



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	MULKI SUNDER RAM SHETTY COLLEGE, SHIRVA
• Name of the Head of the institution	Dr. Nayana
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08202554146
• Mobile No:	9481518709
• Registered e-mail	msrs_shirva@yahoo.co.in
• Alternate e-mail	msrscshirva@gmail.com
• Address	Shirva
• City/Town	Udupi
• State/UT	Karnataka
• Pin Code	574116
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Mangalore Unversity
• Name of the IQAC Coordinator	Prof. K G Manjunath
• Phone No.	9449254827
• Alternate phone No.	08202554146
• Mobile	9901843869
• IQAC e-mail address	msrs_shirva@yahoo.co.in
• Alternate e-mail address	msrscshirva@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.msrscollege.org/naac_report/AQAR-Report-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.msrscollege.org/naac_report/2020-21_calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.05	2004	16/02/2004	16/02/2010
Cycle 2	B	2.33	2010	04/09/2010	03/09/2015
Cycle 3	B++	2.77	2017	22/02/2017	21/02/2022

6.Date of Establishment of IQAC

31/03/2005

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> Village adoption for Covid-19 awareness activities Continuation of Add on Course in Accounting and GST. Planned strategies to strengthen student admission to the college. Efforts to make the campus green and clean. Use of virtual platforms (Webinars). 	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Village adoption for Covid-19 Awareness	Door to door delivery of sanitizers, face masks and grocery kits to poor families through staff contribution
Continuation of Add on Course on Accounting and GST	Enhancement of employable skills through professional chartered accountants
Planned strategies to strengthen student admission	Remarkable improvement in student admission
Efforts to make the campus green and clean	Planted saplings and maintained the campus clean
Use of virtual platforms for online classes and Webinars	Conducted virtual classes, webinars successfully
13.Whether the AQAR was placed before	No

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	11/02/2022
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	02
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	229
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	219
File Description	Documents
Data Template	View File
2.3	68

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.Academic		
3.1	10	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	05	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	No File Uploaded	
4.Institution		
4.1	11	
Total number of Classrooms and Seminar halls		
4.2	72,09,610	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	23	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mulki Sunder Ram Shetty College was founded in the year 1980. Initially, it was affiliated to Mysore University and later when Mangalore University came into existence, our college got affiliated to Mangalore University. Choice Based Credit System (CBCS)

introduced by Mangalore University in 2019-20 has been continued in the academic year 2020-21.

The curricula plan prepared in the college is documented by each staff member in their respective work diaries duly signed by the Principal every week. ICT tools like power point presentations and video lectures are used depending on the need of the subject. New methods of curriculum design and delivery like the employment of audio-video teaching tools in the classroom as well as sharing them in the student whatsapp groups and ensuring their results are adopted to ensure better understanding of the concept by the students. Advanced, updated and meticulous delivery of the curriculum ensures quality delivery by the teacher. Ancient History and Archaeology subject consists of practical field work and field training in the archaeological sites. This provides greater visibility to the institution in terms of reaching out to the expectations of the community and culture at large. Unique activities like these have been incorporated into the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar every year and circulates it to every stakeholder in advance. This enables smooth and effective conduct of the academic activities of the college. Time table is prepared accordingly and executed. Continuous Internal Evaluation (CIE) is conducted according to the planned calendar. Assessment of performance is an integral part of teaching and learning. The College is affiliated to Mangalore University and adheres to the guidelines issued by the University. The college maintains fairness, transparency and continuity in evaluation. It consists of internal and external evaluations. Internal evaluation is done through two internal assessment examinations. The external evaluation is done by the University through its end-semester examination. Students are evaluated through their performance in extra-curricular and co-curricular (ECCC) activities. The students are at liberty to choose their interested area of ECCC like NSS, Sports, Literature and Fine Arts. The students are awarded marks for their performance in respective areas out of 50 in each semester.

Mark scored in Internal Assessment Examination is taken into account for the semester end results with an allocation of 80:20 in languages and few subjects in B.Com and 120:30 in optional subjects depending on the credits.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

38

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

True schooling begins by imparting eternal values. The curriculum of the college ensures inclusive policy in order to imbibe values like

professionalism, humanitarianism, eco-friendly approach to life and honest gender insights. Various vibrant fora in the college like Women Development Cell, Anti-sexual Harassment Cell, Student Welfare Committee, Add-on Courses, Campus Recruitment Cell, NSS, Literary and Cultural Committees and Save Heritage Club through their dynamic programmes instill the required skills as well as values among student community. Blend of fine values prepare students to be responsible citizens. These values make them employable and responsible individuals. Eco concerns are taught by practical sessions organized in association with NSS community oriented programmes. Village adoption has been an ambitious task of the college. During Covid-19 crisis, students and staff of the college have engaged in creating awareness and providing Covid-19 kits that consisted from food items to medical tools. These helped the poor and the illiterate folk enormously. The involvement of students in archaeological exercises like field work projects and inscription deciphering activities give them enough confidence to work independently. The activities of the college develop sensitivity and responsibility among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

15

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

219

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of students are assessed by conducting various activities like internal tests, assessment, remedial drill, tutorials, seminars, workshops, guest lectures and mentoring system. In our institution, mentors take the responsibilities of providing

information, guidance and encouragement in both curricular and extra curriculum activities. They also act as counselors to solve student grievances. Slow learners are identified and advised to attend remedial classes. Several drills and exercises in the concerned weak area of the students are administered in the Tutorial classes. Notes and audio-video content is provided to slow learners.

Music classes conducted every morning by a faculty helps students learn singing and thereby participate in various inter-collegiate music competitions. A team of singers is trained to sing patriotic songs. Yakshagana classes in the college taught by a faculty helps students learn greater artistic skills and bonding towards art. Archaeological camps and field visits prepare students to new skills and expertise like inscription reading, hands on training and exploratory works at the historical sites. Yoga classes have been regularly conducted both for girls and boys to facilitate good health. Students are also encouraged to visit Panchayat Ward Sabha to gain practical knowledge about the working of local self-governance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
229	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student seminars, value speeches, remedial drills, tutorials, NSS camps and community oriented programmes are some of the student centric methods practiced in the institution. These activities act

as confidence boosters and problem solving methodologies. Because of the corona pandemic, students and teachers were exposed to virtual classes. As a result both have been benefitted by a new mode of teaching and learning. Individual class Whats app groups have been formed and audio-video study materials like Ted talks, youtube links etc have been shared in the respective whatsapp groups. Virtual platforms like Google meet, Google classroom, zoom, Duo, Teams have introduced multiple methods of student-centric learning and teaching.

Apart from these activities, students study subjects like Ancient History and Archaeology which require special skills. Field work and field training in the archaeological sites provide first hand practical knowledge to students and inculcate higher sense of responsibility to safeguard the cultural antiquities. Deciphering inscriptions and identification of the art objects like sculptures, stone and metal art have been in demand from the public. All these unique activities have been incorporated into the curriculum. Periodical Heritage Awareness programmes conducted in around the historical sites facilitate the ideal of preserving our rich ancient heritage. Students have independently discovered a number of new megalithic sites and have guided the public in preserving the artifacts.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT (Information Communication Technology) tools to improve teaching and learning process. Teachers' explanation and analysis in the classroom is supported by useful and relevant online software in order to provide additional understanding of the subject. Students are encouraged to learn and practice through interactive activities thereby integrating theory with practical. LCD projectors, computer/laptops are used in the classrooms. You-Tube, E-mails, Ted-lecture videos, WhatsApp groups, Telegram, Zoom, Google classrooms and College website are used as platforms to teach, communicate, provide syllabus and study materials, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

Use of these applications arouse additional curiosity about the subject and ensure better student employability. These applications are extensively used to provide online education during the covid-19 pandemic. The process of using online applications and audio-video study materials in teaching and learning make the study invigorating and fruitful. Time Broad Band is available in the campus for the students and staff. Library provides access to computers and online journals freely available in public domain. Xeroxing facility is available in the library. Syllabus and study materials are also made available on the college website and the website of the affiliating university.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=5qB1Wrj6hRg

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment tests are conducted twice at appropriate time according to the calendar of examinations prescribed by the

Mangalore University. Internal assessment time table is circulated in classrooms and displayed on the notice boards. Continuous Internal Assessment (CIA) in the college ensures continuous learning and evaluation. This enables the students to identify their weak areas and improve them. The evaluation process of the college consists of internal and external evaluations. Students are evaluated through their performance in extra-curricular and co-curricular (ECCC) activities, a provision implemented under Choice Based Credit System (CBCS) scheme. The students are at liberty to choose their interested area of ECCC. The NSS, Sports, Literature and Fine Arts are the options available to the students. The students are awarded marks for their performance in respective areas out of 50 in each semester till the end of the 4th semester. The performance of the students, their involvement in their respective fields at the regional, state and national levels is the parameters for the award of marks. Mark scored in Internal Assessment Examination is taken into account for the semester end results with an allocation of 80:20 in languages and few courses in B.Com and 120:30 in optional subjects depending on the credits at the UG level.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Strategies to deal with internal examination related grievances are sound and efficient in the college. Grievances related to the examination like errors in marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener of the examination committee. Each staff member concerned is instructed to ensure quick disposal of student grievances at the irrespective quarters. Wherever necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to the Coordinator of Examination for speedy redressal of the issue. The close and continuous communication is maintained by the Coordinator of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy, the concerned teachers wholeheartedly attend to the

student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has prepared well defined learning outcomes. This has been made possible because of the clear planning about the whole exercise of academics which has enabled quality delivery and the eventual results. The vision and mission of the institution emphasizes on promoting value education through motivated and well-trained faculty to prepare the students to accept the challenges of globalization and prepare themselves for the employment and successful career ahead. Employability skills are taught on priority. A chartered accountant well-versed in the field teaches the essential skills of Tax, GST and professional accounting related content twice in a week to students. Hands on training programmes in the field of Ancient History and Archaeology have been highly beneficial to students. Practical learning like this prepares students for better prospects in life. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. Hard copy of the syllabi and course/programme outcomes are maintained in the respective departments for ready reference to the teachers and students. A copy of the Curriculum and Outcome of Programs and Courses are available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a meticulous process of collecting and evaluating data of the concerned programmes and course outcomes. Face to face interaction, questionnaire circulation, mock interviews and group discussions conducted for various stakeholders provide assessment opportunities. Student participation in competitions and winning prizes at various levels provide an opportunity to assess their skills which in turn informs the course outcomes. These methods enable employment opportunities in certain areas of a subject. This kind of assessment involves continuous assessment having particular weightage depending upon the course objectives, learning outcomes and the pedagogy. Various components for continuous assessment are well-defined and executed. The evaluation process is stringent and rigorous. This ensures quality preparation and execution. The curriculum of the programmes involves skill and value based learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

61

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.msrscollege.org/naac_report/STUDENT-SURVEY-REPORT-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has adopted a colony in the neighbouring village for

imparting its programmes. Extension activities are conducted in the colonies of weaker sections of the society. These programmes aim to connect the Higher Education Institutions with the society. This transforms the outlook of the students and inculcates leadership qualities in the youth. They prove to be good administrators, good humans with good moral behavior and responsible citizens in future. Such citizens help in nation building. At the same time, the needs of the society and the needs of the downtrodden sections are fulfilled. Despite the Covid-19 pandemic, some of the extension activities conducted in the academic year 2020-21 are as below:

- During the peak pandemic period (March-August 2020), three Covid-19 awareness campaigns were organised on 25 and 27 May and 24 July 2020 in which face masks, sanitisers and grocery kits were distributed.

- Volunteers of the college from the NSS units disseminated awareness regarding the covid-19 pandemic in the adopted area Padav and some other poor and backward colonies and villages. Placards were pasted in public places where people were given information related to SOPs, use of mask, sanitizer etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/photo_gallery.html
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

220

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching-learning environment, according to its vision and strategic objectives. The institution ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year, need-

assessment for replacement/up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments. The Time Table committee plans ahead for all requirements regarding the availability of classrooms, furniture and other equipment. The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like use of power point presentations, LCD projectors, smart boards etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching-learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.msrscollege.org/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to develop in sports and extra-curricular activities. This ensures a holistic development and an over-all development of their personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competitions that include intra-college, inter-college and university level events. Sports Day is organized by the college to encourage students to participate in outdoor and indoor games. Tracksuits and all sporting gear are provided to the students for major/minor events. All the participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded through trophies.

Cultural Activities: The college believes in all-round development to fit students. It constantly encourages them to take part in extra-curricular activities to spark the interests and cultivate

leadership qualities as well as team spirit. Every year, the college conducts cultural programs to make this happen. An Auditorium with a capacity of four hundred students is used for conducting different types of cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.msrscollege.org/co-curricular-activities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-furnished separate library block to accommodate large number of students at a time. The library is partially automated. The college is using E-Lib software through which the details of books regarding issue, return, stock verification, penalty details can be obtained in a comprehensive and consolidated manner. The library uses Online Public Access Catalogue (OPAC) system to search books by subject, Author, Accession and title. Paid annual updating of the software has been practiced. Time Broad Band internet connection is provided to staff and students free of cost. Computers are provided for student and staff browsing in the library. The total number of books in library is 19,530 and number of visitors per day is 70-100. The library has browsing center, Xerox facility, three reading rooms for users. Book Bank facility helps the stakeholders. Competitive exam books are accessed more by students. Students are encouraged to obtain membership of Karnataka Public Library Portal. The list of digital library users has been maintained to promote and encourage online learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs .15 , 820

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

130

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded in 2020. The BSNL landline internet facility is replaced by a strong and high speed cable connection Time Broad Band. As a result, uninterrupted internet accessibility is made possible. Students and teachers are facilitated by good wifi network through proper passwords and

security codes. The LCD projector, printers, high configuration PCs were installed in the college. The whole college has been made wi-fi enabled with the installation of Time Broad Band telecommunication in the college. Installations of Anti-virus applications to all the computers are regularly monitored. IT technician is hired in times of technical need. Regular servicing of all the IT equipment is carried on by the technician. OPAC and ILMS software in the library are updated annually.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,72, 645

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and upgradation of the physical infrastructure, academic and sport facilities and equipment are as below:

Building Infrastructure: Constant effort is in place to provide safe and secure space for equipment and tools. The management looks after the maintenance, repair, constructional work and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus. The minor faults related to the electricity and repairing of building are attended and repaired by the college attenders, hired technicians, carpenters etc according to the need of the case. Sweeper appointed in the college maintains toilets and service areas.

Computer and IT infrastructure: Maintenance of stock register regularly to keep record of the functional and non-functional items is practiced. Maintenance and upgradation is looked after at departmental level and concerned technicians are hired whenever necessary.

Office Equipment and Furniture: Administrative staff looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure.

Maintenance of Library/Library Materials: Accession and withdrawal are regularly maintained to keep the record updated. The college regularly employs efforts for dusting and cleaning the library materials.

Sports Equipment: The sports department regularly maintains a stock register for the equipment and materials related to the sports.

Library Committee: The committee is headed by the librarian

consisting of staff members from different departments. Book list is prepared every year by the concerned subject teachers and submitted to the librarian. It is verified and action taken. Stock verification is done at the end of every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

68

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

68

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representatives every year for B.A and B.Com streams under Student Welfare Committee. Student Council is formed by democratically electing the designated posts. The class representatives act as bridge between student welfare officer, principal, staff and students. The student representatives put the grievances of students (if any) to the student welfare officer who summons the convener of respective committee to handle it in consultation with the principal. Most of the teachers try to convey their message to other students via the representatives so that they learn leadership skills besides excelling in academics. General skills like organizing programmes, invocation, compering, welcoming, rendering vote of thanks, MC skills are practiced and honed to perfection. Student council president, secretary, lady representatives, sports secretary and class representatives ensure harmonious and friendly atmosphere in the campus. All co-curricular and extracurricular committees consist of two student representatives which helps them learn leadership and organizational skills. NSS camps and extension activities provide platform for students to develop the practice of social service and community welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a vibrant Alumni Association that supports all student centric activities of the college. President, Vice-President, Secretary, joint secretary and an Advisory Committee officially works in supporting the college activities. The Alumni Association of our college has three units namely MSRS Old Students' Association, Shirva; MSRS College Alumni Association Mumbai and MSRS College Alumni Association, Bangalore. Association Members' voluntary contribution is pooled in and channelized for financial needs of the college. Varied activities of the Association are planned and materialized by the executive committee. Various scholarship to poor and meritorious students, financial assistance to add on course, providing mid-day meals to more than fifty percent of the students, financial assistance to conduct university level volleyball tournament in the name of the founder of the college are significant contributions of the Alumni Association. This kind of financial assistance has been highly beneficial for students during the time of corona pandemic and the eventual lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is

- To provide higher education to the rural, poor and backward class students with the lowest cost.
- To achieve academic excellence.
- To promote ethical and moral values among the students.
- To create awareness on social evils in society and the need to eradicate them
- To promote the feeling of equality, fraternity and integrity among the youths.

The mission of the college is

- To mould the students as responsible citizens inculcating in them desirable value systems of life.
- To prepare them for successful future.
- To foster critical thinking, creative ability and intellectual excellence.
- To develop social concern especially for the poor and needy people.
- To encourage the intellectual, physical, aesthetic and spiritual growth of the students; and to develop the nation through individual development.

The college is managed by Vidyavardhaka Sangha (R.), Shirva. It has set noble vision and mission for the spread of its educational activities in the rural area. This is being translated through effective governance. The management has given enough freedom for the Principal to manage and administer the day today affairs of the institution. The Principal coordinates the regular activities of the college. Various committees comprising members of teaching and administrative staff are involved in curricular and co-curricular

affairs and administrative functions of the institution. The heads of the departments/subjects are authorized to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them is given due cognizance by the Principal. The leadership qualities and decision making abilities are nurtured by the heads of the Departments. An environment of equity and democracy is set up to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management gives sufficient freedom to the Principal, the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Various committees are devised for the smooth regulation of academic and co-curricular activities. The list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and administrative staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision-making ensures total participation of all the people concerned. The office administration of the College is headed by the Office Superintendent ably assisted by junior administrative staff like typist, attenders and peons. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The management encourages open discussion with the teaching and administrative staff which motivates involvement of the staff or the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are:

1. Quality enhancement and improved teaching-learning environment: Teachers are motivated to use ICT teaching tools effectively in their respective classrooms.
2. Enhancement of student support systems: Students Union is encouraged to organise various programmes taking active participation in them.
3. Improved student success rate: Slow learners are given special attention like tutorials, drills and home work in order to instill confidence to face exam.
4. The teacher to be more of a facilitator and mentor than just a full time tutor: Mentoring system has been a value based practice in the college. Each mentor guides his mentees with special care.
5. Life skills as an integral part in curriculum development and delivery: Employable skills are inculcated through various skills based programmes.
6. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers' expectations: Through Add on Course, guest lectures, skill development programmes students are oriented about current issues and general knowledge which in turn helps them face exams and interviews well.
7. Sports and Games: The vast playground of 27 acres in the college motivates the students to participate in various sports and games events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is managed by Vidyavardhaka Sangha (R.), Shirva. The administration of our college is headed by the Principal who is directly accountable to the management, Mangalore University and Department of Higher Education. The Principal is involved in administering the implementation of plans of the College. She ensures that regular day to day activities are properly conducted through feedback from conveners, teaching and administrative staff. Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall development of students. Administrative Committees like Examinations, Scholarships, Discipline, Sports, Admissions, Library, etc are in place for the smooth conduct of all administrative activities according to the requirements of academic bodies and government rules. There are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college offers the following welfare schemes for all its employees. The orders issued time to time by the university and higher education department is strictly followed by the college. Faculties are encouraged to participate and publish research papers in seminars and workshops. Free internet enabled library facility is provided to both teaching and non-teaching staff. Provident Fund facility, periodic salary increments to management staff have been provided by the management. Free uninterrupted internet access is provided to both teaching and non-teaching staff during the working hours. Books, newspapers, journals, magazines and E-access to free online journals in the college library is provided free of cost to the teaching and non-teaching staff. The college provides exhaustive number of books by various authors pertaining to different fields in the spacious library that has vast reading rooms and study materials. The back volumes of various magazines and journals are preserved in the library for the benefit of research work. The college motivates teaching and non-teaching staff to attend and present research papers in seminars/workshops and conferences. Canteen facility is provided to teaching and non-teaching staff at subsidised rates. Fee concession is offered for the higher education of its employee's children by the President of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution monitors performance appraisal system through the staff participation in refresher/orientation course/seminars and workshops etc. Each staff member maintains a personal profile which is scrutinized by the Principal annually. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal, the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he/she is facing while discharging his assignment. Not only this, his valuable suggestion/measures are also sought for evaluating his observation for the betterment of the institution. Student evaluation of each staff is given due consideration.

Performance Appraisal for non-teaching faculty is carried out through the methods like general performance, conduct, hand writing and character of the staff. It is evaluated and appraised. The complaint regarding the staff involvement in any unpleasant activity, if any, is immediately attended and set right.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution maintains internal and external financial audits regularly. In order to ensure transparency and probity in financial matters, the institution undergoes internal and external audits from time to time.

Internal Audit: Accounts are properly maintained for all financial transactions of the institution. The college maintains relevant vouchers and receipts as supportive evidence for all its financial transactions. The internal audit is conducted by professional chartered accountants to facilitate correct accounts. Internal auditors visit the college on need basis to facilitate smooth maintenance of accounts.

External Audit: The external audit is conducted by the Department of Collegiate Education, Mangalore region. The audit staff visits the college at least once in a year for the purpose of audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9,43,155

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the management Vidyavardhaka Sangha (R.), Shirva. The President of this management is a well-known educationist. He is the vice-chancellor of Nitte University administering several educational institutions including Medical and Engineering colleges. When the institution requires funds, head of the institution approaches the management and depending on the availability and allotment criterion, funds are allotted. The institution maintains proper accounts through receipts and vouchers including secured online transactions. At the end of the year, all the accounts are subject to management audit. During special occasions, our alumni contribute funds and the same is utilized for the purpose.

Local bank branches are approached to sponsor several sports events at university and district level. The erstwhile Vijaya Bank renamed as Bank of Baroda has been our greatest promoter for Annual University level Volleyball Tournament for Men and Women held in memory of the founder of the college Sri. Mulki Sunder Ram Shetty. Our proud MSRS Alumni Association, Mumbai has been funding mid-day meal scheme from the past one decade. Several philanthropist organizations like Dr. Vinod Chandrashekhar Shetty Kaup Foundation, All Cargo Logistics Ltd, Mumbai and several alumni individually contribute funds on our request to provide financial assistance to rural students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to the teacher-learning process and research. Teachers with Ph. D are encouraged and motivated to publish research papers in reputed research journals. Teachers are supported and encouraged to participate in university examination paper setting, evaluation work and other university related academic exercises. Teaching and learning activities are given due cognizance to meet excellence. Students are encouraged to participate in field work projects related to Ancient History and Archaeology. Some of the newly discovered monuments have been preserved and maintained in the college museum.

Fund mobilization is initiated to provide financial assistance to the poor and needy students. Attempts are devised for this purpose through donors, philanthropists and well-wishers to meet their academic expenses. The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships. The college also provides platform for the students to participate in Intra-College and Inter-College level sports, debates, cultural competitions, seminars etc.

Several skill enhancement ability programmes have been organized for subjects. Students are free to choose any one as per their will in the respective stream. Add-on Course on GST ad Taxation has been functional.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/events.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of the activities of IQAC in this regard are:

Feedback of Students: Students' feedback on faculty, teaching learning process and evaluation shows the actual quality of teaching learning process. Randomly selected students from various classes are allowed to give feedback on faculty, teaching-learning process and evaluation to ascertain the quality matter. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC.

Syllabus Completion Scrutiny: Each teacher maintains individual work diary recording the time table, percentage of syllabus completion each month etc which is monitored and signed by the Principal every week. At the end of each semester, every teacher is expected to give a declaration in writing on syllabus completion. Class engagement by the teacher is regularly monitored by the Principal. Any lapse is immediately notified and rectified.

Remedial Classes: Teachers conduct remedial classes and revision for the weak performers in the exam. Study materials, notes and audio-visual learning aids are provided to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.msrscollege.org/naac_report/AQAR-Report-2019-20.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is higher number of girl students in the college compared to boys. The institution ensures gender sensitivity in the campus by providing safety and security to all students. It believes that educated girls are an asset not only for the college and family, but also for the whole society. Women's Forum headed by a senior lady teacher organizes gender sensitive programmes to educate girls on women health and hygiene, mental stress, sexual harassment etc. Anti-Harassment Cell for Women headed by a lady teacher ensures gender friendly atmosphere in the campus. Care is taken to ensure good and healthy sign of academic workplace. Open Elective paper under CBCS scheme titled 'Gender Equity' is taught as a course to the students.

The female teaching faculties are advised to counsel girl students in classrooms, library, and lady's room to educate about sexual harassment either collectively or individually. For personal hygiene awareness, medical lady doctors, gynecologists are often invited to interact with students where only female faculty members are present. A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus. The college located in the rural area is safe in all terms. Hence issues like the above have not been received.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Substantial numbers of dustbins have been provided in all classrooms and corners of the campus. Solid waste management is in place for collecting the solid waste in the campus. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the playground after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During winter, a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Ensured zero percent leakage of waste water. Non-degradable solid waste like broken plastic and iron chairs, tables and other equipments are given to vendors for recycling. E-waste and other non-degradable solid waste of the college is collected by Shirva Panchayat once in a week in a vehicle. Liquid waste from the wash basin is directed to coconut trees thereby preserving the humidity of the soil. Waste water from wash basins is directed to pits that absorb water and sink into the ground protecting the cool habitat of the soil.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic,

communal, socio-economic and other diversities. Different sports and cultural activities are organized inside the college that promotes harmony towards each other. Observance of commemorative days like Women's Day, Yoga Day, Constitution Day, Sadbhavana Day promote tolerance and harmony. The institution has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

Yakshagana and music classes are conducted to students. Students are trained to sing patriotic songs and opportunities are extended to them during the celebration of national days like Republic Day, Independence Day and Gandhi Jayanthi. A team of students is ever ready for singing prayer during the invocation of several programmes organized in the campus. The college also trains the students of its sister institutions in these cultural activities. A student Yakshagana performance has been organized during the last year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees of the institution are sensitized about the constitutional duties and obligations like values, rights, duties and responsibilities of every citizen. Community oriented programmes organized under NSS orient and prepare students to be responsible towards the community and environment they live in. Student volunteer service during festivals, fairs and community programmes has been an enriching and well-sought practice of the institution. All national festivals are observed in the college which instills right values among the staff and students. Constitution Day is celebrated in the college every year by inviting a guest and oath taking in the programme. The preamble pamphlets are printed and circulated to students every year. Empowerment strategies to follow rules and responsibilities of a citizen are nurtured by organizing guest lectures and community oriented programmes. The importance of nurturing the idea of civic-good is practiced in the campus. Students are delegated to the neighbouring village to bring

awareness among people about their voting rights and other civic roles and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national commemorative days like Independence Day, Republic Day, Gandhi Jayanthi, Sadbhavana Day, Yoga Day and Youth Day. Students actively participate in these events. Flag hoisting by an appropriate guest, speeches and shramadana is practiced. Constitution Day is celebrated by inviting a guest speaker. Various competitions for students like patriotic song, elocution, debate, quiz, essay writing both group and individual are organised time to time. Speeches by guests on national heroes and movements have been instilling nationalist spirit among

student community.

Independence Day: On 15th August every year, Independence Day is celebrated by hoisting the national flag. In this connection, different competitions for students are being organised. But during the year, due to covid pandemic, National E-Quiz on "National Movement" and National E-Art on "National Integration have been organised.

Teachers Day Celebration: On 5th September every year, Teachers Day was organised by students with great love and gratitude. Several competitions were organised for teachers.

Ganhi Jayanthi: On 2nd October every year, a distinguished guest is invited and honoured. Work session by NSS volunteers inside and outside the campus is practiced.

Sadbhavana Day: Sadbhavana Day is observed every year to develop communal harmony among students and society at large. Religious heads of different communities are invited and deliberations held.

This year has been a lengthy academic year and most of the national festivals are observed twice.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice: Comprehensive Education

2. Objectives of the Practice

Providing higher education in the rural area is a challenging task. But this noble mission has been practiced by the college from the

last four decades. Many families situated in this part of rural area have been facing financial crisis. As a result, the youth of such families are deprived from the opportunity of attaining higher education. The college was established basically with the main objective of providing higher education to rural youth who otherwise would have been deprived of higher education. Thus, empowering rural youth with comprehensive, self-employment motif has been our prime objective.

3. The Context

The institution was established in 1980 with a vision of providing higher education opportunity to rural and economically deprived youth. Enhancement of student employability is done to empower and cater to their needs in life. Low fee structure, providing scholarships, financial assistance, free mid-day meals scheme are followed as regular practice in the institution. Funds generated through various philanthropic organisations, individual donors are utilized to provide quality education. Professional skills are instilled and empowered to meet the employability needs. Since majority of students are from very poor economic background and not even capable of meeting their daily ends, raising funds for the purpose has been a very challenging task.

4. The Practice

Offering comparatively low fee structure, special scholarship facilities, mid-day meals and providing comprehensive higher education are the strategies practiced in the college to empower rural youth. Our college collects the lowest amount of total fee from the students in this region. This has enabled higher education opportunities to economically weak sections who would otherwise have been deprived.

- The Vinod and Chandra Shekar Shetty Kaup Foundation scholarship worth Rs. 1,85,000 has been awarded to 32 students.
- M/S All Cargo Logistics, Mumbai scholarship worth Rs. 1,32,000 has been offered to 33 students.
- Many alumni members have contributed towards scholarship worth Rs. 50,000 to 07 students.
- Members of teaching and non-teaching staff of the college have offered financial assistance worth Rs. 1,50,000 to the needy students.

5. Evidence of Success:

Self-employment has been a motivating issue of success. Many of our students are successful entrepreneurs, hoteliers, businessmen and motivating individuals. They have been successfully carving out their niche in various fields. Few have been excellent employers giving livelihood to hundreds of youth. Alumni concern towards their alma mater is exemplary. They have been providing financial assistance to the institution regularly from the past one decade to meet the academic expenditure of several students. These results indicate values the institution has imparted to its students. The performance against targets is highly satisfactory keeping in mind the locational disadvantages.

6. Problems Encountered and Resources Required:

In spite of best efforts, it is difficult to convince the students that they need to overcome the barriers to learning. It is very challenging to make students acquire language and other skills required for their employability. There are limited placement opportunities after graduation. Lack of career goals makes students less focused and less interested.

Best Practice 2

1. Title of the Practice: Archaeological Exploration, Documentation and Publication.
2. Objectives of the Practice

With the establishment of the department of Ancient History and Archaeology in 1987, the institute is catering undergraduate course of Archaeology in the frame work of university syllabus. Besides, the regular class room teaching, the department of Ancient History and Archaeology has been under taking intensive archaeological explorations in the Western Coast and Malnad regions. The department has got national and international reputation for its outstanding discoveries. As a result of systematic archaeological explorations, large quantities of antiquities are collected. With an intention of protecting cultural heritage of our country an archaeological museum is established.

3. The Context:

The dearth of research on pre and proto history of coastal region offers fertile research work for the department of

Ancient History and Archaeology. In this context, the department of Ancient History and Archaeology has initiated vigorous archaeological explorations in this region from 2009 till date. Within a decade, the department has succeeded in discovering number of Rock art sites, pre and proto historic sites in this region and the students have got an opportunity to participate in the field of archaeology and have also participated in the national conferences. Today, we are very proud to say that the coastal region is also ranked with the other regions of India and Karnataka par excellence in pre and proto history.

4. The Practice:

The archaeological explorations and save heritage programmes were conducted in association with the Directorate of Museums and Heritage and Forest department, Government of Karnataka. With the help of NGOs and individual financial support of public, the following important archaeological explorations have been conducted in the past 5 years:

- Archaeology of Siri was lunched on 12.10.2017. Siri is the most popular legendary folk divine figure of Coastal Karnataka. She had been worshipped as divine power by all sections of society with great fear and reverence. Annual feasts were conducted at many places in honor of Siri with formal rituals and folk performances. Siri project is intended to trace the historicity of Siri.
- Two pillar inscriptions were discovered at Ninjuru Kadamanittaya Daivasthanam in Karkala Taluk on 24.01.2018.
- A mega heritage walk was organized in association with Karnataka Itihasa Academy (R), Bangalore and different colleges of Mangalore University at the Historical site of Barakuru-a medieval capital of the Alupas of South Canara and sub capital of Vijayanagarempire on 09.09.2018.
- Three Kannada inscriptions of Vijayanagara period were discovered at Kalavara near Kundapura on 09.06.2018.
- A Megalithic Rock-Cut-Cave was discovered at Perampalli, a suburb of Udupi on 21.05.2018.
- Save Heritage Program was conducted at the Megalithic Dolmen site in Madmal Pade of Palli, a village in Karkala taluk on 22.08.2018.
- On account of Alupotsava-2019, the department of Ancient History and Archaeology conducted conservation work in the Barakuru fort on the request of district administration from 13-01-2019 to 19-01-2019.

- A major Rock Art Site was discovered on 17.02.2019 at Avalakki Pare in the wild life reserve forest with the help of Forest Department.
- An inscription with great importance written in Tulu script and language was discovered at Kulashekhara, a suburb of Mangalore on 14.03. 2020.
- A Jaina inscription was discovered at Mundli village of Karkalataluk on 29.03.2020.
- A Megalithic Menhir was discovered at Kolluru, a famous Shakthi pilgrimage centre of India on 19.07.2020.
- An ancient master piece of Janardhana was discovered on 31.01.2021 at Badagabettu village.
- A unique Umamaheshwara sculpture was discovered on 11.09.2021 at Sanyasibettu near Maranakatte.
- A Megalithic menhir was discovered at Basruru, a medieval historical city of coastal Karnataka on 19.09.2021.
- Archaeology students of the college was discovered an inscription at Golikatte in Nandalike village of Karkalataluk on 20.10.2021.
- On 03.10.2021 Save Heritage Program was conducted on "Revisiting the Alupas Capital and its Cultural Heritage" at Udyavara. Dr.Shreyas of Manipal University, was the resource person.
- From 29.08.2021 to 30.08.2021, 3days rainy season archaeological field work was conducted at Avalakki Pare rock art site with the help of Forest department.
- Three Copper plate inscriptions were discovered in Mookambika temple at Kolluru on 21.06.2021

5. Evidence of Success

The prehistoric scenario of coastal Karnataka has drastically changed by the new discoveries of pre and proto historic sites in this region and has proved that the coastal region is also an early abode of prehistoric man. The new discoveries uphold the prestige of the institution on national level and have attracted the students from distant regions to continue their higher studies in this college. They are trained both in the field of archaeology, epigraphy, Iconography, art and architecture besides the class room teaching.

6. Problems Encountered and Resources Required

Lack of funds has been a major hurdle for field work projects.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is situated in a calm and scenic rural atmosphere surrounded by lush greenery. The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are two types of wastes produced in our campus namely liquid and solid waste. Liquid waste is produced from wash rooms and wash basins which are utilized for college garden.

Non-biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings, egg shells, bread pieces etc from the college canteen, clippings, plant cuttings, leaves, dry grass and hay from the campus atmosphere. The manure prepared out of the te bio-degradable materials is used to cultivate organic farming. several vegetables have been successfully cultivated by students this year with the guidance of a progressive farmer. This task of experiential learning helps students practice at their home as most of our students are from rural farming background.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mulki Sunder Ram Shetty College was founded in the year 1980. Initially, it was affiliated to Mysore University and later when Mangalore University came into existence, our college got affiliated to Mangalore University. Choice Based Credit System (CBCS) introduced by Mangalore University in 2019-20 has been continued in the academic year 2020-21.

The curricula plan prepared in the college is documented by each staff member in their respective work diaries duly signed by the Principal every week. ICT tools like power point presentations and video lectures are used depending on the need of the subject. New methods of curriculum design and delivery like the employment of audio-video teaching tools in the classroom as well as sharing them in the student whatsapp groups and ensuring their results are adopted to ensure better understanding of the concept by the students. Advanced, updated and meticulous delivery of the curriculum ensures quality delivery by the teacher. Ancient History and Archaeology subject consists of practical field work and field training in the archaeological sites. This provides greater visibility to the institution in terms of reaching out to the expectations of the community and culture at large. Unique activities like these have been incorporated into the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar every year and circulates it to every stakeholder in advance. This enables smooth and effective conduct of the academic activities of the college. Time table is prepared accordingly and executed. Continuous Internal Evaluation (CIE) is conducted according to

the planned calendar. Assessment of performance is an integral part of teaching and learning. The College is affiliated to Mangalore University and adheres to the guidelines issued by the University. The college maintains fairness, transparency and continuity in evaluation. It consists of internal and external evaluations. Internal evaluation is done through two internal assessment examinations. The external evaluation is done by the University through its end-semester examination. Students are evaluated through their performance in extra-curricular and co-curricular (ECCC) activities. The students are at liberty to choose their interested area of ECCC like NSS, Sports, Literature and Fine Arts. The students are awarded marks for their performance in respective areas out of 50 in each semester. Mark scored in Internal Assessment Examination is taken into account for the semester end results with an allocation of 80:20 in languages and few subjects in B.Com and 120:30 in optional subjects depending on the credits.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
02	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
01	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
38	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
00	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

True schooling begins by imparting eternal values. The curriculum of the college ensures inclusive policy in order to imbibe values like professionalism, humanitarianism, eco-friendly approach to life and honest gender insights. Various vibrant fora in the college like Women Development Cell, Anti-sexual Harassment Cell, Student Welfare Committee, Add-on Courses, Campus Recruitment Cell, NSS, Literary and Cultural Committees and Save Heritage Club through their dynamic programmes instill the required skills as well as values among student community. Blend of fine values prepare students to be responsible citizens. These values make them employable and responsible individuals. Eco concerns are taught by practical sessions organized in association with NSS community oriented programmes. Village adoption has been an ambitious task of the college. During Covid-19 crisis, students and staff of the college have engaged in creating awareness and providing Covid-19 kits that consisted from food items to medical tools. These helped the poor and the illiterate folk enormously. The involvement of students in archaeological exercises like field work projects and inscription deciphering activities give them enough confidence to work independently. The activities of the college develop sensitivity and responsibility among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
15	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

219

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of students are assessed by conducting various activities like internal tests, assessment, remedial drill, tutorials, seminars, workshops, guest lectures and mentoring system. In our institution, mentors take the responsibilities of providing information, guidance and encouragement in both curricular and extra curriculum activities. They also act as counselors to solve student grievances. Slow learners are identified and advised to attend remedial classes. Several drills and exercises in the concerned weak area of the students are administered in the Tutorial classes. Notes and audio-video content is provided to slow learners.

Music classes conducted every morning by a faculty helps students learn singing and thereby participate in various inter-collegiate music competitions. A team of singers is trained to sing patriotic songs. Yakshagana classes in the college taught by a faculty helps students learn greater artistic skills and bonding towards art. Archaeological camps and field visits prepare students to new skills and expertise like inscription reading, hands on training and exploratory works at the historical sites. Yoga classes have been regularly conducted both for girls and boys to facilitate good health. Students are also encouraged to visit Panchayat Ward Sabha to gain practical knowledge about the working of local self-governance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
229	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student seminars, value speeches, remedial drills, tutorials, NSS camps and community oriented programmes are some of the student centric methods practiced in the institution. These activities act as confidence boosters and problem solving methodologies. Because of the corona pandemic, students and teachers were exposed to virtual classes. As a result both have been benefitted by a new mode of teaching and learning. Individual class Whats app groups have been formed and audio-video study materials like Ted talks, youtube links etc have been shared in the respective whatsapp groups. Virtual platforms like Google meet, Google classroom, zoom, Duo, Teams have introduced multiple methods of student-centric learning and teaching.

Apart from these activities, students study subjects like Ancient History and Archaeology which require special skills. Field work and field training in the archaeological sites provide first hand practical knowledge to students and inculcate higher sense of responsibility to safeguard the cultural antiquities. Deciphering inscriptions and identification of the art objects like sculptures, stone and metal art have been in demand from the public. All these unique activities have been incorporated into the curriculum. Periodical Heritage Awareness programmes conducted in around the historical sites facilitate the ideal of preserving our rich ancient heritage. Students have independently discovered a number of new megalithic sites and have guided the public in preserving the artifacts.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT (Information Communication Technology) tools to improve teaching and learning process. Teachers' explanation and analysis in the classroom is supported by useful and relevant online software in order to provide additional understanding of the subject. Students are encouraged to learn and practice through interactive activities thereby integrating theory with practical. LCD projectors, computer/laptops are used in the classrooms. You-Tube, E-mails, Ted-lecture videos, WhatsApp groups, Telegram, Zoom, Google classrooms and College website are used as platforms to teach, communicate, provide syllabus and study materials, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Use of these applications arouse additional curiosity about the subject and ensure better student employability. These applications are extensively used to provide online education during the covid-19 pandemic. The process of using online applications and audio-video study materials in teaching and learning make the study invigorating and fruitful. Time Broad Band is available in the campus for the students and staff. Library provides access to computers and online journals freely available in public domain. Xeroxing facility is available in the library. Syllabus and study materials are also made available on the college website and the website of the affiliating university.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=5qB1Wrj6hRg

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Internal assessment tests are conducted twice at appropriate time according to the calendar of examinations prescribed by the Mangalore University. Internal assessment time table is circulated in classrooms and displayed on the notice boards. Continuous Internal Assessment (CIA) in the college ensures continuous learning and evaluation. This enables the students to identify their weak areas and improve them. The evaluation process of the college consists of internal and external evaluations. Students are evaluated through their performance in extra-curricular and co-curricular (ECCC) activities, a provision implemented under Choice Based Credit System (CBCS) scheme. The students are at liberty to choose their interested area of ECCC. The NSS, Sports, Literature and Fine Arts are the options available to the students. The students are awarded marks for their performance in respective areas out of 50 in each semester till the end of the 4th semester. The performance of the students, their involvement in their respective fields at the regional, state and national levels is the parameters for the award of marks. Mark scored in Internal Assessment Examination is taken into account for the semester end results with an allocation of 80:20 in languages and few courses in B.Com and 120:30 in optional subjects depending on the credits at the UG level.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	

Strategies to deal with internal examination related grievances are sound and efficient in the college. Grievances related to the examination like errors in marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener of the examination committee. Each staff member concerned is instructed to ensure quick disposal of student grievances at the irrespective quarters. Wherever necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to the Coordinator of Examination for speedy redressal of the issue. The close and continuous communication is maintained by the Coordinator of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy, the concerned teachers wholeheartedly attend to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has prepared well defined learning outcomes. This has been made possible because of the clear planning about the whole exercise of academics which has enabled quality delivery and the eventual results. The vision and mission of the institution emphasizes on promoting value education through motivated and well-trained faculty to prepare the students to accept the challenges of globalization and prepare themselves for the employment and successful career ahead. Employability skills are taught on priority. A chartered accountant well-versed in the field teaches the essential skills of Tax, GST and professional accounting related content twice in a week to students. Hands on training programmes in the field of Ancient History and Archaeology have been highly beneficial to students. Practical learning like this prepares students for better prospects in life. The College has a proper mechanism of communication of the

learning outcomes of the Programs and Courses. Hard copy of the syllabi and course/programme outcomes are maintained in the respective departments for ready reference to the teachers and students. A copy of the Curriculum and Outcome of Programs and Courses are available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a meticulous process of collecting and evaluating data of the concerned programmes and course outcomes. Face to face interaction, questionnaire circulation, mock interviews and group discussions conducted for various stakeholders provide assessment opportunities. Student participation in competitions and winning prizes at various levels provide an opportunity to assess their skills which in turn informs the course outcomes. These methods enable employment opportunities in certain areas of a subject. This kind of assessment involves continuous assessment having particular weightage depending upon the course objectives, learning outcomes and the pedagogy. Various components for continuous assessment are well-defined and executed. The evaluation process is stringent and rigorous. This ensures quality preparation and execution. The curriculum of the programmes involves skill and value based learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

61	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.msrscollege.org/naac_report/STUDENT-SURVEY-REPORT-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
13	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
01	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has adopted a colony in the neighbouring village for imparting its programmes. Extension activities are conducted in the colonies of weaker sections of the society. These programmes aim to connect the Higher Education Institutions with the society. This transforms the outlook of the students and inculcates leadership qualities in the youth. They prove to be good administrators, good humans with good moral behavior and responsible citizens in future. Such citizens help in nation building. At the same time, the needs of the society and the needs of the downtrodden sections are fulfilled. Despite the Covid-19 pandemic, some of the extension activities conducted in the academic year 2020-21 are as below:

- During the peak pandemic period (March-August 2020), three Covid-19 awareness campaigns were organised on 25 and 27 May and 24 July 2020 in which face masks, sanitisers and grocery kits were distributed.
- Volunteers of the college from the NSS units disseminated awareness regarding the covid-19 pandemic in the adopted area Padav and some other poor and backward colonies and villages. Placards were pasted in public places where people were given information related to SOPs, use of mask, sanitizer etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/photo_gallery.html
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

220

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching-learning environment, according to its vision and strategic objectives. The institution ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year, need-assessment for replacement/up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments. The Time Table committee plans ahead for all requirements regarding the availability of classrooms, furniture and other equipment. The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like use of power point presentations, LCD projectors, smart boards etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching-learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.msrscollege.org/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to develop in sports and extra-curricular activities. This ensures a holistic development and an over-all development of their personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competitions that include intra-college, inter-college and university level events. Sports Day is organized by the college to encourage students to participate in outdoor and indoor games. Tracksuits and all sporting gear are provided to the students for major/minor events. All the participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded through trophies.

Cultural Activities: The college believes in all-round development to fit students. It constantly encourages them to take part in extra-curricular activities to spark the interests and cultivate leadership qualities as well as team spirit. Every year, the college conducts cultural programs to make this happen. An Auditorium with a capacity of four hundred students is used for conducting different types of cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.msrscollege.org/co-curricular-activities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
11	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The college has a well-furnished separate library block to accommodate large number of students at a time. The library is partially automated. The college is using E-Lib software through which the details of books regarding issue, return, stock verification, penalty details can be obtained in a comprehensive and consolidated manner. The library uses Online Public Access Catalogue (OPAC) system to search books by subject, Author, Accession and title. Paid annual updating of the software has</p>	

been practiced. Time Broad Band internet connection is provided to staff and students free of cost. Computers are provided for student and staff browsing in the library. The total number of books in library is 19,530 and number of visitors per day is 70-100. The library has browsing center, Xerox facility, three reading rooms for users. Book Bank facility helps the stakeholders. Competitive exam books are accessed more by students. Students are encouraged to obtain membership of Karnataka Public Library Portal. The list of digital library users has been maintained to promote and encourage online learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs.15,820

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

130

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded in 2020. The BSNL landline internet facility is replaced by a strong and high speed cable connection Time Broad Band. As a result, uninterrupted internet accessibility is made possible. Students and teachers are facilitated by good wifi network through proper passwords and security codes. The LCD projector, printers, high configuration PCs were installed in the college. The whole college has been made wi-fi enabled with the installation of Time Broad Band telecommunication in the college. Installations of Anti-virus applications to all the computers are regularly monitored. IT technician is hired in times of technical need. Regular servicing of all the IT equipment is carried on by the technician. OPAC and ILMS software in the library are updated annually.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
16	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	
D. 10 - 5MBPS	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1,72, 645	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Institutional mechanisms for maintenance and upgradation of the physical infrastructure, academic and sport facilities and equipment are as below:	

Building Infrastructure: Constant effort is in place to provide safe and secure space for equipment and tools. The management looks after the maintenance, repair, constructional work and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus. The minor faults related to the electricity and repairing of building are attended and repaired by the college attenders, hired technicians, carpenters etc according to the need of the case. Sweeper appointed in the college maintains toilets and service areas.

Computer and IT infrastructure: Maintenance of stock register regularly to keep record of the functional and non-functional items is practiced. Maintenance and upgradation is looked after at departmental level and concerned technicians are hired whenever necessary.

Office Equipment and Furniture: Administrative staff looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure.

Maintenance of Library/Library Materials: Accession and withdrawal are regularly maintained to keep the record updated. The college regularly employs efforts for dusting and cleaning the library materials.

Sports Equipment: The sports department regularly maintains a stock register for the equipment and materials related to the sports.

Library Committee: The committee is headed by the librarian consisting of staff members from different departments. Book list is prepared every year by the concerned subject teachers and submitted to the librarian. It is verified and action taken. Stock verification is done at the end of every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

68

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

68

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

06

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representatives every year for B.A and B.Com streams under Student Welfare Committee. Student Council is formed by democratically electing the designated posts. The class representatives act as bridge between student welfare officer, principal, staff and students. The student representatives put the grievances of students (if any) to the student welfare officer who summons the convener of respective committee to handle it in consultation with the principal. Most of the teachers try to convey their message to other students via the representatives so that they learn

leadership skills besides excelling in academics. General skills like organizing programmes, invocation, compering, welcoming, rendering vote of thanks, MC skills are practiced and honed to perfection. Student council president, secretary, lady representatives, sports secretary and class representatives ensure harmonious and friendly atmosphere in the campus. All co-curricular and extracurricular committees consist of two student representatives which helps them learn leadership and organizational skills. NSS camps and extension activities provide platform for students to develop the practice of social service and community welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a vibrant Alumni Association that supports all student centric activities of the college. President, Vice-President, Secretary, joint secretary and an Advisory Committee

officially works in supporting the college activities. The Alumni Association of our college has three units namely MSRS Old Students' Association, Shirva; MSRS College Alumni Association Mumbai and MSRS College Alumni Association, Bangalore. Association Members' voluntary contribution is pooled in and channelized for financial needs of the college. Varied activities of the Association are planned and materialized by the executive committee. Various scholarship to poor and meritorious students, financial assistance to add on course, providing mid-day meals to more than fifty percent of the students, financial assistance to conduct university level volleyball tournament in the name of the founder of the college are significant contributions of the Alumni Association. This kind of financial assistance has been highly beneficial for students during the time of corona pandemic and the eventual lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is

- To provide higher education to the rural, poor and backward class students with the lowest cost.
- To achieve academic excellence.
- To promote ethical and moral values among the students.
- To create awareness on social evils in society and the need

to eradicate them

- To promote the feeling of equality, fraternity and integrity among the youths.

The mission of the college is

- To mould the students as responsible citizens inculcating in them desirable value systems of life.
- To prepare them for successful future.
- To foster critical thinking, creative ability and intellectual excellence.
- To develop social concern especially for the poor and needy people.
- To encourage the intellectual, physical, aesthetic and spiritual growth of the students; and to develop the nation through individual development.

The college is managed by Vidyavardhaka Sangha (R.), Shirva. It has set noble vision and mission for the spread of its educational activities in the rural area. This is being translated through effective governance. The management has given enough freedom for the Principal to manage and administer the day today affairs of the institution. The Principal coordinates the regular activities of the college. Various committees comprising members of teaching and administrative staff are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments/subjects are authorized to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them is given due cognizance by the Principal. The leadership qualities and decision making abilities are nurtured by the heads of the Departments. An environment of equity and democracy is set up to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management gives sufficient freedom to the Principal, the

academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Various committees are devised for the smooth regulation of academic and co-curricular activities. The list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and administrative staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision-making ensures total participation of all the people concerned. The office administration of the College is headed by the Office Superintendent ably assisted by junior administrative staff like typist, attenders and peons. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The management encourages open discussion with the teaching and administrative staff which motivates involvement of the staff or the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are:

1. Quality enhancement and improved teaching-learning environment: Teachers are motivated to use ICT teaching tool effectively in their respective classrooms.
2. Enhancement of student support systems: Students Union is encouraged to organise various programmes taking active participation in them.
3. Improved student success rate: Slow learners are given special

attention like tutorials, drills and home work in order to instill confidence to face exam.

4. The teacher to be more of a facilitator and mentor than just a full time tutor: Mentoring system has been a value based practice in the college. Each mentor guides his mentees with special care.

5. Life skills as an integral part in curriculum development and delivery: Employable skills are inculcated through various skills based programmes.

6. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers' expectations: Through Add on Course, guest lectures, skill development programmes students are oriented about current issues and general knowledge which in turn helps them face exams and interviews well.

7. Sports and Games: The vast playground of 27 acres in the college motivates the students to participate in avious sports and geames events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is managed by Vidyavardhaka Sangha (R.), Shirva. The administration of our college is headed by the Principal who is directly accountable to the management, Mangalore University and Department of Higher Education. The Principal is involved in administering the implementation of plans of the College. She ensures that regular day to day activities are properly conducted through feedback from conveners, teaching and administrative staff. Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance overall development of

students. Administrative Committees like Examinations, Scholarships, Discipline, Sports, Admissions, Library, etc are in place for the smooth conduct of all administrative activities according to the requirements of academic bodies and government rules. There are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college offers the following welfare schemes for all its employees. The orders issued time to time by the university and higher education department is strictly followed by the college. Faculties are encouraged to participate and publish research papers in seminars and workshops. Free internet enabled library facility is provided to both teaching and non-teaching staff. Provident Fund facility, periodic salary increments to management staff have been provided by the management. Free uninterrupted internet access is provided to both teaching and non-teaching

staff during the working hours. Books, newspapers, journals, magazines and E-access to free online journals in the college library is provided free of cost to the teaching and non-teaching staff. The college provides exhaustive number of books by various authors pertaining to different fields in the spacious library that has vast reading rooms and study materials. The back volumes of various magazines and journals are preserved in the library for the benefit of research work. The college motivates teaching and non-teaching staff to attend and present research papers in seminars/workshops and conferences. Canteen facility is provided to teaching and non-teaching staff at subsidised rates. Fee concession is offered for the higher education of its employee's children by the President of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution monitors performance appraisal system through the staff participation in refresher/orientation course/seminars and workshops etc. Each staff member maintains a personal profile which is scrutinized by the Principal annually. The stock of

teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal, the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he/she is facing while discharging his assignment. Not only this, his valuable suggestion/measures are also sought for evaluating his observation for the betterment of the institution. Student evaluation of each staff is given due consideration.

Performance Appraisal for non-teaching faculty is carried out through the methods like general performance, conduct, hand writing and character of the staff. It is evaluated and appraised. The complaint regarding the staff involvement in any unpleasant activity, if any, is immediately attended and set right.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution maintains internal and external financial audits regularly. In order to ensure transparency and probity in financial matters, the institution undergoes internal and external audits from time to time.

Internal Audit: Accounts are properly maintained for all financial transactions of the institution. The college maintains relevant vouchers and receipts as supportive evidence for all its financial transactions. The internal audit is conducted by professional chartered accountants to facilitate correct accounts. Internal auditors visit the college on need basis to

facilitate smooth maintenance of accounts.

External Audit: The external audit is conducted by the Department of Collegiate Education, Mangalore region. The audit staff visits the college at least once in a year for the purpose of audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9,43,155

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the management Vidyavardhaka Sangha (R.), Shirva. The President of this management is a well-known educationist. He is the vice-chancellor of Nitte University administering several educational institutions including Medical and Engineering colleges. When the institution requires funds, head of the institution approaches the management and depending on the availability and allotment criterion, funds are allotted. The institution maintains proper accounts through receipts and vouchers including secured online transactions. At the end of the year, all the accounts are subject to management audit. During special occasions, our alumni contribute funds and the same is utilized for the purpose.

Local bank branches are approached to sponsor several sports events at university and district level. The erstwhile Vijaya Bank renamed as Bank of Baroda has been our greatest promoter for Annual University level Volleyball Tournament for Men and Women held in memory of the founder of the college Sri. Mulki Sunder Ram Shetty. Our proud MSRS Alumni Association, Mumbai has been funding mid-day meal scheme from the past one decade. Several philanthropist organizations like Dr. Vinod Chandrashekhar Shetty Kaup Foundation, All Cargo Logistics Ltd, Mumbai and several alumni individually contribute funds on our request to provide financial assistance to rural students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to the teacher-learning process and research. Teachers with Ph. D are encouraged and motivated to publish research papers in reputed research journals. Teachers are supported and encouraged to participate in university examination paper setting, evaluation work and other university related academic exercises. Teaching and learning activities are given due cognizance to meet excellence. Students are encouraged to participate in field work projects related to Ancient History and Archaeology. Some of the newly discovered monuments have been preserved and maintained in the college museum.

Fund mobilization is initiated to provide financial assistance to the poor and needy students. Attempts are devised for this purpose through donors, philanthropists and well-wishers to meet their academic expenses. The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships. The college also provides platform for the students to participate in Intra-College and Inter-College level sports, debates, cultural competitions, seminars etc.

Several skill enhancement ability programmes have been organized for subjects. Students are free to choose any one as per their will in the respective stream. Add-on Course on GST and Taxation has been functional.

File Description	Documents
Paste link for additional information	https://www.msrscollege.org/events.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of the activities of IQAC in this regard are:

Feedback of Students: Students' feedback on faculty, teaching learning process and evaluation shows the actual quality of teaching learning process. Randomly selected students from various classes are allowed to give feedback on faculty, teaching-learning process and evaluation to ascertain the quality matter. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC.

Syllabus Completion Scrutiny: Each teacher maintains individual work diary recording the time table, percentage of syllabus completion each month etc which is monitored and signed by the Principal every week. At the end of each semester, every teacher is expected to give a declaration in writing on syllabus completion. Class engagement by the teacher is regularly monitored by the Principal. Any lapse is immediately notified and rectified.

Remedial Classes: Teachers conduct remedial classes and revision for the weak performers in the exam. Study materials, notes and audio-visual learning aids are provided to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>D. Any 1 of the above</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	https://www.msrscollege.org/naac_report/AOAR-Report-2019-20.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is higher number of girl students in the college compared to boys. The institution ensures gender sensitivity in the campus by providing safety and security to all students. It believes that educated girls are an asset not only for the college and family, but also for the whole society. Women's Forum headed by a senior lady teacher organizes gender sensitive programmes to educate girls on women health and hygiene, mental stress, sexual harassment etc. Anti-Harassment Cell for Women headed by a lady teacher ensures gender friendly atmosphere in the campus. Care is

taken to ensure good and healthy sign of academic workplace. Open Elective paper under CBCS scheme titled 'Gender Equity' is taught as a course to the students.

The female teaching faculties are advised to counsel girl students in classrooms, library, and lady's room to educate about sexual harassment either collectively or individually. For personal hygiene awareness, medical lady doctors, gynecologists are often invited to interact with students where only female faculty members are present. A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus. The college located in the rural area is safe in all terms. Hence issues like the above have not been received.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Substantial numbers of dustbins have been provided in all classrooms and corners of the campus. Solid waste management is in place for collecting the solid waste in the campus. Most of

the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the playground after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During winter, a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Ensured zero percent leakage of waste water. Non-degradable solid waste like broken plastic and iron chairs, tables and other equipments are given to vendors for recycling. E-waste and other non-degradable solid waste of the college is collected by Shirva Panchayat once in a week in a vehicle. Liquid waste from the wash basin is directed to coconut trees thereby preserving the humidity of the soil. Waste water from wash basins is directed to pits that absorb water and sink into the ground protecting the cool habitat of the soil.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

B. Any 3 of the above

<p>2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Different sports and cultural activities are organized inside the college that promotes harmony towards each other. Observance of commemorative days like Women's Day, Yoga Day, Constitution Day, Sadbhavana Day promote tolerance and harmony. The institution has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

Yakshagana and music classes are conducted to students. Students are trained to sing patriotic songs and opportunities are extended to them during the celebration of national days like Republic Day, Independence Day and Gandhi Jayanthi. A team of students is ever ready for singing prayer during the invocation of several programmes organized in the campus. The college also trains the students of its sister institutions in these cultural activities. A student Yakshagana performance has been organized during the last year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees of the institution are sensitized about the constitutional duties and obligations like values, rights, duties and responsibilities of every citizen. Community oriented programmes organized under NSS orient and prepare students to be responsible towards the community and environment they live in. Student volunteer service during festivals, fairs and community programmes has been an enriching and well-sought practice of the institution. All national festivals are observed in the college which instills right values among the staff and students. Constitution Day is celebrated in the college every year by inviting a guest and oath taking in the programme. The preamble pamphlets are printed and circulated to students every year. Empowerment strategies to follow rules and responsibilities of a citizen are nurtured by organizing guest lectures and community oriented programmes. The importance of nurturing the idea of civic-good is practiced in the campus. Students are delegated to the neighbouring village to bring awareness among people about their voting rights and other civic roles and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

B. Any 3 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national commemorative days like Independence Day, Republic Day, Gandhi Jayanthi, Sadbhavana Day, Yoga Day and Youth Day. Students actively participate in these events. Flag hoisting by an appropriate guest, speeches and shramadana is practiced. Constitution Day is celebrated by inviting a guest speaker. Various competitions for students like patriotic song, elocution, debate, quiz, essay writing both group and individual are organised time to time. Speeches by guests on national heroes and movements have been instilling nationalist spirit among student community.

Independence Day: On 15th August every year, Independence Day is celebrated by hoisting the national flag. In this connection, different competitions for students are being organised. But during the year, due to covid pandemic, National E-Quiz on "National Movement" and National E-Art on "National Integration" have been organised.

Teachers Day Celebration: On 5th September every year, Teachers Day was organised by students with great love and gratitude. Several competitions were organised for teachers.

Ganhi Jayanthi: On 2nd October every year, a distinguished guest is invited and honoured. Work session by NSS volunteers inside and outside the campus is practiced.

Sadbhavana Day: Sadbhavana Day is observed every year to develop communal harmony among students and society at large. Religious heads of different communities are invited and deliberations held.

This year has been a lengthy academic year and most of the national festivals are observed twice.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice: Comprehensive Education

2. Objectives of the Practice

Providing higher education in the rural area is a challenging task. But this noble mission has been practiced by the college from the last four decades. Many families situated in this part of rural area have been facing financial crisis. As a result, the youth of such families are deprived from the opportunity of attaining higher education. The college was established basically with the main objective of providing higher education to rural youth who otherwise would have been deprived of higher education. Thus, empowering rural youth with comprehensive, self-employment motif has been our prime objective.

3. The Context

The institution was established in 1980 with a vision of providing higher education opportunity to rural and economically deprived youth. Enhancement of student employability is done to empower and cater to their needs in life. Low fee structure,

providing scholarships, financial assistance, free mid-day meals scheme are followed as regular practice in the institution. Funds generated through various philanthropic organisations, individual donors are utilized to provide quality education. Professional skills are instilled and empowered to meet the employability needs. Since majority of students are from very poor economic background and not even capable of meeting their daily ends, raising funds for the purpose has been a very challenging task.

4. The Practice

Offering comparatively low fee structure, special scholarship facilities, mid-day meals and providing comprehensive higher education are the strategies practiced in the college to empower rural youth. Our college collects the lowest amount of total fee from the students in this region. This has enabled higher education opportunities to economically weak sections who would otherwise have been deprived.

- The Vinod and Chandra Shekar Shetty Kaup Foundation scholarship worth Rs. 1,85,000 has been awarded to 32 students.
- M/S All Cargo Logistics, Mumbai scholarship worth Rs. 1,32,000 has been offered to 33 students.
- Many alumni members have contributed towards scholarship worth Rs. 50,000 to 07 students.
- Members of teaching and non-teaching staff of the college have offered financial assistance worth Rs. 1,50,000 to the needy students.

5. Evidence of Success:

Self-employment has been a motivating issue of success. Many of our students are successful entrepreneurs, hoteliers, businessmen and motivating individuals. They have been successfully carving out their niche in various fields. Few have been excellent employers giving livelihood to hundreds of youth. Alumni concern towards their alma mater is exemplary. They have been providing financial assistance to the institution regularly from the past one decade to meet the academic expenditure of several students. These results indicate values the institution has imparted to its students. The performance against targets is highly satisfactory keeping in mind the locational disadvantages.

6. Problems Encountered and Resources Required:

In spite of best efforts, it is difficult to convince the students that they need to overcome the barriers to learning. It is very challenging to make students acquire language and other skills required for their employability. There are limited placement opportunities after graduation. Lack of career goals makes students less focused and less interested.

Best Practice 2

1. Title of the Practice: Archaeological Exploration, Documentation and Publication.

2. Objectives of the Practice

With the establishment of the department of Ancient History and Archaeology in 1987, the institute is catering undergraduate course of Archaeology in the frame work of university syllabus. Besides, the regular class room teaching, the department of Ancient History and Archaeology has been under taking intensive archaeological explorations in the Western Coast and Malnad regions. The department has got national and international reputation for its outstanding discoveries. As a result of systematic archaeological explorations, large quantities of antiquities are collected. With an intention of protecting cultural heritage of our country an archaeological museum is established.

3. The Context:

The dearth of research on pre and proto history of coastal region offers fertile research work for the department of Ancient History and Archaeology. In this context, the department of Ancient History and Archaeology has initiated vigorous archaeological explorations in this region from 2009 till date. Within a decade, the department has succeeded in discovering number of Rock art sites, pre and proto historic sites in this region and the students have got an opportunity to participate in the field of archaeology and have also participated in the national conferences. Today, we are very proud to say that the coastal region is also ranked with the other regions of India and Karnataka par excellence in pre and proto history.

4. The Practice:

The archaeological explorations and save heritage programmes were conducted in association with the Directorate of Museums and Heritage and Forest department, Government of Karnataka. With the help of NGOs and individual financial support of public, the following important archaeological explorations have been conducted in the past 5 years:

- Archaeology of Siri was lunched on 12.10.2017. Siri is the most popular legendary folk divine figure of Coastal Karnataka. She had been worshipped as divine power by all sections of society with great fear and reverence. Annual feasts were conducted at many places in honor of Siri with formal rituals and folk performances. Siri project is intended to trace the historicity of Siri.
- Two pillar inscriptions were discovered at Ninjuru Kadamanittaya Daivasthanam in Karkala Taluk on 24.01.2018.
- A mega heritage walk was organized in association with Karnataka Itihasa Academy (R), Bangalore and different colleges of Mangalore University at the Historical site of Barakuru-a medieval capital of the Alupas of South Canara and sub capital of Vijayanagarempire on 09.09.2018.
- Three Kannada inscriptions of Vijayanagara period were discovered at Kalavara near Kundapura on 09.06.2018.
- A Megalithic Rock-Cut-Cave was discovered at Perampalli, a suburb of Udupi on 21.05.2018.
- Save Heritage Program was conducted at the Megalithic Dolmen site in Madmal Pade of Palli, a village in Karkala taluk on 22.08.2018.
- On account of Alupotsava-2019, the department of Ancient History and Archaeology conducted conservation work in the Barakuru fort on the request of district administration from 13-01-2019 to 19-01-2019.
- A major Rock Art Site was discovered on 17.02.2019 at Avalakki Pare in the wild life reserve forest with the help of Forest Department.
- An inscription with great importance written in Tulu script and language was discovered at Kulashekhara, a suburb of Mangalore on 14.03. 2020.
- A Jaina inscription was discovered at Mundli village of Karkalataluk on 29.03.2020.
- A Megalithic Menhir was discovered at Kolluru, a famous Shakthi pilgrimage centre of India on 19.07.2020.
- An ancient master piece of Janardhana was discovered on 31.01.2021 at Badagabettu village.

- A unique Umamaheshwara sculpture was discovered on 11.09.2021 at Sanyasibettu near Maranakatte.
- A Megalithic menhir was discovered at Basruru, a medieval historical city of coastal Karnataka on 19.09.2021.
- Archaeology students of the college was discovered an inscription at Golikatte in Nandalike village of Karkalataluk on 20.10.2021.
- On 03.10.2021 Save Heritage Program was conducted on "Revisiting the Alupas Capital and its Cultural Heritage" at Udyavara. Dr.Shreyas of Manipal University, was the resource person.
- From 29.08.2021 to 30.08.2021, 3days rainy season archaeological field work was conducted at Avalakki Pare rock art site with the help of Forest department.
- Three Copper plate inscriptions were discovered in Mookambika temple at Kolluru on 21.06.2021

5. Evidence of Success

The prehistoric scenario of coastal Karnataka has drastically changed by the new discoveries of pre and proto historic sites in this region and has proved that the coastal region is also an early abode of prehistoric man. The new discoveries uphold the prestige of the institution on national level and have attracted the students from distant regions to continue their higher studies in this college. They are trained both in the field of archaeology, epigraphy, Iconography, art and architecture besides the class room teaching.

6. Problems Encountered and Resources Required

Lack of funds has been a major hurdle for field work projects.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is situated in a calm and scenic rural atmosphere surrounded by lush greenery. The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are two types of wastes produced in our campus namely liquid and solid waste. Liquid waste is produced from wash rooms and wash basins which are utilized for college garden.

Non-biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings, egg shells, bread pieces etc from the college canteen, clippings, plant cuttings, leaves, dry grass and hay from the campus atmosphere. The manure prepared out of the te bio-degradable materials is used to cultivate organic farming. several vegetables have been successfully cultivated by students this year with the guidance of a progressive farmer. This task of experiential learning helps students practice at their home as most of our students are from rural farming background.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the year 2021-22:

- Renovation of Girls Common Room.
- Construction of Waste Management Unit/Polythene recycling.
- Renovation of boys' rest room
- Organisation of one week workshop, "Use of ICT Tools in Higher Education" for teachers.
- Introduction of B.C.A, a new professional degree course