011 B.A. ISem	21	21	10	11	100
2011-2012 B.A ISem	20	20	4	16	100
2012-2013 B.A ISem	Only Archaeology Batch				
2013-2014 B.A ISem	19	19	02	17	100
2014-2015 B.A ISem	24	24	14	15	100

Name of the Course/programme (refer question no. 4) (Archaeology)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-2011 B.A. ISem	21	21	06	15	100
2011-2012 B.A ISem	28	28	14	14	100
2012-2013 B.A ISem	22	22	10	12	100
2013-2014 B.A ISem	Only History Batches				
2014-2015 B.A ISem	24	24	14	15	100

\*Male

\*Female

27. Diversity of Students

28. How many students have cleared national and state competitive examinations as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	
• Campus selection	--
• Other than campus recruitment	30
Entrepreneurship/Self-employment	60

30. Details of Infrastructural facilities

- a) LIBRARY: 247 books in dept library
- b) Internet facilities for staff & Students
- c) Class rooms with ICT facility : LCD projector is available
- d) Laboratories : Archaeological Museum is established

31. Number of students receiving financial assistance from college, universit, government or other agencies

32. Details on student enrichment programmes  
(Special lectures/workshops/seminars) with external experts
33. Teaching methods adopted to improve student learning : Field work and reading of inscriptions.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Save heritage programmes organized at various historical places.
35. SWOC analysis of the department and Future plans

**Strength:**

The department has been very active since its inception. It has its credit of organizing student centric study by applied study of history and culture. It has made pioneering discoveries in the field of Pre and Protohistory, Epigraphy, Art and Architecture. It has been providing consultation in matters of history, art and architecture to the interested public and institutions like temples on payment basis.

**Weakness:**

The department has been facing financial hurdles and time constraints.

**Opportunity:**

The department is having lot of opportunity both in research and consultancy and also in publication.

**Challenge:**

Survival is a great challenge due to the competition from the Government Colleges and University fee structure.

**DEPARTMENT OF HINDI**

1. Name of the department : **Hindi**
2. Year of Establishment : **1980**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG Courses : B.A. , B.Com.**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) :
  - Credit Based Semester system for all the programmes.
6. Participation of the department in the courses offered by other departments
  - The department participates in courses offered by all UG courses : B.A. , B.Com.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons
  - B.B.M. Course was discontinued in 2014 due to the decline in the strength of the students.
9. Number of Teaching posts

	Sanctioned	Filled
Professor	--	--
Associate Professor	01	01
Assistant Professor	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sharada.M.	M.A., Ph.D.	Associate professor	Translation	35 Yrs	-

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled( programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
  - B.A. – 16:1
  - B.Com – 60:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : Ph.D. : 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
  - a) Publication per faculty
    - \* Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
    - \* Monographs : **Nil**
    - \* Chapter in Books : Pradeshik Sahitya – Ed.Dr. G. Bhaskar Mayya, Rajpal & Sons, Kashmiri Gate, Delhi -110006 ISBN:978-81-7028-920-3, 2011 Page . No. 120 to128

## \* Books Edited :

Name of the book	Year of publication	Publishers	ISBN number
Kahani Kalash	2014	Aman Prakashan, Kanpur	978-93-85-389-29-0
Gadya Manjusha	2015	Vani Prakashan ,New Delhi	978-93-5072-795-09
Gadya Bharathi	2015	Vani Prakashan ,New Delhi	978-93-5072-795-06
Gadya Garima	2015	Vani Prakashan ,New Delhi	978-93-5072-794-02
Gadya Ke Vividha Roop	2015	Shiksha Bharathi , Delhi	978-81-7483-157-06
Pracheen Evam Madhya Kaleen Kavya.-Co-edited	2015	Vani Prakashan , New Delhi.-93	978-93-85389-29-0
Att Ekanki Dhara – co-edited	2015	Vani Prakashan , New Delhi.-93	978-93-5229-061-01
Katha Deepika – co-edited	2015	Vani Prakashan , New Delhi.-93	978-93-5229-062-08
Kavya Sanchayika-co-edited	2015	Vani Prakashan , New Delhi.-93	978-93-5229-063-5
Madhya Yugena Evam Adhunik Kavya Tarang-co-edited	2015	Aman Prakashan , Kanpur	978-93-85389-28-3
Adhunik Hindi Kavya Dhara-co-edited	2015	Aman Prakashan , Kanpur	978-93-85389-32-0

\* Books with ISBN/ISSN numbers with details of publishers : Nil

\* Citation Index : Nil

\* SNIP : Nil

\* SJR : Nil

\* Impact factor : Nil

\* h-index : Nil

20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees: **Nil** b) International Committees: **Nil** c) Editorial Board: Chairperson for Board Of Studies in Hindi-2013-2015 (UG) and Member of B.O.S 2015-2016 – Mangaloe University (UG&PG)
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**
23. Awards / Recognitions received by faculty and students :
- Ph.D. Award
24. List of eminent academicians and scientists / visitors to the department :
- Dr. Madhavi .S. Bhandary, Rtd. Principal , Sri Poorna Prajna College, Udupi.
  - Sri. Amod Maheshwari, Director, Rajkamal Prakasha, New Delhi.
  - Sri. Shrikantha Avasthi, Senior Sales Executive Officer, Vani Prakashan, Delhi – 98.
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
- b) International : **Nil**
26. Student profile programme/course wise:

Name of the Course/program	Year	Applications Received	Selected	Enrolled		Pass percentage
				M	F	
B.A.	2010-2011	05	05	0	05	100.00
	2011-2012	07	07	03	04	100.00
	2012-2013	05	05	01	04	80.00
	2013-2014	07	07	02	05	100.00
	2014-2015	06	06	--	06	100.00

\*M = Male \*F = Female

Name of the Course/program	Year	Applications Received	Selected	Enrolled		Pass percentage
				M	F	
B.Com.	2010-2011	18	18	05	13	100.00
	2011-2012	20	20	08	12	100.00
	2012-2013	21	21	08	13	100.00
	2013-2014	15	15	08	07	100.00
	2014-2015	18	18	08	10	100.00

\*M = Male \*F = Female

Name of the Course/programm	Year	Applications Received	Selected	Enrolled		Pass percentage
				M	F	
	2010-2011	12	12	04	08	100%
	2011-2012	10	10	04	06	100%
	2012-2013	---	---	--	--	---
	2013-2014	06	06	03	03	100%

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	--	--
B.Com.	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : **Available**
- b) Internet facilities for Staff & Students : **Nil**
- c) Class rooms with ICT facility : **Nil**
- d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **18**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :

- Group Discussion in the class room
- Assignments
- Tutorial
- Interactive Teaching and Learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Active collaboration with other departments in conducting academic, literary and cultural activities of the college.

35. SWOC analysis of the department and Future plans:

**Strength**

- Committed towards duties.
- Good academic performance.
- Team work spirit.

- Monitoring the progress of students.
- The faculty is adequate and competent.

**Weakness**

- Decreasing Students' strength in B.A. classes.
- The proficiency in Hindi is generally low.

**Opportunities**

- Giving translation work to students-Hindi to English/Kannada.
- Motivate students to write articles in Hindi for Srujana.
- To develop Book Bank Facility in the department.

**Challenges**

- To increase the strength of the students and encourage the students to opt Hindi language.

**Future Plan**

- To organize enrichment programmes for the students.
- Personal Counselling.
- Guidance to students for promoting the right reading habits .

## **POST – ACCREDITATION INITIATIVES**

Keeping in view, the vision and mission of the institution, needs and aspirations of the students and recommendations of the Peer Team of NAAC, a number of quality sustenance and quality enhancement initiatives have been undertaken during the current assessment period. A brief over view of our efforts is as under:

### **❖ ICT as a tool for improving teaching learning and administrative processes:**

Systematic efforts have been made to facilitate effective learning in the College. Learning is made more student-centric with adoption of I.C.T. tools. The IT infrastructure of the College has been upgraded with the addition of computers and access to broadband internet facility. Eight class rooms are fitted with LCD Projectors. The teachers employ computers and audio-visual aids in class room teaching. The students are encouraged to make power point presentations. ICT tools are also used in skill development and training programmes conducted in the College. A separate computer section with 15 computers has been set up in the library to enable the staff and students to have access to internet and learning materials.

The administrative work of the College office has been computerized. The Govt. and University regulations require online submission of fees and admission details and other information required by them. Computers with internet connection have been installed in the College office and the non-teaching staff are trained in computers skills.

### **❖ Efforts to promote research schemes/projects/publications:**

The research output of the institution has increased significantly both quantity wise and quality wise during the last five years.

Dr. Sharada M, Head Dept. of Hindi, was awarded Ph.D for her research on “ Akal Bhukhmari Aur Samayik Vyangyavidha: Ek Adhyayan” by Dakshina Bharatha Hindi Prachara Sabha Chennai.

Smt. Nayana, Asst. Professor, Dept, of Political Science is pursuing research for Ph.D on the topic “ Gender Equity and Politics in Local Self Govt.” from Hampi University.

Dr. Sudhakara Marla K., Head, Dept. of Economics has M.Phil guideship and has guided one student for M.Phil Degree from Alagappa University.

Prof. Vinobnath, Associate Professor, Dept. of Economics has completed minor research project funded by the UGC on the topic “Entrepreneurship in small scale industries – A case study of Dakshina Kannada District.”

A proposal of minor research project has been submitted to the UGC for financial assistance.

Our faculty members have presented research papers in international, national and state level conferences/seminars and workshops. The publications of the faculty have been impressive. Apart from the papers presented in conferences/seminars, some members of the faculty have published research articles in journals and magazines. Sri Karunakar Nayak A., Head, Dept. of Commerce, has written a text book on “Financial accounting III” for third Semester B.Com students. Smt. Prajna, Dept. of Economics has cleared NET and SLET examinations.

The College has hosted nine national level/state level seminars supported by the UGC during the last five years:

1. 2011 National level Conference: Department of History & Archaeology.
2. 2011 State level Conference: Department of Physical Education.
3. 2012 State level Conference: Department of Economics.
4. 2012 State level seminar: Administrative Department.
5. 2014 National level Seminar: Department of History & Archaeology.

6. 2016 State level Conference: Department of Commerce.
7. 2016 State level Conference: Department of Kannada
8. 2016 State level Conference: Department of Political Science.
9. 2016 State level Conference: Department of Library Science

❖ **Students Support Initiatives:**

In accordance with the vision and mission of the College, higher Education is provided to students at a very low cost. The fees collected from the students is relatively less when compared with other aided colleges of this region. Besides, students are provided computer education at a low cost. Large number of scholarships, subsidized canteen, Book Bank facilities, need based financial help are some of the student support initiatives of the College.

The profile of the students in the five years reveal :

- a gender ratio in favour of girl students
- 95% of the students are from SC.ST. and OBC categories.
- On an average, minimum percentage of marks for admission at entry level is 40% for B.A. course and 45% for B.Com. Course.
- More than 90% of the students get one or more the other type of financial assistance.

The student profile is in tune with the vision and mission of the institution making the education accessible to under privileged section of the society.

❖ **University Examination Results:**

The College admits students irrespective of the marks scored by them in qualifying examinations in line with the objective of providing access to higher education to the deprived sections of the society. But our results in University examinations are consistently good and higher than the University average. We are pleased with the fact that our

results in the current assessment year is comparatively better when compared to previous years, quality wise and quantity wise. Comparative performance of the students during the past 10 years is as under:

Year	B.A.		B.Com.	
	Pass %	Distinction	Pass %	Distinction
2005	97.92	01	79.63	05
2006	100.00	--	79.00	05
2007	100.00	04	79.00	05
2008	100.00	03	77.88	03
2009	95.91	08	70.68	05

Year	B.A.		B.Com.	
	Pass %	Distinction	Pass %	Distinction
2010	90.00	-	74.19	14
2011	100.00	03	69.23	17
2012	86.04	04	80.32	19
2013	92.30	08	89.33	31
2014	97.67	03	74.29	33
2015	95.56	05	88.52	35

There has been a very significant increase in the quality of examination results which is revealed through number of distinctions in B.Com. examinations. It is indicative of the efficacy of teaching learning practices followed in the institution.

❖ **Extension and outreach Activities:**

Extension activities have been taken up by the institution on a regular basis. Under the credit based semester system the performance of the students in extra-curricular activities is evaluated for award of grades. The NSS Unit, Youth Red Cross Unit and Community Development Association of the College have organized a number of extension activities and outreach programmes. Important among them are as under:

- Blood donation camp
- Swachcha-Shirva Abhiyan
- Levelling of School playgrounds
- Repair of village roads
- Tree plantation

- Pan Card Drive
- Women Empowerment and Awareness programmes
- Annual Special Camps
- Save heritage programmes
- Health camps
- Communal Harmony and National integration programmes
- Jandhan Yojana
- Enrolment of students in voter list

❖ **Department of Physical Education:**

The College has a vast play ground with good performance by the sports persons in sports and games activities. The work of upgrading the sports infrastructure was taken up with financial assistance from the UGC and Alumni Association. The cricket playground has been leveled and a cricket pitch laid. The work of laying 400 Mts. track is under progress. In the year 2014-15 the inter- collegiate throw ball meet of Mangalore University was hosted in the College. The college Volleyball team (Men & Women) and Throwball team (Women) had won a number of prizes in inter-collegiate competition. Among the affiliated colleges of Mangalore University, our college stands one among the top ten colleges with respect to sports performance.

❖ **Library:**

The college has a separate and well structured Library Block. During the last five years 6,183 volumes of text books and reference books have been added and 27 periodicals subscribed annually to upgrade the learning resources. A separate computer section has been setup with 15 computers and internet facility for staff and students. The Library work has been computerized with bar coding and OPAC. Reprographic facilities are provided to students at subsidized rates.

❖ **Archaeological Explorations:**

The Department of History and Archaeology has conducted many archaeological explorations in this region with significant findings. In the current assessment period 21 Archaeological explorations have been conducted leading to following discoveries:

- Pre-historic engravings of Mesolithic, Neolithic, Chalcolithic and Megalithic periods.

- Burial sites of Megalithic period.
- Artifacts of megalithic period
- Vijayanagara and Alupa inscriptions

The students of the College are involved in archaeological explorations and deciphering of inscriptions. Many of the findings are published. Four temple authorities of this region have approached Prof. Murugeshi T., H.O.D. of History & Archaeology for guidance on restoration and preservation of ancient temple structures. A proposal has been submitted by the Dept. for setting up of “Heritage Club” to the Directorate of Archaeology, Museums and Heritage, Mysore.

❖ **Safety initiatives for girl students:**

The College gives utmost priority to safety of students in general and the girl students in particular. The College has a Women’s Forum and Women Anti-Harassment Committee to deal with gender related issues and grievances of girl students. The complaint-cum-suggestion box is installed in the library in association with Police department of Udupi District. The college campus is brought under CC TV surveillance. Lady faculty members accompany the girl students when they are deputed outside the campus. During the current assessment period, the Womens Forum has organised a number of programmes on women empowerment and gender issues.

❖ **Skill enhancement Programmes:**

The college has a Career Guidance and Placement Cell co-ordinated by a senior of the member of the faculty. Skill development programmes are regularly conducted to enhance the employability of the students. Career literature and information are displayed on the notice board. Students are identified and deputed to campus interviews conducted by other institutions. Information regarding higher education opportunities are displayed on the notice board. Experts are invited to give guidance to students who are interested in pursuing professional courses like M.B.A., C.A., I.C.W.A., C.S. etc.,

❖ **Campus discipline:**

Utmost attention is given to maintain student discipline.

- Irregularity and absenteeism among students are dealt with strictly.

- Every day the college activities start with prayer.
- Heads of the departments and class teachers are entrusted with the responsibility of maintaining discipline in the campus.
- The Student's Council is elected democratically through general election every year.
- Student's representatives are involved in decision making with respect to curricular and co-curricular activities of the College.
- Students should wear the college uniform and ID tags compulsorily on all days except on Thursdays.

❖ **Alumni Association:**

The college has two Alumni associations – One in Shirva and another in Mumbai. Being the stake holders of the institution, they are pro-active and have provided assistance to a number of student support initiatives:

- Scholarships to students
- Financial Assistance to physically disabled students
- Financial support for the conduct of sports events
- Levelling of college playground and laying of 400mts. Track (work in progress) – partially funded by UGC.
- Felicitating retired staff and honouring staff for outstanding achievements.
- Subsidised mid-day meal scheme for college students to be implemented in the next academic year.

❖ **Certificate Course on Human Rights :**

The college has conducted two certificate courses on human rights, each of four months duration with the financial assistance from the UGC from December 2011 to March 2012 and December 2012 to March 2013.

The objective of the programme was to create awareness among students and the community about human rights. In each course 50 students had been enrolled and 48 hours of lecture, presentations and demonstrations on various issues relating to human rights were made by resource persons and faculty of the college. The students made presentations on related topics and at the end a test was conducted to evaluate their performance.

To bring about community orientation to the programme, lectures and discussions on human rights had been organized in nearby regions for the benefit of local people. The members of Village panchayath, Youth Clubs, Self-help groups, NGO's participated in these programmes. A financial assistance of ₹ 4 lakhs was provided by the UGC for the programme.

In tune with a vision and mission, college has been providing quality education to socially and economically weaker sections at very low cost. In the quest for excellence, the institution seeks to identify its strengths and weaknesses. Earnest attempts have been made in the post NAAC period with respect to sustenance and enhancement of the quality of academic programmes rendered, keeping in view the suggestions of previous peer teams of the NAAC. After these post NAAC initiatives, we look forward to the third cycle of accreditation by the NAAC with hope and confidence.

Fax/Phone : 0820-2554146

## MULKI SUNDER RAM SHETTY COLLEGE

SHIRVA, UDUPI DIST. - 574 116

(Estd. 1980)

(Accredited by NAAC)

(Sponsored by : Vidyavardhaka Sangha (Regd.), Shirva)

Ref. :

26.3.2016  
Date : .....

### DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report(SSR) are true to the best of my knowledge.

The SSR is prepared by institution after internal discussions and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in the SSR during the peer team visit.

  
Principal  
MULKI SUNDER RAM SHETTY COLLEGE  
SHIRVA, UDUPI DIST.

---

E-mail id : msrs\_shirva@yahoo.co.in

Fax/Phone : 0820-2554146

## MULKI SUNDER RAM SHETTY COLLEGE

SHIRVA, UDUPI DIST. - 574 116

(Estd. 1980)

(Accredited by NAAC)

[Sponsored by : Vidyaardhaka Sangha (Regd.), Shirva]

26.3.2016

Ref. :

Date : .....

### CERTIFICATE OF COMPLIANCE

This is to certify that Mulki Sunder Ram Shetty College, Shirva, Udupi District Karnataka-574116 fulfills all norms:

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body (such as UGC, NCTE, AICTE, MCI, BCI etc.) and
3. The affiliation and recognition is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University Affiliation or Recognition by the Regulatory Council as the case may be.

In case the undertaking submitted by the institution is found to be false, then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the College Website.

  
Principal

MULKI SUNDER RAM SHETTY COLLEGE  
SHIRVA, UDUPI DIST.

E-mail id : msrs\_shirva@yahoo.co.in